

ALL BUSINESS ITEMS MUST BE SCHEDULED ON THE AGENDA THE WEDNESDAY PRIOR TO THE TOWN MEETING IN ORDER TO BE HEARD.

TOWN COMMISSIONERS PUBLIC HEARING

“Ordinance # 2024-02”

June 24, 2024

6:00 PM

TOWN COMMISSIONERS FY 25 BUDGET PUBLIC HEARING

“Ordinance # 2024-03”

June 24, 2024

6:30 PM

TOWN MEETING AGENDA

June 24, 2024

7:00 PM

- 1.) Call to order
-Pledge of Allegiance
- 2.) Minutes of Meeting on May 20, 2024, CDBG Public Hearing on June 5, 2024, Special Meeting/CDBG on June 5, 2024 and Constant Yield Tax Rate Public Hearing on June 17, 2024
- 3.) Treasurer’s Report of Balances of General and Utility Accounts
- 4.) Public Safety Report
 - a.) Fire/EMS Report
 - b.) Police Report
 - c.) Code Enforcement Report
- 5.) Town Manager/Circuit Rider
- 6.) Town Engineer Report – Robert Duma
- 7.) Old Business:
 - 1) Ordinance # 2024-02 “An Ordinance to Amend the Town’s Zoning Map” for ADOPTION
 - 2) Ordinance # 2024-03 “An Ordinance To adopt the Town’s FY 25 Municipal Operating Budget & Establish a Fee Schedule” for ADOPTION
- 8.) New Business
-None
- 9.) Town Commission/Committee Reports and Commissioner/Public Comments
- 10.) Adjournment of Meeting. Next meeting date- July15, 2024

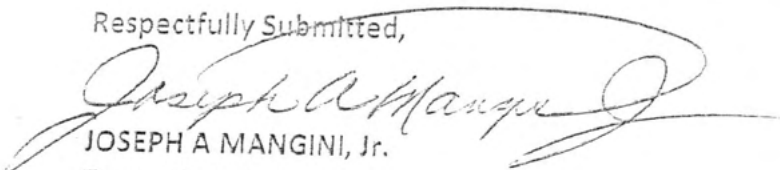
TOWN OF PITTSVILLE
"CDBG Application Public Hearing"
June 5, 2024

The Commissioners of Pittsville held a public hearing on June 5, 2024 commencing at 6:00 pm to receive public input regarding the Town's Community Development Block Grant/CDBG Application for \$800,000 to assist in the Town's major capital improvement project entitled "Water Treatment Plant/WTP Phase IV Upgrade"

All Town Commissioners and Town Manager in attendance. Town Commission President Sean McHugh called the public hearing to order at 6:00 pm. The Town Manager Joe Mangini explained the CDBG process and the reasoning for the Town applying to CDBG for grant funds.

There were no public comments received and Town Commission President McHugh closed the public hearing at 6:15 pm.

Respectfully Submitted,


JOSEPH A MANGINI, Jr.
Town Manager

Attest:

Paul Wilber
Town Attorney

Adopted:

Sean M. McHugh
President, Town Commissioners

Roland Adkins, Vice President

Bethany Miller, Commissioner

John Palmer, Commissioner

David Carozza, Commissioner

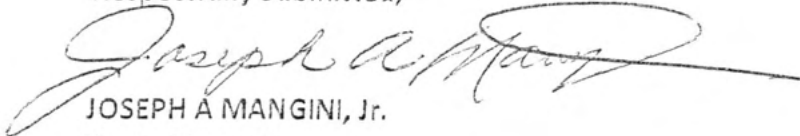
TOWN OF PITTSVILLE
"Special Meeting"
June 5, 2024

The Commissioners of Pittsville held a special meeting on June 5, 2024 commencing at 6:15 pm to consider adoption of Resolution # 2024-02 " A Resolution of the President and Commissioners of the Town of Pittsville Authorizing the Submittal of a Grant Application to the Maryland Community Development Block Grant/CDBG Program regarding a request for \$800,000 to assist in the Town's major capital improvement project entitled "Water Treatment Plant/WTP Phase IV Upgrade"

All Town Commissioners and Town Manager in attendance. Town Commission President Sean McHugh called the special meeting to order at 6:15 pm. Town Commission President requested a motion to approve Resolution # 2024-02. Town Commissioner David Carozza made a motion to approve with Town Commission Vice President Roland Adkins seconding the motion.

Motion to approve Resolution # 2024-02 was approved. There being no further business to consider Town Commission President McHugh adjourned the special meeting.

