

**ALL BUSINESS ITEMS MUST BE SCHEDULED ON THE AGENDA THE
WEDNESDAY PRIOR TO THE TOWN MEETING IN ORDER TO BE HEARD.**

November 17, 2025

7:00 PM

AGENDA

- 1.) Call to Order
 - Pledge of Allegiance
- 2) Swearing In of Newly Elected Town Commissioners
- 3) Approval of the Minutes of October 20, 2025
- 4.) Treasurer's Report of Balances of General and Utility Accounts
- 5) Public Safety Report
 - a.) Fire/EMS Report
 - b.) Police Report
 - c.) Code Enforcement Report
- 6) Town Manager Report
 - Department Reports
- 7) Town Engineer Report – Robert Duma
- 8) Old Business:
 - Town Municipal Election/2025 Results
- 9) New Business
 - None
- 10) Town Commission/Committee Reports and Commissioner/Public Comments
- 11) Adjournment of Meeting.

**The Town Commissioners reserve the right to close a portion of this meeting as
authorized by Section 3-305(b) and Section 3-104 of the General Provisions Article
of the Annotated Code of Maryland**

Next Meeting Date- December 15, 2025

Please note that Under Public Comments, limit all public comments to three (3) minutes or less, any written material may be presented to the Town Commissioners. Any derogatory remarks, personal attacks, obscene language, or disruptive behavior will not be tolerated and will upon order from the Presiding Officer be grounds for removal of the individual from the meeting.

TOWN OF PITTSVILLE
Town Commissioners Town Meeting Minutes
October 20, 2025

The regular Town Meeting for October 20, 2025 was called to order by Town Commission President Sean McHugh at 7:00 pm, followed by the Pledge of Allegiance . In attendance were Town Commission Vice-President Roland Adkins, as well as Commissioners Bethany Miller, David Carozza, and Michael O'Brien. Also in attendance were Town Manager Joe Mangini, Town Attorney Erica Witz, Chief of Police Bob Harris and Town Engineer Rob Duma. Dale Monroe, Director of Public Works was in attendance, as well as Chandra Singh representing Singh Operational Services.

MINUTES

The minutes of the town meeting held on September 15, 2025 were reviewed with a motion by Town Commissioner Carozza to approve with a second by Town Commission Vice-President Adkins. Motion was approved.

TOWN TREASURER'S REPORT

Town Commission President McHugh read into the record the General Fund Operating bank balance with a starting balance of \$216,341.18 and ending balance of \$97,581.76. Motion to approve was made by Town Commissioner Miller with a motion to second by Town Commissioner Carozza. Motion carried.

Town Commission President McHugh read into the record the Utility Fund bank balance with a starting balance of \$114,743.56 and an ending balance of \$82,868.61. Motion to approve by Town Commissioner Carozza and seconded by Commissioner Miller. Motion carried.

Town Commission President McHugh then read into the record the total bank fund balances and MLGIP investment account. (both attached)

PUBLIC SAFETY REPORTS

Fire/EMS

Town Commission Vice President Adkins reported that the fire department will have Trunk or Treat on Saturday October 25, 2025. Registration will be 4-6 pm, and the event is from 6-8 pm. He also issued a reminder that October is Fire Prevention Month, so remember to replace the batteries in your smoke detectors, or the whole detector, they have a lifespan of approximately

10 years. He did not have a call log available. The Sportsmen's Raffle is still ongoing. Looking ahead, the Annual Banquet at the Fire Hall is January 24, 2026.

Police

Chief Harris reported on his department's monthly activities to include 224 speed violations. There was a speed study September 30, 2025 on Gumboro Road, anticipating a possible camera there by the State of Maryland. It was located between Old Ocean City Road, and the old fire house. Southbound recorded 1815 vehicles, out of that number, there were 300 violations, and 67 vehicles cited for going 12 or more miles per hour over the posted limit. Northbound recorded 2840 vehicles. There were 1723 violating the speed limit, resulting in 562 citations. Chief Harris also reported numerous other traffic stops. There was one theft reported, and reported assistance with Fire/EMS, as well as other activities.

