ALL BUSINESS ITEMS MUST BE SCHEDULED ON THE AGENDA THE WEDNESDAY PRIOR TO THE TOWN MEETING IN ORDER TO BE HEARD.

November 16, 2026

7:00 PM

AGENDA

1) Call to Order
-Pledge of Allegiance

2) Approval of the Minutes of October 19, 2026

3) Town Treasurer's Report of Balances of General and Utility Accounts

4) Department of Public Safety
a.) Fire/EMS Report
b.) Police Report
c.) Code Enforcement Report

5) Department of Public Administration
a) Town Manager's Report
b) Department of Public Works
c) Department of Public Utilities

6) Town Engineer Report – Robert Duma

7) Old Business
-None

8) New Business
1) Consideration of Ordinance #2026-04 "An Ordinance to Amend the Residential Rental Housing Ordinance"/INTRODUCTION
2) Consideration of Ordinance #2026-05 "An Ordinance to Repeal and Enact a New Nuisance Ordinance'/INTRODCUTION

9) Town Commission/Committee Reports and Commissioner/Public Comments

10) Adjournment of Meeting

The Town Commissioners reserve the right to close a portion of this meeting as authorized by Section 3-305(b) and Section 3-104 of the General Provisions Article of the Annotated Code of Maryland

Next Meeting Date-December 21, 2026

Please note that Under Public Comments, limit all public comments to three (3) minutes or less, any written material may be presented to the Town Commissioners. Any derogatory remarks, personal attacks, obscene language, or disruptive behavior will not be tolerated and will upon order from the Presiding Officer be grounds for removal of the individual from the meeting.

TOWN OF PITTSVILLE
Town Commissioners Town Meeting Minutes
October 19, 2026

The Town Meeting for October 19, 2026 was called to order at 7:00 p.m. by Commission President Sean McHugh. Town Commissioners Bethany Miller, David Carozza and Commissioner Michael O'Brien were also in attendance. Town Attorney Erica Witz, Town Manager Joseph Mangini, and Town Clerk Judy Jones were in attendance, as well as Police Chief Robert Harris. Director of Public Works, Dale Monroe, and Town Engineer Rob Duma were present. SOS was represented by Chris Gee. The Pledge of Allegiance was recited by all.

MINUTES

Commission President McHugh then asked for a motion to approve the Town Meeting minutes from September 21, 2026. Commissioner Carozza made a motion to accept the minutes, and was seconded by Commissioner O'Brien. Minutes were approved by all.

TOWN TREASURER'S REPORT

Commission President McHugh then read into record the bank account balances. The General Operating Account starting balance was $145,829.05 as of September 30, 2026. The ending balance was $343,323.73. Commissioner Carozza made a motion to approve the General Operating Account balances, and was seconded by Commissioner Miller. The Utility Operating Account had a starting balance of $75,434.64 as of September 30, 2026, and an ending balance of $189,363.52. Commissioner Carozza made a motion to accept these balances, and was seconded by Commissioner O'Brien. Balances were approved by all. Commission President McHugh then read into record the various Fund Balances, and the MLGIP balances. (both attached).

FIRE/EMS

Tad Farlow gave the Public Safety report, stating that the YTD fire calls are 202, plus 480 EMS calls. He also reported that Trunk or Treat will be at the Firehouse on October 24, 2026, with setup from 4-6 pm, and the actual event from 6-8 pm. Willards will also join in the Halloween festivities. Bingo is now over for the season. The Sportsmen's Raffle will be held in November. Fire Chief Powell was in attendance and reported that the new engine has arrived. It will be on display during the car show, but will not be in use for a couple of months yet, due to training, etc. He reported that they are still trying to get facilities for EMS workers. The Salisbury Christmas Parade will be held on December 6, 2026 at 1 p.m. October 4, 2026.

POLICE REPORT

Pittsville Police Chief Robert Harris gave an update on his department's activity. There were 100 traffic camera citations approved. He provided assistance to Fire/EMS two times. There were two suspicious vehicles, and two follow ups. There was one theft by fraud with a local business being the victim. The perpetrator was located. There were fourteen traffic stops, resulting in eight warnings, eight citations, and one repair order.

CODE ENFORCEMENT REPORT

Town Manager Mangini reported one pending issue that he is dealing with as an unpermitted shed that is too close to the road. Town Manager Mangini has visited the property, and issued a letter of violation, and has yet to get a response. The Town has resolved the mold issue, and they are now permitted to rent those units. The Apartment Management company owes the Town around $8,000.00 for mold related issues. Their attorney has been responsive, and is aware of this debt. If it is not paid by the appointed time, a lien will be placed on the entire property. It can then go to tax sale if not satisfied.

TOWN MANAGER'S REPORT (attached)

Town Manager Mangini gave his report addressing the two Ordinances being considered for adoption during this meeting; Ordinance #2026-02 amending the Town's FY 26 municipal operating budget, as well as #2026-03 amending the present Town FY 27 municipal operating budget. Both address the increase in the overall surplus in town funds. The Town is still waiting to hear the answer to our Town Manager Circuit Rider Program Grant Application, as well as our CDBG Grant Application for the storm ditches. We have received the final Grant loan disbursement recommendation and closeout letter for our Water Treatment Plant Phase IV upgrade project from MDE. The amount to be received will be $290,492.00. It will be used to reimburse the money that the Town used from their own local funds. The project came in under budget, so the loan will be revised to reflect that. Utility notices have been mailed; the new late fee of $25.00 will be assessed on the fifteenth day after the due date. The consumer rate study for Water and Sewer is under way, and should be completed by the end of the year. The new water meters are being installed, with the goal of the first actual use billing being January 1, 2028. The MML has issued a report with avenues for possible funding due to the potential decrease in the local share of funding. Town Manager Mangini then read the Town available funds by percentage. He also stated that the landfill fee will go up to $100.00 per ton on January 1, 2027, so future contracts will certainly be affected.
The Planning and Zoning commission met October 14, 2026 to hear updates on new businesses. Shower Glass Door Company is looking to use the former Barnes property across from the Dollar General on Sixty Foot Road. It is zoned mixed use employment. A Self Storage facility is planned for Friendship Road; site plans will need to be submitted for review. There have been 16 building permits issued to date, but no movement on Solomon's Village. The addition to

Sandyfield is expected to have more homes going up, allocation and infrastructure is in place. The next planned meeting of the Planning and Zoning Committee will be Wednesday November 18, 2026, instead of November 11, 2026 due to the closure of Town Hall for Veteran's Day. The Town Attorney is completing our acquisition of the Smith property, as well as the warehouse, which will become a municipal parking lot. Halloween will be celebrated on October 31, 2026 from 6-8 p.m. The trash pickup schedule was reviewed regarding bulk pick-up, and holidays. The issue of wipes in the sewer system is going to be addressed by Public Works Director Dale Monroe.

PUBLIC WORKS

Chris Gee from SOS provided a report from the 1st quarter, with flow rates, and organic level values. The results are all within normal boundaries. Bacteria levels were as they should be. He explained why certain values pointed to needing to flush hydrants. Mr. Gee explained why there is a variance in flow rates, and how they make adjustments to accommodate them. There was a lengthy, but informative discussion on availability of water in the towers. All three filters are on line, samples collected, and necessary paperwork filed.

Public Works Director Dale Monroe gave his report, which included numerous repairs, and problems due to wipes being flushed into the sewer lines. Grinder pumps that could handle them would cost around $100,000.00 each. It would be a big capital project, and more complex. Some of the current pumps are working well, with few repairs. There were four water leaks that were dealt with. The repair on the station on Gumboro Road that has been getting pumped three times a day is complete as of today, although they may come back to make adjustments. The snowplows will go for service next week, and we currently have around 2.5 tons of salt for the season. We are looking into next years Highway User funds for needed road repairs on several streets, completing this side of town. Solomon's Place is ready to go online. There was some conversation on various issues affecting the town, such as damaged street signs.

TOWN ENGINEER'S REPORT

Town Engineer, Rob Duma gave his report. The Water Treatment Plant Phase IV is in final closeout, with final payment expected. There has been no response from MDE regarding our application. We are still waiting to hear from the CDBG about the grant. There was a lengthy discussion regarding the new water meters, and pump stations.

OLD BUSINESS

Commission President McHugh presented two Ordinances for Consideration of Adoption-the first was Ordinance #2026-02 To Amend the FY26 Municipal Operating Budget. Commissioner Carozza made a motion to adopt the Amendment; it was seconded by Commissioner O'Brien. All voted in favor. Next up for consideration was Ordinance #2026-03 to Amend the FY27 Municipal Operating Budget. Commissioner Carozza made a motion to accept the Ordinance, and was seconded by Commissioner O'Brien. All voted in favor. Both Ordinances were adopted.

NEW BUSINESS- No new business

TOWN COMMISSION/COMMITTEE REPORTS/TOWN COMMISSIONERS/PUBLIC COMMENTS

Commissioner Carozza asked that we make some sort of announcement about Trick -or-Treating safety. Town Manager Mangini said that it will be posted online. President McHugh encouraged everyone to get out and vote.
Commission President McHugh made a motion to go into a closed session; when the Town Meeting went back into session, a motion to adjourn was made by Commissioner Carozza, and seconded by Commissioner O'Brien.