Respectfully Submitted,



JOSEPH A MANGINI, Jr.
Town Manager

Attest:

Paul Wilber
Town Attorney

Adopted:

Sean M. McHugh
President, Town Commissioners

Roland Adkins, Vice President

Bethany Miller, Commissioner

John Palmer, Commissioner

David Carozza, Commissioner

Town of Pittsville General Operating Account As of May 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
100 · CASH & EQUIVALENTS							95,011.08
110 · General Fund							95,011.08
128 · FBW - General Operating 1541							95,011.08
Bill Pmt -Che...	05/01/2024	3750	Barefoot Willy's Tees, ...	Inv # 4175	310 · ...	-1,045.00	93,966.08
Bill Pmt -Che...	05/01/2024	3751	Bennett Termite & Pes...	Inv # 804046	310 · ...	-82.40	93,883.68
Bill Pmt -Che...	05/01/2024	3752	Capital Bank & Trust Co.	Retirement Contibution Jan...	310 · ...	-6,640.74	87,242.94
Bill Pmt -Che...	05/01/2024	3753	Dale Littleton	EDC Meeting 4/24	310 · ...	-25.00	87,217.94
Bill Pmt -Che...	05/01/2024	3754	DP Chatham Mnr 8081...	5501 0728 081	310 · ...	-81.79	87,136.15
Bill Pmt -Che...	05/01/2024	3755	DP Town Lights 578-G	5501 0728 578	310 · ...	-3,617.92	83,518.23
Bill Pmt -Che...	05/01/2024	3756	DP Town Warehouse ...	5500 6957 678	310 · ...	-60.74	83,457.49
Bill Pmt -Che...	05/01/2024	3757	Joseph A. Mangini Jr	Pay Apr 14-27 plus reissue ...	310 · ...	-4,770.00	78,687.49
Bill Pmt -Che...	05/01/2024	3758	Lisa Tubbs	Cleaning	310 · ...	-600.00	78,087.49
Bill Pmt -Che...	05/01/2024	3759	Rebecca Smith	EDC Meeting 4/24	310 · ...	-25.00	78,062.49
Bill Pmt -Che...	05/01/2024	3760	Simple Computing LLC	Inv # 1112,1113	310 · ...	-1,573.00	76,489.49
Bill Pmt -Che...	05/01/2024	3761	Trent Molnar	EDC Meeting 4/24	310 · ...	-25.00	76,464.49
Bill Pmt -Che...	05/01/2024	3762	Judy Jones	Mileage Reimbursement	310 · ...	-110.55	76,353.94
General Jour...	05/06/2024	6841	Deposit	4060	142 · ...	7.23	76,361.17
Bill Pmt -Che...	05/08/2024	3763	Choptank Electric - G	9912566701	310 · ...	-124.00	76,237.17
Bill Pmt -Che...	05/08/2024	3764	Colonial Life	Inv 3 5277330-0405482	310 · ...	-112.28	76,124.89
Bill Pmt -Che...	05/08/2024	3765	Davis, Bowen & Fridel ...	Inv # 183714,183715	310 · ...	-1,582.50	74,542.39
Bill Pmt -Che...	05/08/2024	3766	DPSCS - ITCD	Inv # AB4-04-483	310 · ...	-21.00	74,521.39
Bill Pmt -Che...	05/08/2024	3767	Inacom Information Sy...	58872	310 · ...	-1,051.09	73,470.30
Bill Pmt -Che...	05/08/2024	3768	Kelly & Associates Ins...	June 2024 Health Insurance	310 · ...	-3,897.87	69,572.43
Bill Pmt -Che...	05/08/2024	3769	Mediacom - Town Hall	8384500090090174	310 · ...	-229.95	69,342.48
Bill Pmt -Che...	05/08/2024	3770	Quadient, Inc	Inv # 61008333	310 · ...	-72.00	69,270.48
Bill Pmt -Che...	05/08/2024	3771	Webb, Wilber, Douse, ...	Legal	310 · ...	-11,925.00	57,345.48
General Jour...	05/08/2024	6847	Deposit	4066	142 · ...	100.00	57,445.48
General Jour...	05/13/2024	6845	Deposit	4064	142 · ...	100.00	57,545.48
General Jour...	05/13/2024	6853	Deposit	4072	148 · ...	150.00	57,695.48
General Jour...	05/13/2024	6861	Deposit	4080	148 · ...	275.00	57,970.48
General Jour...	05/13/2024	6863	Deposit	4082	148 · ...	342.73	58,313.21
General Jour...	05/13/2024	6880		Strawberry Festival Vendor ...	148 · ...	195.00	58,508.21
General Jour...	05/13/2024	7082	Quickbooks Check Or...	Checks	629 · ...	-276.05	58,232.16
General Jour...	05/15/2024	6895	Mitchell's Automotive	Donation Strawberry Festiv...	148 · ...	250.00	58,482.16
General Jour...	05/15/2024	6957	Muni-Link	4091	148 · ...	-25.00	58,457.16
General Jour...	05/15/2024	7045	Arocon Roofing	Park Pavilion Painting/ Inv ...	613 · ...	-3,785.84	54,671.32
Bill Pmt -Che...	05/16/2024	3772	Ana Ketterman	Mileage Reimb.	310 · ...	-50.25	54,621.07
Bill Pmt -Che...	05/16/2024	3773	Cash	Cash Drawer Reimb.	310 · ...	-10.00	54,611.07
Bill Pmt -Che...	05/16/2024	3774	Cheryl Tyndall	PZ Meeting 5/8	310 · ...	-25.00	54,586.07
Bill Pmt -Che...	05/16/2024	3775	Colonial Life	Inv # 5277330-0602023	310 · ...	-140.35	54,445.72
Bill Pmt -Che...	05/16/2024	3776	DP Lions 2539-(LC) - G	5501 8592 539	310 · ...	-58.86	54,386.86
Bill Pmt -Che...	05/16/2024	3777	DP Park 1649	5503 6071 649	310 · ...	-116.20	54,270.66
Bill Pmt -Che...	05/16/2024	3778	Ericka Moore Lecates	Oct 19, 2023 Meeting reissue	310 · ...	-25.00	54,245.66
Bill Pmt -Che...	05/16/2024	3779	Gannett Delaware Loc...	Notices	310 · ...	-218.00	54,027.66
Bill Pmt -Che...	05/16/2024	3780	Heather Frazier	PZ Meeting 5/8	310 · ...	-25.00	54,002.66
Bill Pmt -Che...	05/16/2024	3781	Jennifer Keener	PZ Meeting 5/8	310 · ...	-25.00	53,977.66
Bill Pmt -Che...	05/16/2024	3782	Johnsons Seed & Feed	Inv # 346830	310 · ...	-115.50	53,862.16
Bill Pmt -Che...	05/16/2024	3783	Joseph A. Mangini Jr	Pay Apr 28- May 11	310 · ...	-2,100.00	51,762.16
Bill Pmt -Che...	05/16/2024	3784	Kevin Bailey	PZ Meeting 5/8	310 · ...	-25.00	51,737.16
Bill Pmt -Che...	05/16/2024	3785	Mark Whitelock	Board of Zoning Appeals O...	310 · ...	-25.00	51,712.16
Bill Pmt -Che...	05/16/2024	3786	ShoreScan - G&U	Inv # 9109	310 · ...	-95.00	51,617.16
Bill Pmt -Che...	05/16/2024	3787	SkyShooter Displays b...	Fireworks Deposit	310 · ...	-2,000.00	49,617.16
Bill Pmt -Che...	05/16/2024	3788	Townsend Garage Doors	Town hall Garage Door	310 · ...	-2,936.00	46,681.16
Bill Pmt -Che...	05/16/2024	3789	Valerie J. Mann	Grants	310 · ...	-820.00	45,861.16
General Jour...	05/22/2024	6950	Deposit	4084	148 · ...	100.00	45,961.16
General Jour...	05/22/2024	6951	Deposit	4085	142 · ...	262.56	46,223.72
Bill Pmt -Che...	05/23/2024	3790	Bethany Miller	Meetings	310 · ...	-100.00	46,123.72
Bill Pmt -Che...	05/23/2024	3791	David Carozza	Meetings	310 · ...	-100.00	46,023.72
Bill Pmt -Che...	05/23/2024	3792	Davis, Bowen & Fridel ...	Inv # 184631	310 · ...	-225.00	45,798.72
Bill Pmt -Che...	05/23/2024	3793	DPSCS - ITCD	Inv # AB3-07-486	310 · ...	-14.00	45,784.72
Bill Pmt -Che...	05/23/2024	3794	Lincoln National Life In...	June 2024 LT/ST/Life Insur...	310 · ...	-326.84	45,457.88
Bill Pmt -Che...	05/23/2024	3795	Napa Auto Parts - New	Parts	310 · ...	-137.53	45,320.35
Bill Pmt -Che...	05/23/2024	3796	Roland Adkins	Meeting	310 · ...	-75.00	45,245.35
Bill Pmt -Che...	05/23/2024	3797	Sean McHugh	Meetings	310 · ...	-175.00	45,070.35
Bill Pmt -Che...	05/23/2024	3798	WEX Bank	0496-00-587961-4	310 · ...	-333.72	44,736.63
Bill Pmt -Che...	05/23/2024	3799	WEX Bank Valero Flee...	0496-00-633067-4	310 · ...	-190.59	44,546.04
General Jour...	05/24/2024	6967	Deposit	4104	145 · ...	143.64	44,689.68
General Jour...	05/24/2024	6968	Deposit	4105	142 · ...	405.62	45,095.30