Code Enforcement

Town Manager, Joe Mangini reported that no high grass letters were sent out. Town Manager/Code Enforcement Officer Joe Mangini, Dale Mornroe, and Engineer Rob Duma are working on a plan of action for the Sandyfield Stormwater drainage system. Dollar General drainage ditch issues fall under the prevue of Wicomico County, as they are approved by them. He will check on the ditches on Pitts Avenue.

TOWN MANAGER'S REPORT*

*Attached is the Town Manager's monthly activities report.

Chandra Singh from Singh Operational Services gave an update on the water plant upgrade progress. He gave verbal information on the different levels in the water, iron etc. The backwash tank was cleaned. He stated that at this point in time all is going well with the upgrade, and forgoing any unseen complications, the completion is still expected by the end of the year.

Dale Monroe gave an update on Public Works. All is going well; the new street signs have been ordered. Halloween will be observed from 6-8 pm on Friday, October 31, 2025. He also reminded everyone that bulk pick up will be Thursday, November 20th. Acceptable items should be placed by the curb the previous evening to prevent confusion. A list will be provided of items not able to be picked up.

There were 2 water leaks that required immediate repair, one was significant. TK Construction is done with the sewer and water for the Sandyfield Addition.

TOWN ENGINEER'S REPORT

Town Engineer Rob Duma gave an update on the Water Treatment Plant Upgrade- Phase IV is proceeding smoothly at this point. Mr. Duma stated that in Filter #2 media has been installed, chlorinated, and bacteriologically tested. The plant is shut down every Tuesday morning for 4

hours due to pipework. This does not shut the water down to residents.

The WWTP UV System project has been started. The old UV system has been demolished, and the new one should be installed within a couple of weeks, the manufacturer acknowledged that they sent an incorrect part, and has a new one on the way. The work being done does not affect operations.

OLD BUSINESS

President McHugh announced that old business would be the second reading for Adoption of Ordinance #2025-03, "An Ordinance to Amend FY- 25 Municipal Operating Budget for the period ending June 30, 2025". Vice-President Adkins made a motion to accept, and it was seconded by Commissioner O'Brien.

It was also the second reading for Adoption of Ordinance #2025-04 "An Ordinance to Amend the FY-26 Municipal Operating Budget for the period ending June 30, 2026". Commissioner Carozza motioned to accept the amended Ordinance, and it was seconded by Commissioner O'Brien.

Jeff Willey was nominated for reappointment to the Board of Zoning Appeals per Town Manager Mangini's recommendation. It will be a three year term. His nomination was approved.

Municipal Elections are November 4, 2025, with Laura Basile's inability to serve, it was published, and Dale Littleton expressed his interest. Commission President McHugh moved to accept Dale Littleton's nomination to the Election Board for a term of 6 years. A motion to second was made by Commissioner Carozza. Motion was carried.

NEW BUSINESS

President McHugh discussed the Town's social media Policy, and what is included. This was drafted by the Town Attorney Erica Witz.

Commissioner O'Brien proposed a monthly communication plan, to highlight all of the good things going on in the Town, and a yearly report for a recap.

TOWN COMMISSION/COMMITTEE REPORTS/TOWN COMMISSIONERS/PUBLIC COMMENTS

Sue Simmons from the Eastern Shore Mission of Mercy attended to discuss the possibility of having a location in Pittsville for patient orientation. This would be for the Free Adult Dental Clinic March 27th and 28th, 2026, at the Wicomico Youth and Civic Center. The possibility of other free resources was discussed-Becky Smith brought up the Mobile Mammogram.

Commissioner Miller asked if there was any interest in the "Business Spotlight" from online, Town Clerk Judy Jones replied that there was not as of yet.

Commission President McHugh brought up for discussion the October 17, 2025 meeting at town Hall held with Fortiline, a maker of water meters that are read through radio frequency, and highly accurate. He explained the variables of how this system would affect the Water Treatment Plant, and consumers in a positive manner. Those in attendance for that meeting were Town Manager Mangini, Town Treasurer

Ana Ketterman, Commission President Sean McHugh, Superintendent of Public Utilities Sean Triplett, Public Works Director Dale Monroe, and the representative from Fortiline, Chris McClary.