TOWN OF PITTSVILLE
Town Commissioners Town Meeting Minutes
October 19, 2026

Respectfully Submitted,

JUDY L. JONES

Town Clerk

The next regular monthly meeting will be on November 16, 2026 commencing at 7:00 pm at Town Hall

APPROVED:

_____
Sean McHugh, President

_____ _____
Roland Adkins, Vice President **Bethany Miller, Town Commissioner**

_____ _____
Michael O'Brien, Town Commissioner **David Carozza, Town Commissioner**

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

with Instructions

Instructions to presiding officer: To meet in a closed session under the Act, the public body must first meet in open session, after providing proper notice. Make sure that the open session is attended by a member designated to receive open meetings training. If a designated member cannot attend, complete the Compliance Checklist.[1] If the public body has never designated a member for training, it must do so **before closing the session**.

Before closing the session, take two steps: (1) conduct a recorded vote on a motion to close; and (2) make a written "closing" statement. If the public body might return to open session afterwards, be sure to tell the public that. *During* the closed session, keep the discussion topics within the confines of the closing statement. *After* the closed session, the events of the closed session must be disclosed in the next open-session minutes.

The top part of this form is a model closing statement. **It has two sides.** Before closing the open session, complete items **1 through 4** on this form or in any writing with the same information. If someone pre-prepared the form for you, make sure it reflects the public body's own intended topics and reasons for closing the meeting. A member of the public may inspect the closing statement at the time of the closing and may object to the decision to close the meeting. Once the meeting is closed, the closing statement sets the agenda and may not be changed.

The bottom part of the form is a worksheet that provides a checklist of the disclosures that must be made in the next open-session minutes. The worksheet is not part of the closing statement.

1. Recorded vote to close the meeting: Date: 10/19/26; Time: 8:29 pm; Location: Pittsville Town Hall;
Motion to close meeting made by: Commissioner Carozza; Seconded by Commissioner Miller;
Members in favor: All present Commissioners; Opposed: none;
Abstaining: none; Absent: Commissioner Adkins

2. Statutory authority to close session (check all provisions that apply):
This meeting will only be closed under the provision or provisions checked below, all from General Provisions Art. § 3-305(b):

(1)☑ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; **(2)**☐ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; **(3)**☐ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; **(4)**☐ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; **(5)**☐ "To consider the investment of public funds"; **(6)**☐ "To consider the marketing of public securities"; **(7)**☐ "To consult with counsel to obtain legal advice"; **(8)**☐ "To consult with staff, consultants, or other individuals about pending or potential litigation"; **(9)**☐ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; **(10)**☐ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; **(11)**☐ "To prepare, administer, or grade a scholastic, licensing, or qualifying

[1] http://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE_CHECKLIST%20.pdf

examination"; **(12)**☐ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; **(13)**☐ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; **(14)**☐ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, *if* public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process"; **(15)**☐ "To discuss cybersecurity, *if* the public body determines that public discussion would constitute a risk to" (i) "security assessments or deployments relating to information resources technology"; (ii) "network security information," such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) "deployments or implementation of security personnel, critical infrastructure, or security devices."

3. For *each* provision checked above, the corresponding topic to be discussed and the public body's reason for discussing that topic in closed session, in as much detail as possible without disclosing the information that may be discussed behind closed doors:

Citation (insert # from above)	**Topic** ***We expect to discuss these matters:***	**Reason for closed-session discussion of topic -** ***We are closing the meeting to discuss this topic because:***
§ 3-305(b)☑	Communication among staff, Commissioners, and citizens	Discussion relates to evaluation of employees
§ 3-305(b) ☐		
§ 3-305(b) ☐		
§ 3-305(b) ☐		

4. This statement is made by Sean McHugh **, Presiding Officer.**

****

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN SESSION (§ 3-306)(c)(2) or § 3-104

For meetings closed under an exception, as disclosed above:

Time of closed session: 8:29 pm - 8:59 pm Place: Pittsville Town Hall

Purpose(s): Discussion related to the performance of personnel and intra-governmental and constituent communications.

Members who voted to meet in closed session: All present Commissioners

Persons attending closed session: All present Commissioners, Joseph Mangini, Erica Witz, Judy Jones, Chief Harris, Dale Monroe.

Authority under § 3-305 for the closed session (see chart above): 3-305(b)(1).

Topics actually discussed: Informal evaluation of how communications among Town employees, Commissioners, and the public is being conducted.

Each action Taken: No formal action taken.

examination"; **(12)**☐ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; **(13)**☐ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; **(14)**☐ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, *if* public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process"; **(15)**☐ "To discuss cybersecurity, *if* the public body determines that public discussion would constitute a risk to" (i) "security assessments or deployments relating to information resources technology"; (ii) "network security information," such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) "deployments or implementation of security personnel, critical infrastructure, or security devices."

3. **For *each* provision checked above, the corresponding topic to be discussed and the public body's reason for discussing that topic in closed session, in as much detail as possible without disclosing the information that may be discussed behind closed doors:**

Citation (insert # from above)	**Topic** ***We expect to discuss these matters:***	**Reason for closed-session discussion of topic -** ***We are closing the meeting to discuss this topic because:***
§ 3-305(b)(☑)	Communication among staff, Commissioners, and citizens	Discussion relates to evaluation of employees
§ 3-305(b) ☐		
§ 3-305(b) ☐		
§ 3-305(b) ☐		

4. **This statement is made by** Sean McHugh **, Presiding Officer.**

****

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN SESSION (§ 3-306)(c)(2) or § 3-104

For meetings closed under an exception, as disclosed above:

Time of closed session: 8:29 pm - 8:59 pm Place: Pittsville Town Hall

Purpose(s): Discussion related to the performance of personnel and intra-governmental and constituent communications.

Members who voted to meet in closed session: All present Commissioners

Persons attending closed session: All present Commissioners, Joseph Mangini, Erica Witz, Judy Jones, Chief Harris, Dale Monroe.

Authority under § 3-305 for the closed session (see chart above): 3-305(b)(1).

Topics actually discussed: Informal evaluation of how communications among Town employees, Commissioners, and the public is being conducted.

Each action Taken: No formal action taken.

(Form rev. `10/1/2018)

Town of Pittsville
General Operating Account
As of October 31, 2026

Date	Name	Memo	Amount	Balance
100 · CASH & EQIVALENTS				341,677.45
110 · General Fund				341,677.45
128 · FBW - General Operating 1541				341,677.45
10/01/2026	PNC Bank	Credit Card Pmt 10/01/26	-3,010.38	338,667.07
10/01/2026	Deposit	TMRC Grant / Sharptowns Local Shar...	1,500.00	340,167.07
10/01/2026	Deposit	5800	150.00	340,317.07
10/02/2026	Town of Pittsville - Transfer	Payroll 10/02/26	-6,000.00	334,317.07
10/02/2026	Deposit	34780 Old Ocean city/ Inspection Re...	109.25	334,426.32
10/02/2026	Deposit	5790	1,045.92	335,472.24
10/02/2026	Deposit	5793	29,284.51	364,756.75
10/02/2026	Deposit	5806	438.65	365,195.40
10/05/2026	Deposit	5811	446.74	365,642.14
10/05/2026	Deposit	Energy Rebate	310.00	365,952.14
10/05/2026	Deposit	Escrow Duplicate Bill Payments	8.00	365,960.14
10/06/2026	Baker's Hardware	Inv # 97849	-448.70	365,511.44
10/06/2026	Bennett Termite & Pest Soluti...	Inv # 952548	-509.47	365,001.97
10/06/2026	Choptank Electric - G	9912566701	-125.00	364,876.97
10/06/2026	DP Chatham Mnr 8081-G	5501 0728 081	-84.81	364,792.16
10/06/2026	DP Town Lights 578-G	5501 0728 578	-3,717.95	361,074.21
10/06/2026	DP Town Warehouse 7678-G	5500 6957 678	-122.07	360,952.14
10/06/2026	First State Inspection Agency...	Inv # 323363	-150.00	360,802.14
10/06/2026	Kelly & Associates Insurance ...	Health Insurance	-4,675.29	356,126.85
10/06/2026	Lincoln National Life Insuranc...	ST/LT/Life Insurance	-586.64	355,540.21
10/06/2026	Lisa Tubbs	Inv # 1085	-200.00	355,340.21
10/06/2026	ShoreScan - G&U	Inv # 11225	-95.00	355,245.21
10/06/2026	Simple Computing LLC	Inv # 1158	-830.00	354,415.21
10/06/2026	Town of Pittsville - Transfer	Payroll funding	-37,200.00	317,215.21
10/06/2026	Valero Marketing & Supply C...	Fuel	-1,589.34	315,625.87
10/06/2026	Deposit	5823	758.88	316,384.75
10/07/2026	Deposit	5827	996.00	317,380.75
10/07/2026	Deposit	5828	594.45	317,975.20
10/08/2026	Deposit	5831	510.77	318,485.97
10/09/2026	J&B Electrical Services	Inv # 25011	-817.00	317,668.97
10/09/2026	Joseph A. Mangini Jr	Town Manager Pay	-7,425.00	310,243.97
10/09/2026	Wicomico County Taxes	Deed / Man Suk	-5,797.75	304,446.22
10/09/2026	Deposit	5807	2,075.38	306,521.60
10/09/2026	Deposit	5814	399.31	306,920.91
10/16/2026	Deposit	5846	246.32	307,167.23
10/20/2026	Deposit	5857	263.64	307,430.87
10/21/2026	Deposit	5854	671.04	308,101.91
10/29/2026	Deposit	5861	235.00	308,336.91
10/29/2026	Deposit	5876	392.83	308,729.74
10/30/2026	Deposit	5886	765.28	309,495.02
Total 128 · FBW - General Operating 1541			-32,182.43	309,495.02
Total 110 · General Fund			-32,182.43	309,495.02
Total 100 · CASH & EQIVALENTS			-32,182.43	309,495.02
TOTAL			**-32,182.43**	**309,495.02**