3:45 PM

06/13/24

Accrual Basis

Town of Pittsville General Operating Account As of May 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Jour...	05/24/2024	6978	Deposit	4102	142 · ...	722.16	45,817.46
General Jour...	05/24/2024	7011	Deposit	SOS Donation / Strawberry ...	148 · ...	500.00	46,317.46
General Jour...	05/24/2024	7015	Deposit	Engineering Donation/ Stra...	148 · ...	1,000.00	47,317.46
General Jour...	05/24/2024	7023	Deposit	Strawberry Festival / Vendo...	148 · ...	60.00	47,377.46
General Jour...	05/24/2024	7027	Deposit	Strawberry Festival / Vendo...	148 · ...	90.00	47,467.46
General Jour...	05/28/2024	7048	PNC Bank	Credit Card Pmt 5/28/24	351 · ...	-3,798.51	43,668.95
General Jour...	05/29/2024	6972	Deposit	Transfer from MLGIP to pa...	105 · ...	259,118.53	302,787.48
Bill Pmt -Che...	05/29/2024	3800	Alarm Engineering, Inc...	Inv # 704877	310 · ...	-222.36	302,565.12
Bill Pmt -Che...	05/29/2024	3801	Barefoot Willy's Tees, ...	Strawberry Festival Tent,FI...	310 · ...	-903.00	301,662.12
Bill Pmt -Che...	05/29/2024	3802	Cash	Trash Bins/ Strawberry Fest...	310 · ...	-300.00	301,362.12
Bill Pmt -Che...	05/29/2024	3803	Game Time	Park Equipment	310 · ...	-259,118.53	42,243.59
Bill Pmt -Che...	05/29/2024	3804	Joseph A. Mangini Jr	Pay May 12-25	310 · ...	-300.00	41,943.59
Bill Pmt -Che...	05/29/2024	3805	Mediacom - Police	Bill 05/27/24-06/26/24	310 · ...	-310.40	41,633.19
Bill Pmt -Che...	05/29/2024	3806	Verizon-G&U	Inv # 9964202222	310 · ...	-882.13	40,751.06
Bill	05/29/2024	Transf...	Town of Pittsville- G	Transfer to general	310 · ...	70,000.00	110,751.06
General Jour...	05/31/2024	6987	Deposit	4116	142 · ...	203.99	110,955.05
General Jour...	05/31/2024	6988	Deposit	4117	142 · ...	199.77	111,154.82
Check	05/31/2024		Farmers Bank of Willar...	Service Charge	614 · ...	-48.00	111,106.82
Total 128 · FBW - General Operating 1541						16,095.74	111,106.82
Total 110 · General Fund						16,095.74	111,106.82
Total 100 · CASH & EQUIVALENTS						16,095.74	111,106.82
TOTAL						16,095.74	111,106.82

Approved :

