

TOWN OF PITTSVILLE
AMENDED BUDGET ORDINANCE
July 1, 2026-June 30, 2027
Ordinance No. 2026-03

**AN ORDINANCE OF THE TOWN OF PITTSVILLE TO AMEND THE FY 27 MUNICIPAL OPERATING
BUDGET of the period July 1, 2026 to June 30, 2027**

WHEREAS, the Commissioners of Pittsville have reviewed the revenues and expenditures projected for the July 1, 2026 to June 30, 2027 fiscal year, in order to amend the municipal operating budget for that period, and

WHEREAS, the Commissioners of Pittsville have determined the final actual revenues and expenditures of the FY 27 Municipal Operating Budget for adjustment.

NOW, THEREFORE BE IT HEREBY ORDAINED by the Commissioners of the Town of Pittsville, Maryland that the Municipal Operating Budget for the period of July 1, 2026 to June 30, 2027 attached here to shall be and is hereby amended.

AND BE IT FURTHER RESOLVED, ENACTED, AND ORDAINED by the Commissioners of the Town of Pittsville that this amended budget ordinance shall take effect from and after date of passage.

The above ordinance was introduced and read by the Commissioners of the Town of Pittsville, Maryland at a meeting held on the 21st day of September, 2026, and by the Town Charter duly published twice in a newspaper of general circulation within the Town was finally adopted and passed on the 19th day of October, 2026

ATTEST:

Erica M. Witz, Town Attorney

Sean McHugh, President
Town Commissioners

Roland Adkins, Vice President

Bethany Miller, Town Commissioner

Michael O'Brien, Town Commissioner

David Carozza, Town Commissioner



Town of Pittsville General FY27 Budget



PROJECTED REVENUES	TOTAL GENERAL INCOME	\$1,537,569.00
	TOTAL GENERAL EXPENSES	\$1,356,499.00
	RESERVE	\$181,070.00

ACTUAL REVENUES	TOTAL GENERAL INCOME	\$0.00
	TOTAL GENERAL EXPENSES	\$0.00
	RESERVE	\$0.00

PROJECTED RESERVE CONTINGENCY FUND	\$181,070.00
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ACTUAL RESERVE CONTINGENCY FUND	\$0.00
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DIFFERENCE (Actual minus projected)	\$181,070.00
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REVENUES	PROJECTED FY27	ACTUAL FY27	DIFFERENCE
Real Estate Taxes	\$390,000.00		\$390,000.00
Corporate Property Taxes	\$140,000.00		\$140,000.00
State Income Tax	\$175,000.00		\$175,000.00
County Shared Taxes	\$350.00		\$350.00
Franchise Fees	\$19,000.00		\$19,000.00
Business Licenses/Permits	\$36,000.00		\$36,000.00
Interest Income/MLGIP	\$40,000.00		\$40,000.00
General Fund Grants	\$60,000.00		\$60,000.00
State Police Aid	\$12,000.00		\$12,000.00
Speed Camera Program	\$40,000.00		\$40,000.00
Rental Housing Licenses	\$21,000.00		\$21,000.00
Community Events	\$7,000.00		\$7,000.00
Fire/EMS Impact Fees	\$10,000.00		\$10,000.00
Miscellaneous Income	\$14,000.00		\$14,000.00
FY26 Surplus	\$573,219.00		\$573,219.00
Subtotal	\$1,537,569.00		\$1,537,569.00

Admin Expenses	Projected FY27	Actual FY27	Difference
Salaries	\$130,000.00		\$130,000.00
FICA	\$9,945.00		\$9,945.00
Health Insurance	\$24,000.00		\$24,000.00
Retirement	\$13,000.00		\$13,000.00
Town Manager Salary	\$100,000.00		\$100,000.00
Workers Comp	\$1,000.00		\$1,000.00
Insurance	\$7,500.00		\$7,500.00
Subtotal	\$285,445.00		\$285,445.00

Operations	Projected FY27	Actual FY27	Difference
Operating Expenses	\$7,500.00		\$7,500.00
Dues & Subscription	\$12,000.00		\$12,000.00
IT Development/Expenses	\$10,000.00		\$10,000.00
Public Notices	\$3,000.00		\$3,000.00
Subtotal	\$32,500.00		\$32,500.00

Services	Projected FY27	Actual FY27	Difference
Legal	\$35,000.00		\$35,000.00
Accounting Audit	\$12,500.00		\$12,500.00
MD State Retirement Actuary	\$5,590.00		\$5,590.00
Subtotal	\$53,090.00		\$53,090.00

Council	Projected FY27	Actual FY27	Difference
Council Meeting Allowances	\$7,500.00		\$7,500.00
Council Expenses/ Donations	\$2,500.00		\$2,500.00
Planning and Zoning	\$2,500.00		\$2,500.00
EDC	\$2,000.00		\$2,000.00
			\$0.00
Subtotal	\$14,500.00		\$14,500.00