Town of Pittsville
General Operating Account
As of October 31, 2026

Approved :

X

Sean McHugh
President

X

Roland Adkins
Vice President

X

Bethany Miller
Commissioner

X

Michael O'Brien
Commissioner

X

David Carozza
Commissioner

Town of Pittsville
Utility Operating Account
As of October 31, 2026

Date	Name	Memo	Amount	Balance
100 · CASH & EQIVALENTS				189,363.52
120 · Water & Sewer Fund				189,363.52
129 · FBW UTILITY OPERATING ACC 1996				189,363.52
10/01/2026	Deposit	5797	-251.65	189,111.87
10/02/2026	Town of Pittsville - Transfer	Payroll 10/02/26	-3,000.00	186,111.87
10/02/2026	Deposit	5794	445.23	186,557.10
10/02/2026	Deposit	5798	251.65	186,808.75
10/02/2026	Deposit	5808	127.50	186,936.25
10/05/2026	Singh Operational Services, Inc	October 2026 Singh Operations / Inv # 3020...	-16,197.20	170,739.05
10/05/2026	Deposit	5812	158.92	170,897.97
10/05/2026	Deposit	5813	290.60	171,188.57
10/05/2026	Deposit	5816	-391.56	170,797.01
10/06/2026	DP LS#1 White Richardson 56...	5501 4225 615	-98.54	170,698.47
10/06/2026	DP LS#2 Old Ocean City 6422...	5501 1246 422	-102.18	170,596.29
10/06/2026	DP LS#3_ Friendship 7173-U	5500 6957 173	-122.05	170,474.24
10/06/2026	DP LS#4 Gumboro 6278-U	5501 1296 278	-31.18	170,443.06
10/06/2026	DP LS#5 Railroad 7447-U	5501 1317 447	-32.62	170,410.44
10/06/2026	DP LS#6 Legacy Lane 6936-U	5501 1316 936	-73.23	170,337.21
10/06/2026	DP WWTP 3731-U	5501 1013 731	-2,899.09	167,438.12
10/06/2026	Kelly & Associates Insurance ...	Health Insurance	-632.24	166,805.88
10/06/2026	Lincoln National Life Insuranc...	ST/LT/Life insurance	-126.33	166,679.55
10/06/2026	One Call Concepts Inc - U	0001040	-19.54	166,660.01
10/06/2026	The Hardware Store	Inv # 621071	-861.80	165,798.21
10/06/2026	USA Blue Book - U	143290	-320.71	165,477.50
10/06/2026	Town of Pittsville - Transfer	Payroll funding	-19,200.00	146,277.50
10/06/2026	Royal Farms	Fuel	-527.55	145,749.95
10/06/2026	Deposit	5821	483.70	146,233.65
10/06/2026	Deposit	5822	575.42	146,809.07
10/07/2026	Deposit	5824	561.10	147,370.17
10/07/2026	Deposit	5826	271.40	147,641.57
10/08/2026	Deposit	5829	286.10	147,927.67
10/08/2026	Deposit	5830	434.65	148,362.32
10/08/2026	Deposit	5832	283.55	148,645.87
10/08/2026	Deposit	5833	286.10	148,931.97
10/09/2026	Comptroller of MD BRF	3rd quarter July-Sept 2026 BRF Return	-10,610.09	138,321.88
10/09/2026	BlueTech, LLC	Inv # 4223	-249.00	138,072.88
10/09/2026	Board of WaterWorks/Waste ...	Exam	-50.00	138,022.88
10/09/2026	Hertrich Fleet Services, Inc	2026 Chevrolet Colorado	-39,100.00	98,922.88
10/09/2026	The Farmers Bank of Willards	VOID: Loan Pmt	0.00	98,922.88
10/09/2026	Board of WaterWorks/Waste ...	Renewal	-150.00	98,772.88
10/09/2026	Board of WaterWorks/Waste ...	Renewal	-150.00	98,622.88
10/09/2026	The Farmers Bank of Willards	Loan Pmt	-2,913.25	95,709.63
10/09/2026	Wicomico County Solid Waste...	3025	-454.08	95,255.55
10/09/2026	Deposit	5819	264.05	95,519.60
10/09/2026	Deposit	5820	6,101.18	101,620.78
10/09/2026	Deposit	5825	875.60	102,496.38
10/13/2026	Deposit	5835	272.60	102,768.98
10/13/2026	Deposit	5836	570.70	103,339.68
10/13/2026	Deposit	5839	551.50	103,891.18
10/13/2026	Deposit	5840	777.60	104,668.78
10/13/2026	Deposit	5841	298.10	104,966.88
10/13/2026	Deposit	5842	798.90	105,765.78
10/14/2026	Deposit	5843	250.40	106,016.18
10/15/2026	Deposit	5845	250.40	106,266.58
10/16/2026	Deposit	5838	16,214.46	122,481.04
10/16/2026	Deposit	5844	1,256.30	123,737.34
10/16/2026	Deposit	5847	338.90	124,076.24
10/16/2026	Deposit	5848	272.60	124,348.84
10/19/2026	Deposit	5850	294.50	124,643.34
10/19/2026	Deposit	5851	343.10	124,986.44
10/19/2026	Deposit	5852	275.60	125,262.04
10/19/2026	Deposit	5853	550.00	125,812.04
10/20/2026	Deposit	5855	863.85	126,675.89
10/20/2026	Deposit	5856	385.60	127,061.49
10/21/2026	Deposit	5849	27,810.37	154,871.86
10/21/2026	Deposit	5858	1,113.16	155,985.02
10/21/2026	Deposit	5859	100.00	156,085.02
10/22/2026	Deposit	5860	275.30	156,360.32

Town of Pittsville
Utility Operating Account
As of October 31, 2026

Date	Name	Memo	Amount	Balance
10/23/2026	Deposit	5863	574.00	156,934.32
10/23/2026	Deposit	5865	280.10	157,214.42
10/23/2026	Deposit	5866	287.90	157,502.32
10/26/2026	Deposit	5867	724.50	158,226.82
10/26/2026	Deposit	5868	280.10	158,506.92
10/26/2026	Deposit	5869	280.10	158,787.02
10/26/2026	Deposit	5870	601.00	159,388.02
10/26/2026	Deposit	5871	280.10	159,668.12
10/26/2026	Deposit	5872	297.80	159,965.92
10/26/2026	Deposit	5873	312.80	160,278.72
10/27/2026	Deposit	5874	863.10	161,141.82
10/27/2026	Deposit	5875	560.12	161,701.94
10/28/2026	Deposit	5877	275.00	161,976.94
10/28/2026	Deposit	5878	265.70	162,242.64
10/29/2026	Deposit	5862	15,536.88	177,779.52
10/29/2026	Deposit	5879	1,025.15	178,804.67
10/29/2026	Deposit	5880	263.60	179,068.27
10/29/2026	Deposit	5882	35,125.29	214,193.56
10/30/2026	Deposit	5881	1,927.10	216,120.66
10/30/2026	Deposit	5883	278.66	216,399.32
10/30/2026	Deposit	5884	541.00	216,940.32
10/30/2026	Deposit	5885	12,634.39	229,574.71
Total 129 · FBW UTILITY OPERATING ACC 1996			40,211.19	229,574.71
Total 120 · Water & Sewer Fund			40,211.19	229,574.71
Total 100 · CASH & EQIVALENTS			40,211.19	229,574.71
TOTAL			**40,211.19**	**229,574.71**

Approved :

X

Sean McHugh
President

X

Roland Adkins
Vice President

X

Bethany Miller
Commissioner

X

Michael O'Brien
Commissioner

X

David Carozza
Commissioner

TOWN OF PITTSVILLE
Fund Balances
As of 12 Nov 26

GENERAL FUND

1) Operating Account: $287,938

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account: $35,180.00

3) Highway User Fee Account: $238,914.00

4) Speed Camera Account: $27,971.00

5) Reserve Account: $ 573,219.00

TOTAL: $ 1,163,222.00

WATER FUND

1) Operating Account; $110,088.00

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account:$ 157,790.00

3) Reserve Account: $ 12,704.00

TOTAL: $ 280,582.00

Water/Loan Debt: ($351,965.00)

WTP Upgrade Phase IV Project: ($458,308.00)

SEWER FUND

1) Operating Account: $110,088.00

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account: $ 676,601.00

3) Reserve Account: $ 177,926.00

TOTAL: $ 964,615.00

TOTAL AVAILABLE MUNICIPAL FUNDS: $2,406,419.00

MARYLAND LOCAL GOVERNMENT INVESTMENT POOL/MLGIP
As of 9 Nov 26

INTEREST RATE: 4.00% as of 9 Nov 26

INVESTMENT INCOME/FY 27

	Monthly	**Year to Date/YTD**
General Fund:	$2,407.13	$9,190.53
Water Fund:	$ 656.49	$ 2,505.15
Sewer Fund:	$2,407.13	$9,190.53
Grand Total:	$5,470.75	$20,886.21

Interest Earned Per Month:

Jul 26: $5,120.40 Oct26: $5,470.75
Aug 26: $5,176.03
Sep 26: $5,109.03

1st Quarter: $15,405.46

Total Interest Income since Inception (18 Apr 23): $314,839.49

Summary

Change in account value

	This period	From Jul. 1, 2026
Beginning account value	$1,636,716.60	$1,621,311.14
Additions		
Investment income	$5,470.75	$20,876.21
Ending account value	**$1,642,187.35**	**$1,642,187.35**

Investment income summary

	This period	From Jul. 1, 2026	Estimated annual income	Accrued income this period
Income-cash and cash equivalents	$5,470.75	$20,876.21	$61,286.85	-
Total	**$5,470.75**	**$20,876.21**	**$61,286.85**	**$0.00**



Dear Valued Customer,

I would like to thank you for being a loyal customer. 2026 was a huge year for us celebrating our country's 250th and we thank you for being a part of this.