X

Sean McHugh
President

X

Roland Adkins
Vice President

X

Bethany Miller
Commissioner

X

John Palmer
Commissioner

X

David Carozza
Commissioner

Town of Pittsville Utility Operating Account As of May 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
100 - CASH & EQUIVALENTS							91,318.96
120 - Water & Sewer Fund							91,318.96
129 - FBW UTILITY OPERATING ACC 1996							91,318.96
Bill Pmt -Check	05/01/2024	4036	Capital Bank & Trust ...	Retirement Contibution Jan-March ...	320 · W...	-2,856.00	88,462.96
Bill Pmt -Check	05/01/2024	4037	Dennis Sales & Servic...	Inv # 24-4658	320 · W...	-672.21	87,790.75
Bill Pmt -Check	05/01/2024	4038	DP LS#1 White Richa...	5501 4225 615	320 · W...	-40.02	87,750.73
Bill Pmt -Check	05/01/2024	4039	DP LS#2 Old Ocean ...	5501 1246 422	320 · W...	-97.46	87,653.27
Bill Pmt -Check	05/01/2024	4040	DP LS#3_Friendship ...	5500 6957 173	320 · W...	-140.43	87,512.84
Bill Pmt -Check	05/01/2024	4041	DP LS#4 Gumboro 62...	5501 1296 278	320 · W...	-40.39	87,472.45
Bill Pmt -Check	05/01/2024	4042	DP LS#5 Railroad 744...	5501 1317 447	320 · W...	-31.87	87,440.58
Bill Pmt -Check	05/01/2024	4043	DP LS#6 Legacy Lane...	5501 1316 936	320 · W...	-79.01	87,361.57
Bill Pmt -Check	05/01/2024	4044	DP WTP 0821-U	5501 1810 821	320 · W...	-1,355.41	86,006.16
Bill Pmt -Check	05/01/2024	4045	DP WWTP 3731-U	5501 1013 731	320 · W...	-2,610.87	83,395.29
Bill Pmt -Check	05/01/2024	4046	ED Supply Co Inc	Inv # 6675-1342699	320 · W...	-1,053.61	82,341.68
Bill Pmt -Check	05/01/2024	4047	Intercoastal Trading-U	1068	320 · W...	-3,331.35	79,010.33
Bill Pmt -Check	05/01/2024	4048	Maryland Rural Water	Inv # 24856	320 · W...	-450.00	78,560.33
Bill Pmt -Check	05/01/2024	4049	USA Blue Book - U	143290	320 · W...	-292.75	78,267.58
General Journal	05/01/2024	6827	Deposit	4046	152 · W...	14,911.19	93,178.77
General Journal	05/01/2024	6833	Deposit	4052	152 · W...	1,268.48	94,447.25
General Journal	05/01/2024	6834	Deposit	4053	152 · W...	2,365.04	96,812.29
General Journal	05/02/2024	6835	Deposit	4054	152 · W...	502.65	97,314.94
General Journal	05/02/2024	6836	Deposit	4055	152 · W...	264.90	97,579.84
General Journal	05/03/2024	6838	Deposit	4057	152 · W...	746.10	98,325.94
General Journal	05/03/2024	6839	Deposit	4058	152 · W...	246.81	98,572.75
General Journal	05/06/2024	6840	Deposit	4059	-SPLIT-	1,741.49	100,314.24
General Journal	05/06/2024	6842	Deposit	4061	152 · W...	251.67	100,565.91
General Journal	05/07/2024	6843	Deposit	4062	152 · W...	251.40	100,817.31
General Journal	05/07/2024	6844	Deposit	4063	152 · W...	259.59	101,076.90
Bill Pmt -Check	05/08/2024	4050	Davis, Bowen & Fridel...	Inv # 183716	320 · W...	-1,440.00	99,636.90
Bill Pmt -Check	05/08/2024	4051	Kelly & Associates Ins...	June 2024 Health Insurance	320 · W...	-527.25	99,109.65
Bill Pmt -Check	05/08/2024	4052	One Call Concepts Inc...	0001040	320 · W...	-10.57	99,099.08
Bill Pmt -Check	05/08/2024	4053	Wicomico County Soli...	3025	320 · W...	-343.04	98,756.04
General Journal	05/08/2024	6846	Deposit	4065	-SPLIT-	699.06	99,455.10
General Journal	05/08/2024	6848	Deposit	4067	152 · W...	230.35	99,685.45
General Journal	05/10/2024	6849	Deposit	4068	152 · W...	516.51	100,201.96
General Journal	05/10/2024	6850	Deposit	4069	152 · W...	246.27	100,448.23
General Journal	05/13/2024	6830	Deposit	4049	152 · W...	1,909.70	102,357.93
General Journal	05/13/2024	6837	Deposit	4056	152 · W...	11,818.06	114,175.99