President McHugh made a motion to adjourn; all were in favor. Meeting was adjourned.

Respectfully Submitted,



Judy L Jones
Town Clerk

The next regular monthly meeting will be on December 15, 2025 commencing at 7:00 pm at Town Hall

APPROVED:

Sean McHugh, President

Roland Adkins, Vice President

Bethany Miller, Town Commissioner

Michael O' Brien Town Commissioner

David Carozza, Town Commissioner

TOWN MANAGER MONTHLY MEETING REPORT

20 Oct 25

LEGISLATION

- There are several items on the agenda for tonight. Ordinance #2025-03 amends the FY 25 Town Budget and Ordinance #2025-04 amends the FY 26 Town Budget both due to the increase in the surplus funds being carried over. Both ordinances are for consideration of adoption. Both ordinances have been published twice in the newspaper after introduction and before final adoption.

BOARD/COMMISSION APPOINTMENTS

- Jeff Willey, a member of the Town's Board of Zoning Appeals term is up for renewal and he has expressed a desire to continue to serve in that capacity.

CODE ENFORCEMENT

- No additional letters for high grass violations have been sent, but we continue to work on the Sandy Field subdivision storm water drainage system issue that Rob and Dale along with myself will develop a plan of action to rectify.

CITIZEN COMPLAINTS

- There have been "officially" seven (7) consumer complaints filed and ALL were dealing with the water issue due to the Town's major upgrade construction. We have responded to the complaints with the explanation about the work being undertaken at the WTP.

FINANCE

- I have submitted to DHCD the quarterly "request for reimbursement for the Town for my services provided under the TMCR program in the amount of \$18,487.50.
- Also, the Town has officially purchased "over the counter" the SMITH property located on Old Ocean City Road for \$136,648.60 of which \$90,179.51 will be coming back to the Town. It will be about one (1) year before the Town is in full possession of the property, but we should now be considering what our ultimate goal is for this land.

PLANNING/ZONING

- The Planning/Zoning Commission did not meet this past month due to no action required. Next scheduled meeting is November 12 at 6:00 pm in Town Hall.
- Infrastructure work has begun on the "Addition to Sandy Field" consisting of seven (7) new lots with two more approved subdivisions with a combined total of fourteen (14) lots approved pending payment of the water/sewer impact fees.
- So far this FY, we have issued 6 building permits with fees received of \$631.81.

ECONOMIC DEVELOPMENT

- The PEDC will meet on 22 Oct at 5:30 pm in Town Hall. There has been interest expressed to the PEDC members of having a flea market and farmers market in Town. Still in talking stages, but I have advised the PEDC members that this proposition must be approved by the Town Commissioners, especially IF town property is being considered.

PUBLIC WORKS

- The Director of Public Works is here to report on his activities and plans for the future.

WATER/SEWER

- I will let the Town Engineer review the capital improvement projects for water, sewer, roads, and storm water.

PERSONNEL

- Nothing new to report on personnel

COMMUNITY ACTIVITIES

- The new fence replacing the old one that had to be removed for our new playground equipment is completed and we are just waiting to have the contractor install the new park equipment for our children. This is all being paid for out of the original \$287,500 grant we received with \$19,000 left over. Instead of turning this funding back to the State, the Town opted to do more capital improvement work at the park which has been approved by DNR.
- As per Town Commissioners annual decision, HALLOWEEN October 31 will be celebrated between the hours of 6 pm to 8 pm within town limits. We wish all our young citizens an enjoyable, fun filled night!

A final note: TUESDAY November 11 is VETERANS DAY, a federal, state, town holiday so Town Offices will be closed!

The Town of Pittsville ("Town") uses social media to interact with residents, businesses, and visitors about public issues related to our Town. Please note that the Town's Facebook page is an official Town social media account and is moderated and subject to the Maryland Public Information Act. All comments and content shared on our official social media sites must pertain to items within the jurisdictional control or authority of the Town.