2027 will be here before we know it and I have already placed orders for fireworks, and I am placing another three orders for containers in the next few weeks. As you may know there is still a tariff on fireworks now and for 2027, this tariff is lower than 2026 but still has an impact on prices for 2027. Since all my customers paid a tariff in 2026, we have decided to not charge any tariff for the 2027 season. Being we charged a tariff for 2026 and have filed to get a percentage back from the US government, we feel it is only right to pass this on to our customers for next year. The good news is shipping prices have stayed the same as of now. Unfortunately, prices can change at any time with China.

As we all know, prices on everything have increased for everyone. That means everything on our end that we use has increased also. So, with this, the truck/fuel fee will stay in place for 2027, there will be a $100 surcharge per show for fuel and truck rentals. Except for any customer with a show from the dates of June 24th -July 10th, there will be a $200 surcharge.

If you have a firework display on July 3rd there will be a show minimum of $15,000, due to this date being a Saturday, if you have a Show on July 4th the show minimum will be $20,000. Any Display during the weeks around the 4th (June 24th to July 11th) there will be a show at a minimum of $6,000.00. We Also must raise our basic show minimum from $4,000.00 in 2027 to $4,500.00. I completely understand if this is an issue, and we can discuss it further privately. There are a lot of costs accrued in the timeframe.

It is <u>IMPERATIVE</u> that you return your deposit and signed contract to secure your date for 2027. NO exceptions anymore. The week of the 4th will fill up very fast, and I need a contract, deposit, to lock in the date for you. I have been way too lenient. Please note, I <u>cannot</u> do rain dates for July 4th, and I am taking a very small amount of rain dates for July 5th, and must be agreed upon between the customer and I. The customers that get back the contract with a deposit will get 1st pick. Once at the limit, there will be no more rain dates of July 5th. Keep in mind that day is a high demand for rain dates after the 4th of July, especially this coming year. Once those few slots are taken, I cannot accept them anymore. I can only do so many shows per day on those dates, so the earlier the better to get in your contract, deposit.

Lastly, any remaining balances are due on the day of the display. Over the past two years, we have experienced an increasing number of delayed payments, with some balances remaining unpaid for several weeks after the display has been completed. I make every effort to send invoices well in advance so that payment can be made on the day of the display directly to the crew or mailed to me beforehand. While I understand that circumstances may arise, the frequency and length of these payment delays have become excessive and are creating challenges for our business. I have always tried to work with my customers and provide flexibility when needed; however, timely payment is necessary to ensure that we can continue operating efficiently. Beginning next year, a late fee will be implemented for any remaining balance that is not paid by the display date.

I sincerely appreciate your understanding and cooperation. As a business, we cannot continue to absorb extended payment delays, and we appreciate your help in ensuring that all balances are paid on time.

As always, we are looking forward to lighting up the sky for you next year! ☺

****DEPOSITS **<u>MUST</u>** BE MADE BY December 15th, 2026****

Best Regards,

Zachary Yeager



Dear Joseph Mangini,

Please see attached letter & contract for your 2027 fireworks display. The price of your show is $4,500.00

As you were aware, we had a tariff imposed on fireworks from China from the United States Government in place, it was at 32.4 percent. Due to the Supreme Court blocking these tariffs we have filed and are waiting on a refund of the percentage of tariff we paid for 2026. There is still a tariff in place for 2027, and the tariff amount translates to 6 percent of your contract price. We have decided not to charge any tariff for 2027. The current tariff of 14% is in place till October, but at that time the tariff could change. If the tariff goes back up, you will be notified of any tariff charges at least two weeks prior to your show based on our shipment schedule. We appreciate your loyalty and look forward to providing you with a spectacular display.

Best Regards,

Zachary Yeager

Sky Shooter Displays

1014 Slocum Road Wapwallopen, PA 18660

(570) 868-2014

2027 CONTRACT

We, the undersigned, being interested in a Fireworks Display for the **Town of Pittsville Attn: Joe Mangini of Pittsville, MD** to pay a price of **$4,500.00** for the display, which will be furnished by ZY Pyrotechnics LLC /DBA Sky Shooter Displays (hereinafter "Sky Shooter") on **_____2027**.

The undersigned, (hereinafter "sponsor"), intending to be legally bound, agree as follows:

l. To make a deposit Payment of 50% of the Contract Price payable immediately upon execution of this contract; if for any reason such deposit is not made, Sky Shooter reserves the right to cancel the display at any time up to and including the day of the event and in such event, sponsor waives any and all claims against Sky Shooter. The above contract price is subject to a price increase based on any tariffs imposed on imported Chinese fireworks being used in the display by the Government of the United States of America. In the event a price increase is imposed by the company, the sponsor will be advised of the amount via email prior to the date of the display. Such tariff increases are beyond the control of Sky Shooter, and the full amount of the increase shall be invoiced to sponsor and shall be due and payable according to Section 3 below.

2. Under certain circumstances Sky Shooter may, at its sole election, waive the deposit requirement in part or in full, and may accept a purchase order or other form of confirmation from Sponsor. Upon receipt of any such purchase order the parties agree that Sky Shooter may rely upon the contract for the display, including purchase materials, insurance and reserving equipment and labor. In the event that sponsor terminates the show for any reason, Sky Shooter shall be entitled to payment of 50% of the display price as liquidated damages, plus all costs of suit and attorney fees for collection.

3. To make balance of payment immediately after the display. The check should be given to the Crew the date of the display or mailed the next business day. If Final payment has not been received by 10 days after the display date there will be a service charge of 1.5% per month on all invoices, If the full amount, or any part thereof, is not paid when due, the undersigned agrees to pay all legal costs in the collection of the unpaid balance including filing fees and attorney fees. Sponsor agrees that jurisdiction and venue for any such action shall be in Luzerne County, Pennsylvania. If there are any disputes or concerns about the display provided, they must be raised in writing within 5 working days, or Sponsor agrees that they will be waived. The tariff surcharge will be invoiced on the deposit invoice and is due at time of the signing of the contract. If the tariff increases or decreases, it will be adjusted on the balance invoice, and the customer will be notified of any changes via email 14 days prior to the display.

4. Sponsor agrees to furnish an appropriate firing site that will be inspected by a Sky Shooter representative before your display. If the sponsor does not allow any digging of mortars in the ground, or if digging is not possible, i.e.. firing site is a barge or parking lot, then sand and barrels must be provided by the sponsor. The amount of sand and barrels will be agreed upon at least 30 days prior to the display. If the firing site is inaccessible to the vehicle that Sky Shooter representatives bring to transport the equipment and material due to reasons including, but not limited to, terrain and weather, then the sponsor agrees to furnish either additional laborers and/or four wheel drive vehicle(s) to assist in the set up or tear down of the fireworks display, at no additional cost to Sky Shooter. In addition, the sponsor agrees to supply either access to a public restroom or portable toilet within reasonable walking distance for the crew to use on the day of the display.

5. All displays must conform to the NFPA standard which calls for 70 foot per inch of diameter clearance from the firing site in all directions, to any car park, inhabited building, public road or active railroad. Sky Shooter is not responsible or will not pay for any damage or personal injuries that occur from non-compliance of this code and its safety distances which shall remain the sole responsibility of the sponsor.

6. Sponsor agrees to furnish police and/or crowd security personnel, provide proper parking supervision, and insure adequate patrol of the safety zone as marked and secured by the sponsor until Sky Shooter advises that this is no longer necessary. If Sky shooter must procure additional security, the sponsor agrees to reimburse the cost to Sky shooter. Sky Shooter shall have control of the firing area during the display (although security shall continue to be the Sponsor's responsibility); thereafter Sponsor shall be responsible for the policing of the firing area and will be responsible for the site cleanup

7. Sky Shooter reserves the right to terminate the display in the event people, vehicles, or animals enter the secured safety zone and security is unable or unwilling to remove them and enforce the safety regulations

8. Sponsor will make applications and obtain all applicable permits whether local or state and will provide full fire protection for the display as per advice of local fire or police officials.