General Journal	05/13/2024	6851	Deposit	4070	152 · W...	229.67	114,405.66
General Journal	05/14/2024	6864	Deposit	4083	152 · W...	244.65	114,650.31
General Journal	05/15/2024	6952	Deposit	4086	152 · W...	264.90	114,915.21
General Journal	05/15/2024	6953	Deposit	4087	152 · W...	1,677.79	116,593.00
General Journal	05/15/2024	6954	Muni-Link	4088	152 · W...	-100.00	116,493.00
General Journal	05/15/2024	6956	Deposit	4090	152 · W...	1,029.73	117,522.73
Bill Pmt -Check	05/16/2024	4054	Belair Road Supply Co	Inv # 568873-568872	320 · W...	-823.90	116,698.83
Bill Pmt -Check	05/16/2024	4055	Chesapeake Employe...	Workers Comp	320 · W...	-868.00	115,830.83
Bill Pmt -Check	05/16/2024	4056	Intercoastal Trading-U	1068	320 · W...	-5,182.65	110,648.18
Bill Pmt -Check	05/16/2024	4057	Link Computer Corpor...	17679	320 · W...	-436.96	110,211.22
Bill Pmt -Check	05/16/2024	4058	RD Grier & Sons Co	Inv # 1398923-01,02	320 · W...	-10.53	110,200.69
Bill Pmt -Check	05/16/2024	4059	Water Testing Laborat...	Inv # SAL 7645	320 · W...	-166.00	110,034.69
General Journal	05/20/2024	6962	Deposit	4096	152 · W...	339.19	110,373.88
General Journal	05/20/2024	6963	Deposit	4097	-SPLIT-	307.34	110,681.22
General Journal	05/21/2024	6964	Deposit	4098	152 · W...	238.44	110,919.66
General Journal	05/22/2024	6960	Deposit	4094	152 · W...	6,311.29	117,230.95
General Journal	05/22/2024	6961	Deposit	4095	152 · W...	232.22	117,463.17
General Journal	05/22/2024	6965	Deposit	4099	-SPLIT-	282.56	117,745.73
Bill Pmt -Check	05/23/2024	4060	Atlantic Pumping Inc -U	Inv # 364759	320 · W...	-2,670.00	115,075.73
Bill Pmt -Check	05/23/2024	4061	Bruce Lewis	Inv # 879, 881	320 · W...	-900.00	114,175.73
Bill Pmt -Check	05/23/2024	4062	Davis, Bowen & Fridel...	Inv # 184632	320 · W...	-3,170.00	111,005.73
Bill Pmt -Check	05/23/2024	4063	Dennis Sales & Servic...	Inv # 24-4679	320 · W...	-1,033.00	109,972.73
Bill Pmt -Check	05/23/2024	4064	Intercoastal Trading-U	1068	320 · W...	-658.50	109,314.23
Bill Pmt -Check	05/23/2024	4065	Lincoln National Life I...	June 2024 LT/ST/Life Insurance	320 · W...	-358.23	108,956.00
Bill Pmt -Check	05/23/2024	4066	MDE - MD Departmen...	Inv # AE026615	320 · W...	-558.16	108,397.84
Bill Pmt -Check	05/23/2024	4067	Shafer, Troxell & How...	Inv # 16401	320 · W...	-195.00	108,202.84
Bill Pmt -Check	05/23/2024	4068	WEX Bank Valero Fle...	0496-00-633067-4	320 · W...	-794.05	107,408.79
General Journal	05/24/2024	6966	Deposit	4103	152 · W...	476.51	107,885.30
General Journal	05/24/2024	6977	Deposit	4101	152 · W...	1,503.68	109,388.98
General Journal	05/24/2024	7049	PNC Bank	Credit Card Pmt 5/24/24	351 · PN...	-16,416.03	92,972.95
General Journal	05/28/2024	6979	Deposit	4106	-SPLIT-	1,803.54	94,776.49
General Journal	05/28/2024	6980	Deposit	4107	-SPLIT-	489.30	95,265.79
Bill Pmt -Check	05/29/2024	4069	Chesapeake Employe...	Workers Comp	320 · W...	-824.00	94,441.79
Bill Pmt -Check	05/29/2024	4070	Town of Ocean City -U	178/178	320 · W...	-380.00	94,061.79
Bill Pmt -Check	05/29/2024	4071	USA Blue Book - U	143290	320 · W...	-256.49	93,805.30
General Journal	05/29/2024	6982	Deposit	4110	152 · W...	984.90	94,790.20
General Journal	05/29/2024	6983	Deposit	4111	152 · W...	1,057.71	95,847.91
General Journal	05/30/2024	6984	Deposit	4112	152 · W...	551.67	96,399.58
General Journal	05/31/2024	6981	Deposit	4108	152 · W...	2,406.53	98,806.11
General Journal	05/31/2024	6985	Deposit	4114	152 · W...	434.99	99,241.10