The Town reserves the right to delete submissions that do not meet the purpose as set out above. The following are examples of unacceptable content and comments. Please note this list is not intended to be all-inclusive:

1. Any content or comments that do not relate to the jurisdiction or authority of the Town.
2. Profane or obscene language or content.
3. Content that promotes, fosters, or perpetrates discrimination on the basis of race, creed, color, age, religion, gender, national origin, disability, sexual orientation, or any other protected class of people.
4. Name-calling and/or personal attacks.
5. Duplicate posts by the same author (the original post will be left intact assuming it follows the guidelines of acceptable comments or content).
6. Solicitations of commerce and/or content that contain gratuitous links (links or references to other relevant governmental webpages or official government sites are acceptable).
7. Promotions or content related to political organizations of any type.
8. Promotion or advocacy of illegal activity.
9. Content or comments that compromise safety or security of the public.
10. Confidential or non-public information, including but not limited to any personally identifiable medical information and any content that violates the legal rights of the owner of said content.

The Town disclaims any and all responsibility and liability for any unacceptable content that cannot be removed in a timely manner. Opinions and content expressed on official Town of Pittsville social media sites do not reflect the opinions of the Town of Pittsville, its officers, and employees.

Submissions to the Town's social media page(s) do not satisfy requirements for legal notice or service, and shall not be construed as an official request for records pursuant to the Maryland Public Information Act.

Social media is not an official channel for contacting the Town, its officials, or employees. While the Town may respond to inquiries or comments, staffing for that purpose is not 24/7.