9. Cancellation of the display, for any reason whatsoever, including weather, drought conditions and or failure to sell the event, shall entitle Sky Shooter to compensation equal to 50% of the contract price due immediately after cancellation. If said cancellation is not paid within 10 days, service charges of 1.5% per month shall accrue, and Sponsor shall be responsible for all costs of collection including filing costs and legal fees.

10. Sky Shooter will provide necessary public liability and property damage insurance for the fireworks display. Those entities/individuals listed on the certificate of insurance shall be deemed as additional insured per this contract.

11. Sky Shooter agrees to provide one or more trained pyrotechnicians to set up and fire the fireworks display. Sky Shooter shall provide the equipment and personnel to shoot the proposed display.

12. The show that Sky Shooter offers is based on availability of products to Sky Shooter. In the event of shipping problems, strikes, acts of God, or any other reasons, outside of the control of Sky Shooter, that does not allow Sky Shooter to provide the material proposed, Sky Shooter has the right to make substitutions of equal or greater value for shells, cakes candles, with no notice to the customer, in the best interest of the fireworks display. Sky Shooter shall not be responsible for events beyond the control of the shooter, including weather. If fireworks are damaged or destroyed by rain or other cause beyond Sky Shooter control, the risk of loss shall remain with Sponsor.

13. Postponement Policy is as Follows: Postponement time is 8:00 a.m., day of display, if postponement occurs after that time, there will be a 15% charge of the contract price. If the display is postponed for any reason including rain, drought, natural disaster, wind conditions or strike, the display will be rescheduled to the rain date unless a different day is mutually agreed upon with the office of Sky Shooter and the undersigned. (**Rain date**_____). Moving to the rain date must be mutually agreed upon by both parties. Sky Shooter fully intends to fire the display on the scheduled show date unless it is determined that it is unsafe to do so. If the display is not rescheduled within ten (10) days (and to occur within sixty (60) days), it shall be treated as canceled, and Section 9 hereof shall apply. If the display is set up, in whole or part, and Sponsor requests postponement, Sponsor shall provide 24-hour security over such display until the show can be shot. If the postponement occurs prior to 8 a.m. there will be a charge to

sponsor for costs incurred including, but not limited to, administrative costs, truck rental, labor and travel expenses.

14. The sponsor agrees to pay a truck rental surcharge of **$200 per show,** for the dates from **June 25th to July 13th, 2027, due** to drastic increase in prices and high demand for trucks. This show was proposed based on fuel prices on July 1, 2026. If fuel prices are higher at the time of your display, Sky Shooter reserves the right to add a fuel surcharge to cover any additional costs incurred due to increases in fuel to deliver your display. The fuel surcharge will be based on actual differences in fuel prices but will not exceed $150.00 for your display.

15. If for some reason Sky Shooter, would not be able to do your display because of a vehicle breakdown, accident, or for medical emergencies, your payments would be fully refunded to you within Ten (10) days.

ZY Pyrotechnics LLC /DBA Sky Shooter Displays upon acceptance of this proposal in writing, agrees to fulfill the contract in a workmanlike manner.

Accepted on this day of_____

On behalf of the Town of Pittsville _____

On behalf of ZY Pyrotechnics LLC / Sky Shooter Displays Inc

_____

ZY Pyrotechnics LLC DBA: Sky Shooter Displays
1014 Slocum Road
Wapwallopen PA 18660

Invoice

Date	Invoice #
12/15/2026	2246

Bill To
Town Of Pittsville 7505 Gumborro Road Pittsville MD 21850

Due Date	Date of Display
12/15/2026	12/15/2026

Description	Amount
50% deposit for fireworks due upon the acceptance of terms of contract	2,250.00T 0.00

All invoices that are not paid within 10 days of the display date are subject to a 1.5% service charge

Total	$2,250.00
Payments/Credits	$0.00
Balance Due	$2,250.00

Tri-County Council
for the Lower Eastern Shore of Maryland

31901 Tri-County Way
Suite 203
Salisbury, Maryland 21804
Phone: 410-341-8989
Fax: 410-341-8988
www.lowershore.org

October 30, 2026

Dear Municipal Elected Official,

I am writing to you on behalf of the Tri-County Council for the Lower Eastern Shore of Maryland. With 2027 approaching, it is time to appoint municipal representatives for the upcoming year.

Per the Tri-County Council Bylaws, Article V, Section 1(e), membership shall include:

"Three (3) municipal elected officials, one (1) from each County, appointed by their respective municipal corporations."

The municipal representatives currently serving in 2026 as voting members are:

- Councilwoman Laverne Johnson, City of Crisfield, Somerset County
- Commissioner Matthew Schneider, Town of Sharptown, Wicomico County
- Councilwoman Brooke Cottman, Pocomoke City, Worcester County

The Tri-County Council meets four times per year. Once determined, newly appointed Council members will receive the 2027 meeting schedule.

We request all appointments be submitted by Friday, November 20, 2026.

If you need further information or have any questions, I may be reached at (410) 341-8989 or by email at gpadgham@tcclesmd.org.

Gregory E. Padgham, Esq.
Executive Director

Lower Shore Workforce Alliance · LESMD Lower Eastern Shore Maryland Established 1666 · Shore Transit

Serving Somerset, Wicomico and Worcester Counties

Docusign Envelope ID: 5274C6A6-A558-8468-814B-9FFDBE07579A

Maryland
DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT

WES MOORE
Governor
ARUNA MILLER
Lt. Governor
JACOB R. DAY
Secretary
JULIA GLANZ
Deputy Secretary

October 29, 2026

The Honorable Sean McHugh
President
Town of Pittsville
P. O. Drawer A
Pittsville, MD 21850

30 Oct 26

Dear President McHugh:

Thank you for your recent application to the Maryland Department of Housing and Community Development for State Fiscal Year 2027 Community Development Block Grant Program funds. The Department received nine applications from nine jurisdictions requesting a combined $5,357,411. Unfortunately, the application submitted by the Town for the Stormwater Improvements Project was not selected for funding this round.

As you know, a competitive rating and ranking system is used by the Department to select projects that meet the federal and State criteria established for the Community Development Block Grant program. Projects were evaluated based on public purpose and need, impact, project management, readiness to proceed, local commitment and leveraging.

We recognize the staff time invested in preparing the application and appreciate your efforts to strengthen your community. Program staff would be pleased to meet with you to discuss ways to enhance your application, should you choose to reapply, or to discuss other possible resources.

Please contact Mr. Justin Fair, Program Officer for the Office of Federal Community Development Programs, at 301-429-7499 with any questions or to coordinate a meeting, should you wish to discuss the project further.

Sincerely,

DocuSigned by:
Kari Snyder
9C69BEFAF10B49C...

Kari Snyder
Assistant Secretary
Division of Neighborhood Revitalization

cc: Joe Mangini, Town
Dona Sorce, CDBG
Justin Fair, CDBG

Fiscal Year 2027 Community Development Block Grant Awards

Awardee	Project Description	Award Amount
Garrett County	Phase 1 engineering design and initial construction of a system-wide overhaul of the Friendsville water system.	$800,000
Worcester County	Site preparation and installation of facility infrastructure for veterans counseling services and a food pantry on the Diakonia homeless campus.	$800,000
Wicomico County	Continuation of Salisbury Neighborhood Housing Services (SNHS) down payment and closing costs assistance program to new home buyers in Wicomico County.	$288,500
Havre de Grace (Harford County)	Roof repairs and replacement of HVAC system at the Somerset Manor public housing community center.	$159,880
Snow Hill (Worcester County)	ADA Sidewalks and replacement of aging water and sewer lines.	$697,531
Easton (Talbot County)	Acquisition of a parcel of land for the construction of a 64 unit senior housing development.	$800,000
Elkton (Cecil County)	Improvements to the Town's surface water treatment plant.	$800,000
Total		**$4,345,911**

Maryland
DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT

WES MOORE
Governor

ARUNA MILLER
Lt. Governor

JACOB R. DAY
Secretary

JULIA GLANZ
Deputy Secretary

October 29, 2026

The Honorable Sean McHugh
President
Town of Pittsville
7505 Gumboro Road
P.O. Drawer A
Pittsville, MD 21850

30 Oct 26

RE: SFY27 Application Round
Maryland Town Manager Circuit Rider Program

Dear President McHugh,

On behalf of Governor Wes Moore and Lt. Governor Aruna Miller, it is my pleasure to inform you that the Town of Pittsville has been awarded $60,000 from the Maryland Town Manager Circuit Rider Program as a circuit sponsor. The circuit will consist of the Towns of Pittsville, Sharptown and Willards.

This funding is conditional upon execution of a grant agreement between the Department of Housing and Community Development (the Department) and the Town. The Maryland Town Manager Circuit Rider Program is administered by the Department through the Division of Neighborhood Revitalization. My staff are preparing an agreement that will be sent via email to you within the next few weeks.

Again, congratulations on your award. If I may be of further assistance with this or any other matter, please do not hesitate to contact me or Mr. Justin Fair, Program Officer for the Office of Federal Community Development Programs, at 301-429-7499 or justin.fair@maryland.gov.