3:53 PM

06/13/24

Accrual Basis

Town of Pittsville
Utility Operating Account
 As of May 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Journal	05/31/2024	6986	Deposit	4115	152 · W...	283.77	99,524.87
Check	05/31/2024		Farmers Bank of Willa...	Service Charge	814 · Ba...	-68.00	99,456.87
Total 129 · FBW UTILITY OPERATING ACC 1996						8,137.91	99,456.87
Total 120 · Water & Sewer Fund						8,137.91	99,456.87
Total 100 · CASH & EQUIVALENTS						8,137.91	99,456.87
TOTAL						8,137.91	99,456.87

Approved :

X

Sean McHugh
President

X

Roland Adkins
Vice President

X

Bethany Miller
Commissioner

X

John Palmer
Commissioner

X

David Carozza
Commissioner

TOWN OF PITTSVILLE
Fund Balances
As of 17 Jun 24

GENERAL FUND

1) Operating Account: \$215,199.00

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account: \$ 81,000.00

3) Highway User Fee Account: \$171,222.00

4) Speed Camera Account: \$5,344.00

5) Reserve Account: \$ 439,329.00

TOTAL: \$911,094.00

AMERICAN RESCUE PLAN FUND: \$153,175..00

MARYLAND LOCAL GOVERNMENT INVESTMENT POOL/MLGIP (interest earned as of 18 Apr 23) \$133,885.14 (daily interest as of 17 Jun 24: (5.35%))

a) General Fund:	\$73,636.83	55%
b) Water Fund:	\$17,405.07	13%
c) Sewer Fund:	\$42,843.24	32%

WATER FUND

1) Operating Account; \$60,000.00

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account: \$ 145,967.00

3) Reserve Account: \$ 69,707.00.

TOTAL: \$275,674.00

Water/Loan Debt: (\$ 386,618.00)

SEWER FUND

1) Operating Account: \$60,000.00

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account: \$ 369,692.00

3) Reserve Account: \$ 177,810.00

TOTAL: \$ 607,502.00

TOTAL AVAILABLE MUNICIPAL FUNDS: \$2,081,330.10

MARYLAND LOCAL GOVERNMENT INVESTMENT POOL/MLGIP
As of 7 Jun 24

INTEREST RATE: 5.35% as of 17 Jun 24

INVESTMENT INCOME

<i>FY23 (since 18 Apr 23)</i>	<i>FY24 (since 1 Jul 23)</i>	<i>Since Inception date</i>
General Fund: \$13,221.18	\$60,415.64	\$73,636.82
Water Fund: \$3,125.00	\$14,280.07	\$17,405.07
Sewer Fund: \$7,692.32	\$35,150.03	\$42,843.25
Grand Total: \$24,038.50	\$109,846.64	\$133,885.14

GENERAL FUND: 55%

WATER FUND: 13%

SEWER FUND: 32%

Garage sales
Market
neighborly deals...

Garage Sales

Salisbury, June 8th; 7AM
- until, Cross Creek HOA, Garage/Yard Sales in Cross-Creek. Enter from Crooked Oak Lane (near Steeplechase), or drive thru Sleepy Hollow subdivision to access CrossCreek Drive.