3:30 PM

11/13/25

Accrual Basis

Town of Pittsville
General Operating Account
As of October 31, 2025

Date	Name	Memo	Amount	Balance
100 · CASH & EQUIVALENTS				97,887.82
110 · General Fund				97,887.82
128 · FBW - General Operating 1541				97,887.82
10/01/2025	Deposit	5095	5,071.50	102,959.32
10/01/2025	Deposit	5097	1,358.40	104,317.72
10/06/2025	Deposit	5102	397.80	104,715.52
10/07/2025	Deposit	5100	303.00	105,018.52
10/07/2025	Deposit	5104	281.70	105,300.22
10/07/2025	Deposit	5109	-679.20	104,621.02
10/08/2025	Bennett Termite & Pest Soluti...	Yearly Termite Bait Renewal	-370.60	104,250.42
10/08/2025	Capital Bank & Trust Co.	July-Sept 2025 Retirement Contribution	-6,642.84	97,607.58
10/08/2025	Choptank Electric - G	9912566701	-124.00	97,483.58
10/08/2025	Colonial Life	Inv #5277330-0905783	-112.28	97,371.30
10/08/2025	DP Park 1649	5503 6071 649	-36.39	97,334.91
10/08/2025	DP Town Warehouse 7678-G	5500 6957 678	-96.88	97,238.03
10/08/2025	Kelly & Associates Insurance ...	November 2025 Health Insurance	-4,310.25	92,927.78
10/08/2025	Lisa Tubbs	Inv # 1074	-300.00	92,627.78
10/08/2025	Pittsville Motors Inc	Inv # 267419	-1,286.82	91,340.96
10/08/2025	ShoreScan - G&U	Inv # 10384	-95.00	91,245.96
10/08/2025	Simple Computing LLC	Inv # 1123,1132,1133	-1,734.26	89,511.70
10/08/2025	Wicomico County MD - Mosq...	54069	-1,786.40	87,725.30
10/08/2025	Deposit	5092	13.70	87,739.00
10/08/2025	Deposit	5096	777.30	88,516.30
10/08/2025	Deposit	5099	10,266.70	98,783.00
10/08/2025	Deposit	5101	50.30	98,833.30
10/08/2025	Deposit	5111	500.70	99,334.00
10/08/2025	Deposit	Reimbursement by Judy to police sup...	12.00	99,346.00
10/15/2025	Ana Kettermann	Mileage	-58.96	99,287.04
10/15/2025	DPSCS - ITCD	Inv # AB5-09-483	-14.00	99,273.04
10/15/2025	Game Time	Playground Equipment / Grant Funded	-9,521.37	89,751.67
10/15/2025	Gannett Delaware LocaliQ	Public Notices	-63.25	89,688.42
10/15/2025	Joseph A. Mangini Jr	Pay Sep 28- Oct 11	-3,280.00	86,408.42
10/15/2025	Maryland Municipal League	Inv # 6770	-75.00	86,333.42
10/15/2025	Mediacom - Town Hall	8384500090090174	-229.95	86,103.47
10/15/2025	Muni-Link, LLC	Inv # 1739	-466.28	85,637.19
10/15/2025	One Call Concepts Inc - U	0001040	-37.44	85,599.75
10/15/2025	Valerie J. Mann	FY26 PACT	-170.00	85,429.75
10/16/2025	Deposit	5119	3,562.20	88,991.95
10/16/2025	Deposit	5120	1,994.80	90,986.75
10/16/2025	Deposit	5128	465.90	91,452.65
10/16/2025	Dale Littleton	Elections Nov4, 2025	-75.00	91,377.65
10/16/2025	Davis, Bowen & Fridel Inc	Inv # 197284,190020	-5,400.00	85,977.65
10/16/2025	Econo Signs LLC	Inv # 10-999290	-3,390.42	82,587.23
10/16/2025	Lisa Tubbs	Inv # 1075	-200.00	82,387.23
10/16/2025	Napa Auto Parts - New	Inv # 537396	-153.50	82,233.73
10/16/2025	Quadiant, Inc	Inv # 62334125	-72.00	82,161.73
10/16/2025	Tammy Dorman	Elections Nov4, 2025	-75.00	82,086.73
10/16/2025	Tidal Health Nanticoke	Dale Monroe	-316.06	81,770.67
10/17/2025	Deposit	5131	221.30	81,991.97
10/17/2025	Deposit	5135	25.00	82,016.97
10/20/2025	Deposit	5137	80.00	82,096.97
10/22/2025	Bethany Miller	Town Meeting 10/20	-75.00	82,021.97
10/22/2025	David Carozza	Town Meeting 10/20	-75.00	81,946.97
10/22/2025	Fleet Titans	Snow Plow and Salt Spreader / New ...	-10,325.00	71,621.97
10/22/2025	Fogle's	Inv # 187211	-310.00	71,311.97
10/22/2025	GreatAmerica Financial Svcs.	Inv # 40288519	-60.00	71,251.97
10/22/2025	Lincoln National Life Insuranc...	November 2025 LT/ST/Life Insurance	-349.97	70,902.00
10/22/2025	Michael O'Brien	Town Meeting 10/20	-75.00	70,827.00
10/22/2025	Roland Adkins	Town Meeting 10/20	-75.00	70,752.00
10/22/2025	Sean McHugh	Meetings	-150.00	70,602.00
10/22/2025	University of Maryland	Inv # 26-CW-039	-560.00	70,042.00
10/22/2025	WEX Bank Valero Fleet Gas	0496-00-633067-4	-200.21	69,841.79
10/22/2025	Deposit	5144	227.40	70,069.19
10/28/2025	Deposit	5157	1,053.00	71,122.19
10/29/2025	Bennett Termite & Pest Soluti...	Inv # 893160	-82.40	71,039.79
10/29/2025	Dale Littleton	EDC10/22/25 Meeting	-25.00	71,014.79
10/29/2025	DP Lions 2539-(LC) - G	5501 8592 539	-61.32	70,953.47
10/29/2025	DP Town Lights 578-G	5501 0728 578	-3,743.87	67,209.60