Sincerely,

Jacob Day
Secretary

cc: Dona Sorce, CDBG
Justin Fair, CDBG

List of SFY27 Sponsors with Participating Municipalities

Sponsor / Municipality	Amount	County
Town of Charlestown	**$23,023**	
Charlestown		Cecil
North East		Cecil
Perryville		Cecil
Port Deposit		Cecil
Rising Sun		Cecil
City of Crisfield	**$41,943**	
Crisfield		Somerset
Princess Anne		Somerset
Garrett County CAC (GCCAC)	**$61,762**	
Accident		Garrett
Deer Park		Garrett
Friendsville		Garrett
Loch Lynn Heights		Garrett
Mountain Lake Park		Garrett
Oakland		Garrett

Sponsor / Municipality	Amount	County
Maryland Rural Development Corporation (MRDC)	**$361,000**	
Brookview		Dorchester
Clear Spring		Washington
Goldsboro		Caroline
Greensboro		Caroline
Hancock		Washington
Henderson		Caroline
Lonaconing		Allegany
Luke		Allegany
Marydel		Caroline
New Windsor		Carroll
Templeville		Caroline
Westernport		Allegany
Williamsport		Washington
Town of Pittsville	**$60,000**	
Pittsville		Wicomico
Sharptown		Wicomico
Willards		Wicomico
Hebron		Wicomico

Sponsor / Municipality	Amount	County
Maryland Municipal League (MML)	**$100,000**	
Eagle Harbor		Prince George's
Highland Beach		Anne Arundel
North Brentwood		Prince George's
BCCE Port Towns Collaborative	**$60,000**	
Bladensburg		Prince George's
Colmar Manor		Prince George's
Cottage City		Prince George's
Edmonston		Prince George's

TOTAL $707,728

WICOMICO COUNTY, MARYLAND
OFFICE OF THE COUNTY EXECUTIVE
P.O. BOX 870
SALISBURY, MARYLAND 21803-0870
410-548-4801
FAX: 410-548-4803

Bunky Luffman
Director of Administration

Julie M. Giordano
County Executive

Steven S. Lakin
Assistant Director of Administration

November 2, 2026

Mr. Joseph Mangini, Jr.
Town of Pittsville
PO Box Drawer A
Pittsville, MD. 21850

Dear Mr. Mangini.,

Each year Wicomico County is required to prepare and submit to the State Departments of Planning and Natural Resources an annual county-wide Program Open Space Plan. This letter is to inform you that we are taking requests from municipalities that will be considered for the FY28 Annual plan beginning July 1, 2027. **Our deadline to receive requests is December 30, 2026.** Please find the submission information below:

POS Acquisition Projects:
- Project description and justification
- Acquisition budget (including cost of property, settlement and survey fees)
- Road map (indicating the exact location of the land to be acquired)

POS Development Projects (Require 10% local match):
- Project description and justification
- Detailed development budget
- Road map (indicating the exact location)
- Validation that your town/city can provide a 10% match if awarded funding

Community Parks & Playgrounds Program (Does not require local matching funds):
- Only municipalities are eligible for this funding source
- Anticipated submission deadline: August 2027
- Please find information at this link: http://dnr.maryland.gov/land/Pages/ProgramOpenSpace/CPP-Grant-Process.aspx

Project lists are to be submitted electronically to scarmichael@wicomicocounty.org along with mailing a hard copy of your project requests to the Department of Recreation, Parks & Tourism at 500 Glen Ave. Salisbury, MD 21804.

Should you have any questions or wish to discuss further, please do not hesitate to contact me.

Sincerely,

Steven E. Miller
Director

TOWN OF PITTSVILLE

RESIDENTIAL RENTAL DWELLING UNIT LICENSE

ORDINANCE NO. 2026-04

AN ORDINANCE OF THE TOWN OF PITTSVILLE, MARYLAND, TO AMEND THE RESIDENTIAL RENTAL DWELLING UNIT LICENSE ORDINANCE 2024-06 TO REQUIRE YEARLY INSPECTIONS FOR MULT-FAMILY DWELLINGS.

WHEREAS, the Commissioners of the Town of Pittsville enacted a Residential Rental Dwelling Unit License Ordinance (No. 2019-01) and Amended Residential Rental Dwelling Unit License Ordinance (No. 2024-06); and

WHEREAS, the Commissioners of the Town of Pittsville wish to require yearly inspections of Multi-Family Dwelling Rental properties.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Commissioners of the Town of Pittsville, Maryland that the Residential Rental Dwelling Unit License Ordinance be amended as hereinafter set forth:

RESIDENTIAL RENTAL DWELLING UNIT LICENSES

Section 1.0 - Scope.

The provisions of this Ordinance shall govern rental dwelling units within the Town of Pittsville

Section 2.0 - Purpose.

The purpose of this Ordinance is to protect the public health. safety and the general welfare of the citizens of the Town of Pittsville who have as their place of abode. a room or rooms furnished for them for payment of a rental charge to another person or entity.

Section 3.0 - Definitions.

The following definitions shall be used in the construction and interpretation of this Chapter:

"Dwelling Unit" means a single unit providing living facilities for one or more persons, including permanent provision for living, sleeping, and sanitation, and shall include, but not be limited to, an apartment, an accessory apartment, efficiency apartment, boarding house rooming house, single-family dwelling and multi-family dwelling.

"Mailing Address" means the address of an owner of a rental dwelling unit as recorded in the records of the Maryland Department of Assessment and Taxation.

"Person" means any individual, partnership, firm, corporation, association, or other legal entity of whatsoever kind or nature.

"Rental" means leasing or allowing occupancy or usage of a dwelling unit, either direct or by an agent, in consideration of value, including personal services, paid or tendered to or for the use or benefit of the Lessor.

"Tenant" means a person who rents a dwelling unit.

Section 4.0 - Application for License.

After July 1, 2019, the person who owns a rental dwelling unit, or his agent, shall make an application at the Town Office for a residential rental dwelling unit license on forms to be provided by the Town. Such application shall be submitted together with a license fee as set by the Town by Resolution from time to time. Any person who has applied for a license will not be permitted to rent the dwelling unit until the application can be processed, the inspection is made per the 2018 International Property Maintenance Code as amended from time to time, and the application is either approved or denied.

Section 5.0 – License Period.

A residential rental dwelling unit license shall be valid for a term of one (1) year from the date of the application or until ownership of the property is transferred, whichever occurs first. Each license shall be renewed on or before the anniversary date of its application. The fee for renewal shall be set by the Town by Resolution from time to time.

Section 6.0- Issuance of License; Inspections; Appeals; Inspection Fees.

A. A residential rental dwelling unit license shall only be issued or renewed after the Code Enforcement Officer or his/her designee for the Town has determined that the dwelling unit for which such license is sought is in compliance with the laws and ordinances of the Town and the 2018 International Property Maintenance Code as amended from time to time, and the proper fees have been paid. In order to make such determination the Code Enforcement Officer or his/her designee shall inspect the dwelling unit, including all common areas and property under the same ownership at periodic intervals or in response to a complaint. All deficiencies shall be corrected by the owner and the property found to be in compliance upon re-inspection before the residential rental dwelling unit license shall be issued. Fees for inspection and re- inspection shall be determined by the Town by Resolution from time to time.

B. The Town shall inspect all residential Single-family, Duplex, Two-Family, and Townhouse rental dwelling units every three (3) years and Multi-Family rental dwelling units every one (1) year per the 2018 International Property Maintenance Code as amended from time to time, which is incorporated by reference into this Ordinance. Inspections may occur more frequently.

C. Permission to inspect from the owner of a rental dwelling unit is a condition for the issuance of any license, without having to obtain any further permission or a judicial warrant. Failure to permit an inspection shall constitute reason to deny or not renew a license.

D. In the event that a violation is found by the Code Enforcement Officer or his/her designee, he shall provide written notice of the violation to the owner of the property or his agent at the address shown on the license application or the mailing address, and the owner shall have fifteen (15) days from the date of the notice to correct said violation and notify the Code Enforcement Officer or his/her designee that he may re-inspect to determine compliance.

The decision of the Code Enforcement Officer to disapprove an application for a residential rental housing license may be appealed by the applicant to the Town Commissioners by requesting an appeal in writing within ten (10) days of the notice of disapproval. In the event that an appeal is noted by the applicant, the appeal shall act as a stay on the disapproval until a decision by the Town Commissioners.

Section 7.0 - Failure to Register Rental Dwelling Unit or Obtain License; Suspension.

A. Failure of an owner of a rental dwelling unit to obtain or renew a rental dwelling unit license shall be a municipal infraction.

B. A residential rental dwelling unit license may be suspended by the Code Enforcement Officer if he finds a violation of this Ordinance. Such suspension shall occur only after written notice of such violation has been provided to the owner or his agent at the address shown on the application or the mailing address and fifteen (15) days has been allowed for the owner to correct the violation.

Section 8.0 – Inspection of License.

Licenses issued under this Ordinance shall be available for inspection upon request by the Code Enforcement Officer.

Section 9.0 - Vacation of Rental Dwelling Units.

When an application for a rental dwelling unit license has been denied, or a rental dwelling unit license has been revoked, suspended, or not renewed, the Town shall order the dwelling unit vacated within sixty (60) days pursuant to provisions of Annotated Code of Maryland, Real Property Article, Title 8.

Section 10.0 - Violations - Penalties.

A. Any person found in violation of the provisions of this Section shall be guilty of a municipal infraction and shall be subject to a fine not to exceed $500. 00 per violation. Each day a violation remains uncorrected is a separate violation subject to an additional citation fee and fine.