Misty Creek Community Yard Sale, Sat. 6/8/2024, 6:30 a.m.-11:00 a.m., Many homes in neighborhood! Dir: Longfield Dr, Quantico Creek Rd, Firetower Rd, Meadowland Ln, Barnes Ct, Hebron

Careers
Jobs
new beginnings...

Professional

TidalHealth Peninsula Regional, Inc. is seeking Medical Laboratory Scientists (multiple openings available).
Must have Bachelor's Degree, or foreign equivalent, in Medical Laboratory Science, Medical Technology or Biological Science. Must be eligible for ASCP (American Society for Clinical Pathology) or AMT (American Medical Technologists) certification.
Worksite locations: Salisbury, MD and Seaford, DE. If interested, mail resume to: TH Peninsula Regional, c/o Kelly Jones, Talent Acquisition Specialist, 100 East Carroll St., Salisbury, MD 21801.

Professional Service
all your needs...

Professional Service



Snow Hill Veterinary Services
Dr. Lisa J. Bissman
•House Calls - Dogs & Cats
•Full Laboratory Services
(410) 430-5040

Your Source
Public Notices
for the latest...

Public Notices

TOWN OF PITTSVILLE "Public Notice"
Introduction of Ordinances

Please be advised that at the regular Town Meeting held on May 20, 2024 the Town Commissioners introduced the following ordinances for consideration for adoption:

Ordinance # 2024-02 "An Ordinance to Amend the Town's Zoning Map"

Ordinance #2024-03 "An Ordinance to Adopt the Town's FY 25 Municipal Operating Budget & Establish A Fee Schedule"

Both ordinances will be considered for adoption at the next scheduled Town Meeting to be held on June 24, 2024 at 7:00 pm in Town Hall.

Copies of the ordinances are available for public review during normal business hours at Town Hall.

JOSEPH A MANGINI, Jr.
Town Manager
6/6/24 6/12/24

TOWN OF PITTSVILLE "Public Notice"
FY 25 Municipal Operating Budget Public Hearing
June 24, 2024

The Town Commissioners of Pittsville will conduct a public hearing to receive citizen input regarding Ordinance # 2024-03, "An Ordinance to Adopt the Town's FY 25 Municipal Operating Budget & Establish A Fee Schedule" commencing at 6:30 pm on June 24, 2024 at Town Hall.

Copies of the proposed FY 25 Budget and Fee Schedule will be available for public review after June 10, 2024 at Town Hall during normal business hours.

JOSEPH A MANGINI, Jr.
Town Manager
6/5/24

TOWN OF PITTSVILLE "Public Notice"
Proposed Real Property Tax Rate Increase

For the taxable year beginning July 1, 2024, the Town of Pittsville proposes to increase the real property tax rates from \$.2875 per \$100 of assessment to \$.30 per \$100 of assessment. A public hearing on the proposed real property tax rate increase will be held on June 17, 2024 commencing at 6 pm in the Pittsville Town Hall. The hearing is open to the public and public testimony is encouraged. Persons with questions regarding the public hearing may call the Town Hall at 410-835-8972 for further information.

JOSEPH A MANGINI, Jr.
Town Manager

Beer/Liquor Licenses

NOTICE OF APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE
Application has been made by the Undersigned for a Promoter's License
For: Spectrum Concessions, LLC
T/A: Spectrum Concessions
Country Calling Events - October 4, 2024 and October 5, 2024
Hours of Alcoholic Beverage Sales - Begins 12 Noon and ends 10:30 p.m. each day
Ocean City Inlet to North Division Street, including the inlet parking lot, the beach, the boardwalk, Ocean City pier, and portions of business adjacent to the boardwalk/Ocean City
There will be a public hearing on the application in the Board Room, Room 1102 in the Government Center, Snow Hill, Maryland, on: June 18, 2024 @ 1:55 P.M.
The Board welcomes written or oral comments at said public hearing from any interested party.

NOTICE OF APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE
Application has been made by the Undersigned for a Class: "D" BEER-WINE License: 7 Day
By: Jessmin William Duryea, 12 Front Street, Pocomoke, Maryland 21851
Warren Keith Willey, 11, 279 Somerset Avenue, Crisfield, Maryland 21817
John Duryea, 34027 Clearfield Drive, Pocomoke, Maryland 21851
For: Cypress Roots Brewing Company, LLC
For the premises known as and located at:
T/A: Cypress Roots Brewing Company
148 Market Street
Pocomoke City, Maryland 21851
There will be a public hearing on the application in the Board Room, Room 1102 in the Government Center, Snow Hill, Maryland, on: June 18, 2024 @ 1:25 P.M.
The Board welcomes written or oral comment at said public hearing from any interested party.

NOTICE OF APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE
Application has been made by the Undersigned for a Promoter's License
For: Spectrum Concessions, LLC
T/A: Spectrum Concessions
Ocean Calling Events - September 27, 2024 through September 29, 2024
Hours of Alcoholic Beverage Sales - Begins 12 Noon and ends 10:30 p.m. each day
Ocean City Inlet to North Division Street, including the inlet parking lot, the beach, the boardwalk, Ocean City pier, and portions of business adjacent to the boardwalk/Ocean City
There will be a public hearing on the application in the Board Room, Room 1102 in the Government Center, Snow Hill, Maryland, on: June 18, 2024 @ 1:40 P.M.
The Board welcomes written or oral comments at said public hearing from any interested party.