3:30 PM

11/13/25

Accrual Basis

Town of Pittsville
General Operating Account
As of October 31, 2025

Date	Name	Memo	Amount	Balance
10/29/2025	Ivory Smith	EDC10/22/25 Meeting	-25.00	67,184.60
10/29/2025	Joseph A. Mangini Jr	Pay 10/12-10/25	-3,840.00	63,344.60
10/29/2025	Kelly Jeter	EDC10/22/25 Meeting	-25.00	63,319.60
10/29/2025	Mediacom - Police	Mediacom	-499.99	62,819.61
10/29/2025	Rebecca Smith	EDC10/22/25 Meeting	-25.00	62,794.61
10/29/2025	Trent Molnar	EDC10/22/25 Meeting	-25.00	62,769.61
10/29/2025	Verizon-G&U	Inv # 6126049599	-967.55	61,802.06
10/29/2025	Zuhra Septefrati	Inv # 00024	-600.00	61,202.06
10/29/2025	Cash	Cash Drawer Reimb.	-71.65	61,130.41
10/29/2025	DP Chatham Mnr 8081-G	5501 0728 081	-84.47	61,045.94
10/29/2025	DP Town Warehouse 7678-G	5500 6957 678	-100.28	60,945.66
10/29/2025	Simple Computing LLC	Inv # 1135	-340.00	60,605.66
10/29/2025	PNC Bank	Credit Card Pmt 10/29/25	-8,403.41	52,202.25
10/29/2025	Deposit	5150	109.00	52,311.25
10/29/2025	Deposit	5151	1,231.20	53,542.45
10/29/2025	Deposit	5161	132.60	53,675.05
Total 128 · FBW - General Operating 1541			-44,212.77	53,675.05
Total 110 · General Fund			-44,212.77	53,675.05
Total 100 · CASH & EQUIVALENTS			-44,212.77	53,675.05
TOTAL			-44,212.77	53,675.05