B. If a fee or fine shall go unpaid then the amount of the fee or fine shall be assessed against the property and collected in the same manner as Town taxes are now collected by law.

AND BE IT FURTHER RESOLVED, ENACTED, AND ORDAINED by the Town of Pittsville, Maryland, that this Ordinance shall take effect on the _____day of _____, 2026.

THE ABOVE ORDINANCE WAS INTRODUCED AND READ by the Commissioners of the Town of Pittsville, Maryland at a meeting held on the _____day of _____, 2026 advertised on _____, 2026 and _____, 2026, and finally passed by the Commissioners on the _____ day of _____, 2026.

ATTEST:

_____
Erica M. Witz, Town Attorney

_____
Sean McHugh, President

_____
Roland Adkins, Vice President

_____
David Carozza, Commissioner

_____
Bethany Miller, Commissioner

_____
Michael O'Brien, Commissioner

TOWN OF PITTSVILLE

NUISANCE ORDINANCE

ORDINANCE NO. 2026-05

AN ORDINANCE OF THE TOWN OF PITTSVILLE, MARYLAND TO REPEAL NUISANCE ORDINANCE NO. 37, NUISANCE ORDINANCE NO. 2018-06, AND TO ENACT NUISANCE ORDINANCE NO. 2026-XX FOR THE PURPOSE SPECIFYING MOLD AS A NUISANCE AND AFFECTING THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS OF THE TOWN OF PITTSVILLE.

WHEREAS, the Commissioners of the Town of Pittsville are empowered to pass ordinances for the purpose of protecting and promoting the health, safety and welfare of the residents of the Town; and

WHEREAS, the Commissioners wish to specify mold as a nuisance affecting the health, safety, and welfare of the residents of the Town; and

WHEREAS, the Commissioners wish to adopt the mold assessment and mold remediation requirements under the Maryland Mold Protection Act of 2025 as local law for the Town of Pittsville; and

WHEREAS, the Commissioners wish to repeal Nuisance Ordinance No. 37 and Nuisance Ordinance No. 2018-06 for the above-stated reasons, and replace with Nuisance Ordinance No. 2026-05 as stated herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Commissioners of the Town of Pittsville, Maryland, that Nuisance Ordinance Numbers 37 and 2018-06 be repealed and that Ordinance No. 2026-05 shall be adopted as the Nuisance Ordinance for the Town of Pittsville.

SECTION 1. NUISANCES ENUMERATED.

The following specific acts, deeds, or conditions shall constitute a nuisance within the meaning of this Ordinance:

A. The deposit or accumulation of any foul, decaying, or abandoned putrescent substance or garbage or trash or rubbish as defined in Section 9, Definitions, of this Ordinance, or other offensive matter in or upon any property, street, or highway unless approved by the Commissioners and/or the Wicomico County Health Officer or his/her properly designated agent.

B. The overflow of any foul liquids or sewage or the escape of any sewer or sewage gas form any privy, cesspool, seepage pit, septic tank, subsurface tile field or any type of sewage system not connected to the municipal sewage system.

C. Any open cesspool or any type of sewage system not properly maintained which could constitute a danger to health and/or safety.

D. The existence of any pit or open hole as a result of abandonment of a septic tank cesspool, seepage pit or other excavation work, which could constitute a danger to health and/or safety.

E. Allowing any plumbing fixture in any location, whether public or privately owned, to be maintained in an unsanitary condition.

F. Any premises that are not provided with a suitable toilet or sanitary privy for all persons working or living therein.

G. A polluted well or spring or the pollution of any well or spring used as potable water.

H. The disposal or accumulation of dead or dying animals, including but not limited to chickens, hogs, horses, cows, sheep, dogs, cats, or any fowl unless the method is approved by the Commissioners and/or the Wicomico County Health Officer or his/her properly designated agent.

I. The accumulation of manure, human or animal feces, garbage or any form of filth that has not been so treated as to act as a repellent to flies or which creates offensive odors. The presence of fly eggs, maggots or flies will be sufficient evidence that such accumulation has not been properly treated.

J. Permitting the presence of rats and rodents and allowing conditions that would permit property to become a rat or rodent harborage.

K. Maintenance of such poor housekeeping within any building (commercial or residential) that the health of the owner, any occupant, employees, or neighbors is or can be endangered.

L. The growth of mold within any dwelling, housing unit, or building (commercial or residential) that the health of the occupants, tenants, employees, or neighbors is or can be endangered.

M. Any building or structure that is in a severe state of disrepair or abandonment, which is in danger of collapse or which is partially burned or a potential danger to health and/or safety of anyone who would enter the building as determined by the Commissioners and/or, the

Wicomico County Health Officer and/or the Wicomico County Building Inspector, or their agent.

N. Abandoned refrigerators, freezers, or other appliances that have external latching devices which could constitute a danger to health and/or safety.

O. The following acts, deeds, and conditions in and upon all lots not used for active agricultural and/or forestry purposes shall be considered public nuisances:
    1. Allowing the uncontrolled growing of grass/weeds higher than twelve (12) inches, provided that, after any cutting required by this Ordinance, the remaining stubble shall be no higher than six (6) inches.
    2. The open lot, not screened from view, storage of one (1) or more refrigerators, freezers, appliances. or other equipment which could constitute a danger to health and/or safety.
    3. The open lot, not screened from view, deposit or accumulation of construction materials or other matter, provided that this provision shall not apply where a building permit is currently in full force and effect.

P. Any act, deed, or condition, building, trade establishment, or manufacturing place which a Commissioner or agent of any State or County agency finds, after investigation, to be injurious to the life, health or safety of any person.

Q. Loud, unnecessary, or unusual noise that disturbs, annoys, or endangers the comfort, peace, and safety of others at any time. Any noise that disturbs others between the hours of 11:00 pm and 7:00 am audible at a distance of fifty (50) feet from the noise source.

R. No person shall maintain, park, store, or leave or permit the maintaining, parking, storing, or leaving any abandoned vehicle on private or public property with the Town of Pittsville. The presence of an abandoned vehicle on private or public property is hereby declared a nuisance and a danger to the health, safety, and welfare of the public and therefore may be abated in the manner set forth herein.

SECTION 2. POWERS AND DUTIES OF COMMISSIONERS

A. The Commissioners shall enforce the provisions of the Ordinance. Their duly authorized representative may enter any building, structure, dwelling, apartment, apartment house, or premises in the Town to perform any duty imposed by this Ordinance without notice.

SECTION 3. TRANSFER OF OWNERSHIP

A. A property owner who has received a notice of violation of this Ordinance may not sell, transfer, mortgage, lease, or otherwise dispose of the premises until:
    1. The violations of this Ordinance have been corrected.

2. The property owner has first furnished the grantee, transferee, mortgagee, or lessee a true copy of the notice of violation issued by the Town, and shall furnish a signed and notarized statement from the grantee, transferee, mortgagee, or lessee in which he acknowledges the receipt of the notice of violation and states he is fully accepts and assumes the responsibility without condition for making the corrections or repairs required by the notice of violation.

SECTION 4. LIABILITY

A. Any Commissioner or duly authorized representative charged with the enforcement of this Ordinance acting for the Town in the discharge of his duties, shall not thereby render himself liable personally, and he is hereby relieved from all personal liability for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his duties. Any suit brought against any Commissioner or duly authorized representative because of this Ordinance shall be defended by the Attorney for the Town until the final determination of the proceedings.

SECTION 5. INSPECTIONS

A. Inspections may occur due to complaints or the own visualization of violations of this Ordinance.

B. The inspection will be recorded in a log, stating the location, date, person inspection, time, and violations found. Photos will be included with the report.

SECTION 6. NOTICES

A. The Commissioners or duly authorized agent shall give written notice in accordance with this section to the occupier or the premises on which a nuisance exists. Should the occupier of any such premises be a person, firm, corporation, or entity other than the owner, then said notice shall be given to both the owner and occupier. Should the premises be unoccupied, the notice shall be given to the owner. Should the premises be unoccupied and the owner cannot be found, notice shall be posted on the property where the nuisance exists.

B. The notice shall contain the following:
    1. A brief description of the location of the property containing the nuisance;
    2. A statement of the date and time the property was inspected;
    3. The nature of the nuisance for which action is required and the action required to abate such nuisance; and
    4. A statement requiring abatement of said nuisance within fourteen (14) days or such other reasonable time frame prescribed by the Commissioners or their authorized Agent.

SECTION 7. ABATEMENT OF NUISANCE

A. If the owners or occupants fails to correct or cause to be corrected or to maintain the property, as required in the notice, the Town is hereby, authorized to enter upon aforesaid property and perform or have performed the necessary removal, maintenance, or repairs or take any other means necessary to correct the nuisance violations on the property.

B. If the owners, landlord, or occupants fail to perform a mold assessment on the property in accordance with Md. Code Ann., Real Property § 8-220, the Town is hereby authorized to enter upon said property to perform or cause to be performed a mold assessment.

C. Any abandoned vehicle located on public or private property and deemed to be an imminent hazard to the life, safety, or health of the public may be removed by the Town without providing any notice whatsoever to the owner of record of said abandoned vehicle.