Office	Projected FY27	Actual FY27	Difference
Office Supplies	\$5,000.00		\$5,000.00
Office Equipment	\$10,000.00		\$10,000.00
Postage	\$5,000.00		\$5,000.00
Telephone/Internet	\$7,500.00		\$7,500.00
Building Maint./Repairs	\$20,000.00		\$20,000.00
Building Equipment	\$10,000.00		\$10,000.00
			\$0.00
Subtotal	\$57,500.00		\$57,500.00

Public Works	Projected FY27	Actual FY27	Difference
Salaries	\$95,000.00		\$95,000.00
FICA	\$7,268.00		\$7,268.00
Health Insurance	\$11,000.00		\$11,000.00
Retirement	\$9,500.00		\$9,500.00
Workers Comp	\$3,826.00		\$3,826.00
Insurances	\$7,500.00		\$7,500.00
Street Lighting	\$50,000.00		\$50,000.00
Vehicle Maint/Repair/Fuel	\$8,000.00		\$8,000.00
Mosquito Control	\$2,000.00		\$2,000.00
Subtotal	\$194,094.00		\$194,094.00

Police	Projected FY27	Actual FY27	Difference
Salaries & Benefits	\$349,916.00		\$349,916.00
Operations	\$54,592.00		\$54,592.00
Training	\$8,000.00		\$8,000.00
Vehicle Cost	\$13,862.00		\$13,862.00
Misc.	\$29,000.00		\$29,000.00
			\$0.00
Subtotal	\$455,370.00		\$455,370.00

Public Safety	Projected FY27	Actual FY27	Difference
Fire Company	\$20,000.00		\$20,000.00
EMS	\$20,000.00		\$20,000.00
Fire/EMS Impact Fees	\$10,000.00		\$10,000.00
			\$0.00
Subtotal	\$50,000.00		\$50,000.00

Rental Housing/Code	Projected FY27	Actual FY27	Difference
Rental Housing	\$5,000.00		\$5,000.00
Code Enforcement	\$1,000.00		\$1,000.00
			\$0.00
Subtotal	\$6,000.00		\$6,000.00

Parks/Rec/Community Affairs	Projected FY27	Actual FY27	Difference
Parks/Rec/Community Affairs	\$35,000.00		\$35,000.00
			\$0.00
			\$0.00
Subtotal	\$35,000.00		\$35,000.00

Misc	Projected FY27	Actual FY27	Difference
State Pension New Entrant Credi	\$118,000.00		\$118,000.00
CDBG/TMCR Grant Expense	\$45,000.00		\$45,000.00
Misc. Expense	\$10,000.00		\$10,000.00
			\$0.00
Subtotal	\$173,000.00		\$173,000.00

TOTAL PROJECTED COST FY27	\$1,356,499.00
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TOTAL ACTUAL COST FY27	\$0.00
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TOTAL DIFFERENCE	\$1,356,499.00
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Town of Pittsville Enterprise Fund FY27 Budget

Trash Removal Revenue				\$98,000.00
Trash Removal Expenses				\$95,000.00
Remaining Balance				<u>\$3,000.00</u>

Stormwater Mngmt. Fees Carried Over				\$11,552.00
Stormwater Management Fees				\$48,000.00
Ditch Maint. And Stormwater Projects				\$48,000.00
Remaining Balance				<u>\$11,552.00</u>

Highway User Revenue				\$238,914.00
(carried over from previous years)				
Highway User Revenue FY27				\$171,500.00
Total				<u>\$410,414.00</u>
FY 2027 Street Projects Expense				\$150,000.00
Roads/Equipment Maint. Expense				\$75,000.00
Remaining Balance HUR				<u>\$185,414.00</u>



Town of Pittsville Utility FY27 Budget



Difference

PROJECTED WATER FUND	TOTAL WATER FUND INCOME	\$433,000.00
	TOTAL WATER EXPENSE	\$432,875.00
	RESERVE	\$125.00

PROJECTED WASTEWATER FUND	TOTAL WASTEWATER INCOME	\$411,000.00
	TOTAL WASTEWATER EXPENSES	\$400,555.00
	RESERVE	\$10,445.00

ACTUAL WATER FUND	
ACTUAL WASTEWATER FUND	

REVENUES WASTEWATER	PROJECTED FY27	ACTUAL FY27	DIFFERENCE
User Fees	\$275,000.00		\$275,000.00
Front Footage Assessment	\$42,500.00		\$42,500.00
Availability of Use	\$3,500.00		\$3,500.00
Impact Fees	\$0.00		\$0.00
Connection Fees	\$30,000.00		\$30,000.00
Interest Income/MLGIP	\$30,000.00		\$30,000.00
Misc. Income	\$1,500.00		\$1,500.00
Late Fees	\$6,500.00		\$6,500.00
WWTP Study	\$22,000.00		\$22,000.00
Subtotal	\$411,000.00		\$411,000.00