Approved :**X**

Sean McHugh
President

X

Roland Adkins
Vice President

X

Bethany Miller
Commissioner

X

Michael O'Brien
Commissioner

X

David Carozza
Commissioner

3:33 PM

11/13/25

Accrual Basis

Town of Pittsville
Utility Operating Account
As of October 31, 2025

Date	Name	Memo	Amount	Balance
100 · CASH & EQUIVALENTS				82,868.61
120 · Water & Sewer Fund				82,868.61
129 · FBW UTILITY OPERATING ACC 1996				82,868.61
10/01/2025	Comptroller of MD BRF	3rd Quarter July-Sept. 2025 BRF Return	-10,390.41	72,478.20
10/06/2025	Deposit	5103	859.35	73,337.55
10/07/2025	Deposit	5107	574.00	73,911.55
10/07/2025	Deposit	5108	273.35	74,184.90
10/08/2025		Funds Transfer	100,765.00	174,949.90
10/08/2025	Capital Bank & Trust Co.	July-Sept 2025 Retirement Contribution	-6,590.94	168,358.96
10/08/2025	Davis, Bowen & Fridel Inc	Inv # 196837	-180.00	168,178.96
10/08/2025	Griffith Energy Svcs, Inc	Fuel for generator/ 9/22/25	-536.08	167,642.88
10/08/2025	Hawkins, Inc.	Inv # 7214645	-3,760.78	163,882.10
10/08/2025	Kelly & Associates Insurance ...	November 2025 Health Insurance	-583.64	163,298.46
10/08/2025	T.K. Construction, Inc	Inv # 25-0116 / UV System	-100,765.00	62,533.46
10/08/2025	Water Testing Laboratories of ...	Inv # SAL10199	-749.00	61,784.46
10/08/2025	Wicomico County Solid Waste...	3025	-770.64	61,013.82
10/08/2025		Funds Transfer	123,316.37	184,330.19
10/08/2025	M2 Construction, LLC	WTP Phase 4 Payment to Contractors # ...	-123,316.37	61,013.82
10/08/2025	Deposit	5105	2,354.50	63,368.32
10/08/2025	Deposit	5106	1,034.06	64,402.38
10/08/2025	Deposit	5110	268.85	64,671.23
10/08/2025	Deposit	5112	261.95	64,933.18
10/09/2025	Deposit	5113	537.10	65,470.28
10/09/2025	Deposit	5115	567.70	66,037.98
10/09/2025	Deposit	5116	524.20	66,562.18
10/10/2025	Deposit	5118	262.55	66,824.73
10/14/2025	Deposit	5121	290.15	67,114.88
10/14/2025	Deposit	5122	279.05	67,393.93
10/14/2025	Deposit	5123	781.57	68,175.50
10/14/2025	United States Department of A...	USDA Loan Pmt 10/14/25	-6,067.00	62,108.50
10/15/2025	U.F.U., Inc.	Water Leak Repair 7860 Gumboro / Inv # ...	-5,633.00	56,475.50
10/15/2025	Deposit	5124	263.15	56,738.65
10/16/2025	Deposit	5117	29,175.38	85,914.03
10/16/2025	Deposit	5127	263.15	86,177.18
10/16/2025	Deposit	5129	268.01	86,445.19
10/16/2025	Singh Operational Services, Inc	Additional Work SOS / Inv # 30202-2781	-886.66	85,558.53
10/16/2025	Singh Operational Services, Inc	Inv # 30202-2734	-15,425.91	70,132.62
10/17/2025	Deposit	5132	1,095.80	71,228.42
10/17/2025	Deposit	5133	560.50	71,788.92
10/20/2025	Deposit	5138	489.65	72,278.57
10/21/2025	Deposit	5136	149.47	72,428.04
10/21/2025	Deposit	5140	278.45	72,706.49
10/21/2025	Deposit	5141	271.55	72,978.04
10/22/2025	Flagger Force, LLC	Water Leak at 7790 Gumboro Rd / Flaggers	-2,545.12	70,432.92
10/22/2025	Fortiline, Inc	Inv # 7106607	-460.97	69,971.95
10/22/2025	Lincoln National Life Insuranc...	November 2025 LT/ST/Life Insurance	-340.48	69,631.47
10/22/2025	M2 Construction, LLC	WTP Phase 4 Payment to Contractors # 10	-57,240.00	12,391.47
10/22/2025	Shorite Controls	Inv # 20667	-1,244.69	11,146.78
10/22/2025	U.F.U., Inc.	Inv # 34756 Main , Inv # 2025-0069	-7,400.00	3,746.78
10/22/2025	WEX Bank	0496-00-587961-4	-33.26	3,713.52
10/22/2025	WEX Bank Valero Fleet Gas	0496-00-633067-4	-756.59	2,956.93
10/22/2025	Deposit	5130	9,025.66	11,982.59
10/22/2025	Deposit	5142	278.15	12,260.74
10/22/2025	Deposit	5143	270.65	12,531.39
10/23/2025	Deposit	5145	11.09	12,542.48
10/23/2025	Deposit	5147	541.60	13,084.08
10/24/2025	Deposit	5148	571.20	13,655.28
10/24/2025	Deposit	5149	291.95	13,947.23
10/27/2025	Deposit	5155	240.95	14,188.18
10/28/2025	Deposit	5146	15,516.72	29,704.90
10/28/2025	Deposit	5152	539.20	30,244.10
10/28/2025	Deposit	5153	264.65	30,508.75
10/28/2025	Deposit	5154	257.15	30,765.90
10/28/2025	Deposit	5156	240.85	31,006.75
10/28/2025	Deposit	5158	288.65	31,295.40
10/28/2025	Deposit	5159	287.15	31,582.55
10/28/2025	PNC Bank	Credit Card Pmt 10/28/25	-8,217.93	23,364.62
10/29/2025	Deposit	5162	737.40	24,102.02