D. Any vehicle taken into custody and not redeemed within thirty (30) days after said notice as provided within this Ordinance shall be conclusively presumed to be abandoned by its registered owner, and all lien holders shall be deemed to have waived all right, title, and interest in the vehicle, and the vehicle may be sold by the Town at public sale or disposed of by any other reasonable means which the Town may elect.

1. All expenses for taking custody, towing, storing, preserving and selling the vehicle, including all costs of notices and penalties shall be paid first.
2. Any remaining proceeds shall be held for the owner and any other s secured party of the vehicle for thirty (30) days. If no person entitled to receive the remaining proceeds shall claim them within this period, the remaining proceeds will revert to the general fund of the Town.
3. Any vehicle taken into custody may be redeemed any time after it is taken and prior to its disposal, having provided reasonable proof of ownership or the existence of a secured interest, and upon furnishing proof that it will not again come in violation of this Ordinance, and upon paying all costs incurred and penalties.

SECTION 8. VIOLATIONS AND PENALTIES

A. Any person firm, corporation, or entity on whom a notice to abate a nuisance has been served in accordance with this Ordinance and who refuses or neglects to comply within the time specified in such notice shall be guilty of a municipal infraction. Each day that such nuisance shall be permitted to exist after the expiration time limited in said notice shall be deemed a separate and additional offense.

B. Assessment of lien.

1. In the event that the Town is required to abate or correct the nuisance as provided herein, the cost of such abatement or correction shall be assessed to the owner(s) of the land on which the nuisance existed, as well as all subjects of the municipal infraction citation. The cost of abatement or correction shall include all actual costs incurred by the Town, including but not limited to the costs of all material

and labor, and an administrative fee of $200.00 (two-hundred dollars and no cents), and any other applicable penalties or storage fees.

2. If unpaid, all said costs and applicable penalties assessed shall become a lien against said property and shall be collected in the same manner as real estate taxes by the Town.
3. In addition, to the filing of a tax lien, the Town may institute any other legal proceedings to collect the costs incurred by the Town to correct any nuisances and applicable penalties. All legal fees will be added to the penalty to the owner(s).

SECTION 9. VEHICLE EXCEPTIONS

A. Any vehicle which is enclosed or otherwise positioned on private property so that the access to and view of said vehicle is blocked from adjoining properties and public streets.

B. Any vehicle on real property in a district legally zoned to permit, and the property is legally and licensed to operate as an automotive showroom or vehicle repair business, as long as the vehicle is not inoperable.

C. Vehicles classed as antiques under the laws of the State of Maryland, as long as the vehicle is not inoperable.

D. Vehicles being repaired or rebuilt by their owners on their own property who shall have first obtained from the Town Office a sixty (60) day non-renewable license and paid to the Town therefore a license fee in the sum of two dollars ($2.00).

SECTION 10. WORD USAGE AND DEFINITIONS

A. Words used in the present tense include the future. Words in the masculine gender include the feminine and neuter. Words in the feminine and neuter gender include masculine. The singular number includes the plural, and the plural number includes the singular. Whenever the words "apartment", "apartment house", "dwelling", "dwelling unit", "rooming", "rooming house", "rooming unit", or "premises" are used in this chapter, they shall be construed as though they were followed by the words "or any part thereof."

B. For the purpose of this code, certain abbreviations, terms, phrases, words and their derivatives shall be construed as set forth in this section:

ABANDONED VEHICLE--Any vehicle:

1. That is inoperable and left unattended on Town property or roads for more than forty-eight (48) hours.
2. That has remained illegally on public property for more than forty-eight (48) hours.
3. Left on public property without displaying currently valid motor vehicle registration plates where applicable.

4. Left on private property with the consent of said real property owner for more than forty-eight (48) hours.
5. Stored, parked, or left on private property on an inoperable condition or without displaying currently valid motor vehicle registration plates where applicable for more than fifteen (15) days.
6. Which is not displaying currently valid motor vehicle registration plates and is in either a rusted, wrecked, dismantled, partly dismantled or inoperable condition.

AGRICULTURAL USE- The use of a parcel of land for the cultivation of land, raising, of poultry and livestock or similar agrarian activities, forestry, or wildlife management.

BUILDING- Any structure that encloses a space used for sheltering any occupancy. Each portion of a building separated by a fire wall shall considered a separate building.

COMMISSIONERS- Commissioners of the Town of Pittsville, Maryland

COUNTY- Wicomico County, Maryland.

DWELLING- When used in this Ordinance without qualifications, a structure occupied exclusively for residential purposes by not more than two (2) families.

ENCLOSED- Situated within a building or a structure or solid fence at least six (6) feet in height, and/or covered so that view of said vehicle is completely blocked from adjoining properties and public streets.

EXTERMINATION- The control and elimination of insects, rodents, or other pests by eliminating their harborage places; by removing or making inaccessible materials that may serve as their food; by poisoning, spraying, fumigating, or trapping; or by any other recognized and legal pest eliminating method approved by the Commissioners and the Wicomico County Health Officer or his/her agent.

GARBAGE--The animal and vegetable waste resulting from the handling, preparation, cooking, and consumption of food.

HOUSING UNIT--A single unit of a structure providing or intended to provide complete living and sleeping facilities for one (1) or mere persons.

INFESTATION--The presence, within or around a dwelling, of insects, rodents, or other pests.

INOPERABLE CONDITION--In a condition where the vehicle is not capable of passing all required test and inspections imposed by the laws of the State of Maryland for a vehicle to be operated on public roads or highways in the State of Maryland.

MOLD – has the meaning stated in Md. Code Ann., Environment § 6-1702.

MOLD ASSESSMENT – an inspection, an investigation, or a survey of a dwelling or other structure to provide information to the owner regarding the presence, identification, or evaluation of mold, the development of a management plan, or the collection or analysis of a mold sample.

MOLD REMEDIATION – has the meaning stated in Md. Code Ann., Environment § 6-1702.

OCCUPANT--Any person living, sleeping, cooking, or eating, in or having actual possession of a dwelling unit or rooming unit. (or having control??)

OWNER OF VEHICLE--The current or last known person to have registered or licensed said vehicle, where applicable, and/or any person so named as the owner, buyer, or purchaser in a bill of sale for said vehicle.

PERSON OR PERSONS--A natural person, his heirs, executors, administrators or assigns, and also includes a firm partnership, or corporation, its or their successors or assigns, or agent of any the aforesaid.

PREMISES--A lot, plot or parcel of land, including the structures on it.

PROPERTY OWNER--A person having a legal or equitable interest in the premises, including the guardian of the estate of the person, or the executor or administrator of the estate of the person if ordered to take possession of the premises by a court.

RUBBISH--Combustible and noncombustible waste materials, except garbage: and the term shall include the residue from the burning of wood, coal, and other combustible material; paper: rags. cartons: boxes: wood excelsior: rubber; leather; tree branches; yard trimmings: tin cans; metals; mineral matter; glass crockery; dust: abandoned, unlicensed or inoperable vehicles and machinery; bottles; wastepaper; cardboard: sawdust piles; rubbish from building construction or reconstruction; uprooted tree stumps, street refuse; and all other waste materials. The decisions of the Commissioners as to whether particular articles are "rubbish" as herein defined, shall be final, and if articles are "rubbish" have been mixed with other articles not constituting "rubbish", as herein defined, the Commissioners shall be entitled to treat all such mixed articles as "rubbish".

STRUCTURE—Anything constructed having a fixed location on or in land or water, whether or not affixed to the land. It includes but is not limited to buildings, platforms, sheds, walls fences, signs, and swimming pools. The term "structure" shall be construed as if followed by the words "or part thereof'.

TOWN--Town of Pittsville, Maryland.

VEHICLE--Any device in, on, or by which any individual or property is or might be transported or towed on a public or private road, including but not limited to an automobile, truck, bus, van, motorcycle, and motor home.

SECTION 11. APPEALS

A. Within ten (10) days from the service of notice as provided for in this Ordinance, the owner or his attorney or agent may file a written appeal with the Commissioners of the Town of Pittsville stating in detail the reasons as to why the action proposed should not be taken. Upon receipt of such appeal, the Commissioners shall acknowledge the appeal and put it on their agenda at its earliest convenience, notify the owner, attorney, or agent and hear the merits of the appeal. The Commissioners may reverse their previous action for any error of fact or law. If the owner is dissatisfied with the decision of the Commissioners of the Town of Pittsville, then the owner shall have the right to appeal the Circuit Court of Wicomico County, Maryland, provided that such appeal shall be taken within thirty (30) days after the owner is notified in writing, of the decision of the Commissioners of the Town of Pittsville.

AND BE IT FURTHER RESOLVED, ENACTED, AND ORDAINED by the Town of Pittsville, Maryland, that this Ordinance shall take effect on the _____day of _____, 2026.

THE ABOVE ORDINANCE WAS INTRODUCED AND READ by the Commissioners of the Town of Pittsville, Maryland at a meeting held on the _____day of _____, 2026 advertised on _____, 2026 and _____, 2026, and finally passed by the Commissioners on the _____ day of _____, 2026.

ATTEST:

_____
Erica M. Witz
Town Attorney

_____
Sean McHugh, President

_____
Roland Adkins, Vice President

_____
David Carozza, Commissioner

_____
Bethany Miller, Commissioner

\

_____
Michael O'Brien, Commissioner