Salaries & Benefits	Projected FY27	Actual FY27	Difference
Salaries	\$120,000.00		\$120,000.00
FICA	\$9,180.00		\$9,180.00
Health Insurance	\$12,000.00		\$12,000.00
Retirement	\$12,000.00		\$12,000.00
Education	\$3,000.00		\$3,000.00
Subtotal	\$156,180.00		\$156,180.00

Operations	Projected FY27	Actual FY27	Difference
Chemicals	\$5,000.00		\$5,000.00
Sludge Removal	\$5,000.00		\$5,000.00
Testing Fees	\$5,000.00		\$5,000.00
Dues & Subscriptions	\$2,500.00		\$2,500.00
Supplies	\$14,500.00		\$14,500.00
Phones	\$1,500.00		\$1,500.00
Electricity	\$45,000.00		\$45,000.00
Subtotal	\$78,500.00		\$78,500.00

Equipment/Building Main/Repa	Projected FY27	Actual FY27	Difference
Equipment	\$30,000.00		\$30,000.00
Building Maint.	\$30,000.00		\$30,000.00
Lift Stations	\$10,000.00		\$10,000.00
Infrastructure Repair	\$15,000.00		\$15,000.00
Subtotal	\$85,000.00		\$85,000.00

Services	Projected FY27	Actual FY27	Difference
Engineering	\$5,000.00		\$5,000.00
Accounting Audit	\$6,875.00		\$6,875.00
Rate Study	\$5,000.00		\$5,000.00
Subtotal	\$16,875.00		\$16,875.00

Insurance/Debt Payments	Projected FY27	Actual FY27	Difference
Workers Comp	\$4,000.00		\$4,000.00
Insurances	\$10,000.00		\$10,000.00
Debt Payments	\$40,000.00		\$40,000.00
Bank Fees & Misc. Charges	\$1,000.00		\$1,000.00
			\$0.00
Subtotal	\$55,000.00		\$55,000.00

Vehicle/Equipment	Projected FY27	Actual FY27	Difference
Fuel	\$4,000.00		\$4,000.00
Repair & Maint.	\$5,000.00		\$5,000.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal	\$9,000.00		\$9,000.00

REVENUES WATER	PROJECTED FY27	ACTUAL FY27	DIFFERENCE
User Fees	\$305,000.00		\$305,000.00
Front Footage Assessment	\$70,000.00		\$70,000.00
Availability of Use	\$5,000.00		\$5,000.00
Impact Fees	\$0.00		\$0.00
Connection Fees	\$30,000.00		\$30,000.00
Interest Income/MLGIP	\$15,000.00		\$15,000.00
Misc. Income	\$1,500.00		\$1,500.00
Late Fees	\$6,500.00		\$6,500.00
			\$0.00
Subtotal	\$433,000.00		\$433,000.00

Operations	Projected FY27	Actual FY27	Difference
Operator	\$200,000.00		\$200,000.00
Sludge Removal	\$10,000.00		\$10,000.00
Testing Fees	\$10,000.00		\$10,000.00
Chemicals	\$35,000.00		\$35,000.00
Supplies	\$5,000.00		\$5,000.00
Electricity	\$15,000.00		\$15,000.00
Subtotal	\$275,000.00		\$275,000.00

Equipment/Building Main/Repa	Projected FY27	Actual FY27	Difference
Equipment	\$30,000.00		\$30,000.00
Building Maint.	\$35,000.00		\$35,000.00
Infrastructure Repair	\$19,000.00		\$19,000.00
			\$0.00
Subtotal	\$84,000.00		\$84,000.00

Services	Projected FY27	Actual FY27	Difference
Engineering	\$5,000.00		\$5,000.00
Accounting Audit	\$6,875.00		\$6,875.00
Rate Study	\$5,000.00		\$5,000.00
Subtotal	\$16,875.00		\$16,875.00

Insurance/Debt Payments	Projected FY27	Actual FY27	Difference
Insurances	\$4,500.00		\$4,500.00
Debt Payments	\$47,000.00		\$47,000.00
Bank Fees & Misc. Charges	\$1,000.00		\$1,000.00
Subtotal	\$52,500.00		\$52,500.00

Misc	Projected FY27	Actual FY27	Difference
Vehicle Expense	\$2,000.00		\$2,000.00
Dues & Subscriptions	\$2,500.00		\$2,500.00
			\$0.00
			\$0.00
Subtotal	\$4,500.00		\$4,500.00

TOTAL PROJECTED COST WASTEWATER FY27	\$400,555.00
TOTAL PROJECTED COST WATER FY27	\$432,875.00
TOTAL PROJECTED COST UTILITY FUND FY27	\$833,430.00