3:33 PM

11/13/25

Accrual Basis

Town of Pittsville
Utility Operating Account
As of October 31, 2025

Date	Name	Memo	Amount	Balance
10/29/2025	Deposit	5163	1,018.60	25,120.62
10/29/2025	Chesapeake Employers Insur...	Workers Comp	-1,822.00	23,298.62
10/29/2025	Dennis Sales & Service Inc	Inv # 25-5452	-5,605.61	17,693.01
10/29/2025	DP LS#1 White Richardson 56...	5501 4225 615	-79.66	17,613.35
10/29/2025	DP LS#2 Old Ocean City 1980...	5503 869 1980	-102.05	17,511.30
10/29/2025	DP LS#3_ Friendship 7173-U	5500 6957 173	-129.27	17,382.03
10/29/2025	DP LS#4 Gumboro 6278-U	5501 1296 278	-37.13	17,344.90
10/29/2025	DP LS#5 Railroad 7447-U	5501 1317 447	-32.47	17,312.43
10/29/2025	DP WTP 0821-U	5501 1810 821	-171.06	17,141.37
10/29/2025	DP WWTP 3731-U	5501 1013 731	-2,636.05	14,505.32
10/29/2025	Water Testing Laboratories of ...	Inv # SAL10356	-570.00	13,935.32
10/29/2025	DP LS#6 Legacy Lane 6936-U	5501 1316 936	-65.13	13,870.19
10/29/2025	Deposit	5139	1,691.32	15,561.51
10/29/2025	Deposit	5160	35,958.28	51,519.79
10/30/2025	Deposit	5166	277.85	51,797.64
10/30/2025	Deposit	5167	816.73	52,614.37
10/31/2025	Deposit	5168	878.70	53,493.07
10/31/2025	Deposit	5169	887.52	54,380.59
10/31/2025	Deposit	5170	4,670.25	59,050.84
Total 129 · FBW UTILITY OPERATING ACC 1996			-23,817.77	59,050.84
Total 120 · Water & Sewer Fund			-23,817.77	59,050.84
Total 100 · CASH & EQUIVALENTS			-23,817.77	59,050.84
TOTAL			-23,817.77	59,050.84

Approved :**X**

Sean McHugh
President

X

Roland Adkins
Vice President

X

Bethany Miller
Commissioner

X

Michael O'Brien
Commissioner

X

David Carozza
Commissioner

TOWN OF PITTSVILLE
Fund Balances
As of 14 Nov 25

GENERAL FUND

1) Operating Account: \$242,658.00

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account: 0

3) Highway User Fee Account: \$336,617.00

4) Speed Camera Account: \$12,331.00

5) Reserve Account: \$ 480,387.00

TOTAL: \$ 1,071,993.00

WATER FUND

- 1) Operating Account; \$84,053.00

The following accounts are restricted for designated, specific purposes

- 2) Capital Improvement Account: \$ 273,467.00
- 3) Reserve Account: \$ 12,704.00

TOTAL: \$370,224.00

Water/Loan Debt: (\$362,929.00)

SEWER FUND

- 1) Operating Account: \$84,053.00

The following accounts are restricted for designated, specific purposes

- 2) Capital Improvement Account: \$ 731,992.00
- 3) Reserve Account: \$ 183,765.00

TOTAL: \$ 999,810.00

TOTAL AVAILABLE MUNICIPAL FUNDS: \$2,442,027.00

MARYLAND LOCAL GOVERNMENT INVESTMENT POOL/MLGIP
As of 10 Nov 25

INTEREST RATE: 4.01 % as of 10 Nov 25

INVESTMENT INCOME/FY 26

	Monthly	Year to Date/YTD
General Fund:	\$3,796.76	\$13,809.70
Water Fund:	\$1,139.03	\$4,202.91
Sewer Fund:	\$2,657.74	\$9,666.79
Grand Total:	\$7,593.53	\$27,679.40

Interest Earned Per Month:

July 2025: \$7,383.34
August 2025: \$6,004.33
September 2025: \$6,638.20

1st Quarter/FY26: \$20,085.87

October 2025: \$7,593.53

Total Interest Income since Inception (18 Apr 23): \$256,705.38

**OFFICIAL-TALLEY SHEET
TOWN OF PITTSVILLE COUNCIL ELECTION
NOVEMBER 04, 2025**

DAVID CAROZZA

VOTE TOTAL- 53

MICHAEL O'BRIEN

VOTE TOTAL- 41

ROLAND ADKINS

VOTE TOTAL- 43

WRITE IN *Ivory Smith*

VOTE TOTAL- 39

WRITE IN

VOTE TOTAL- _____

WRITE IN

VOTE TOTAL- _____

Certified by the Town of Pittsville Election Board:

[Signature] 11/4/25
Chairperson **Date**

[Signature] 11/4/25
Member **Date**

W. Delancey 11/4/25
Member **Date**