Public Notices

McCabe, Weisberg & Conway, LLC
312 Marshall Avenue, Suite 800
Laurel, MD 20707
www.mwc-law.com

SUBSTITUTE TRUSTEES' SALE OF IMPROVED REAL PROPERTY

1527 WOODRIDGE DRIVE SALISBURY, MD 21804
Under a power of sale contained in a certain Deed of Trust from Philip A. Duncan, dated October 16, 2017 and recorded in Liber 4251, folio 386 among the Land Records of Wicomico County, MD, default having occurred under the terms thereof and at the request of the parties secured thereby, the undersigned Substitute Trustees will offer for sale at public auction at the Circuit Court for Wicomico County, at the Court House Door, 101 N. Division St., Salisbury, MD 21801, on
JUNE 18, 2024 AT 1:55 PM

ALL THAT FEE SIMPLE LOT OF GROUND AND THE IMPROVEMENTS THEREON situated in Wicomico County, Maryland and more fully described in the aforesaid Deed of Trust. The property is improved by a dwelling.

The property, will be sold in an "as is" condition and subject to conditions, restrictions, easements, encumbrances and agreements of record affecting the subject property, if any, and with no warranty of any kind.

Terms of Sale: A deposit in the form of cashier's or certified check, or in such other form as the Substitute Trustees may determine at their sole discretion, for \$16,000 at the time of

Beer/Liquor Licenses

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John Duryea, 34027 Clearfield Drive, Pocomoke, Maryland 21851
For: Cypress Roots Brewing Company, LLC
For the premises known as and located at:
T/A: Cypress Roots Brewing Company
148 Market Street
Pocomoke City, Maryland 21851
There will be a public hearing on the application in the Board Room, Room 1102 in the Government Center, Snow Hill, Maryland, on: June 18, 2024 @ 1:25 P.M.
The Board welcomes written or oral comment at said public hearing from any interested party.

NOTICE OF APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE
Application has been made by the Undersigned for a Promoter's License
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There will be a public hearing on the application in the Board Room, Room 1102 in the Government Center, Snow Hill, Maryland, on: June 18, 2024 @ 1:40 P.M.
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JUNE 18, 2024 AT 1:55 PM

ALL THAT FEE SIMPLE LOT OF GROUND AND THE IMPROVEMENTS THEREON situated in Wicomico County, Maryland and more fully described in the aforesaid Deed of Trust. The property is improved by a dwelling.

The property, will be sold in an "as is" condition and subject to conditions, restrictions, easements, encumbrances and agreements of record affecting the subject property, if any, and with no warranty of any kind.

Terms of Sale: A deposit in the form of cashier's or certified check, or in such other form as the Substitute Trustees may determine at their sole discretion, for \$16,000 at the time of

Public

Assignee's S...
Under and b certain Purc Mortgage, c the Land Rec 3796, Folio 16 thereof, the t the property l

10 E. C
on
at the fr
N. Div
The property

ALL that lot being in the District of W being more p No. 33 on a Company's P ley, dated J Frenzy's lots November 22 the Land Rec E.A.T. No. 54

The tax ident and the prope

The properties conditions, lii affecting the nances, rules matters which the property. agents, succe warranties, e the property, recorded or t ments, if any, cal conditions subject propo convey insura ble for obtaini the foreclosur above-referenc Assignees, nor for any Muni To their knowl

TERMS OF S, 0/100 Cents (\$ cashier's chec for the prop certified check cation of sale Maryland, unli for good caus purchaser. Int annum, shall i date of sale to satisfaction of delayed for an est caused by t purchases the i no deposit will the balance of purchaser defc ing but not lii declare the ent the risk and ex ing purchaser ciency in the p sales, attorney and consequent

All taxes and c adjusted as of t purchaser(s). stamps, and papers to be a shall have the property. In th

TOWN OF PITTSVILLE

ORDINANCE NO. 2024 – 02

AN ORDINANCE OF THE TOWN OF PITTSVILLE, MARYLAND, to amend the Town of Pittsville Zoning Map to change the Zoning on Parcel 1460 of Map 301 from Central Residential (CR) to Central Business District (CBD).

WHEREAS, the Planning and Zoning Commission of the Town of Pittsville held a public hearing on March 7, 2024, to hear the rezoning application of Mitchell's Automotive and Towing, LLC, to change the zoning on Parcel 1460 of Map 301 from Central Residential to Central Business District based on a mistake in zoning; and

WHEREAS, the Planning and Zoning Commission, after hearing testimony at the public hearing, recommended the zoning change and forwarded that recommendation to the Commissioners of the Town of Pittsville; and

WHEREAS, the Commissioners of the Town of Pittsville have considered the recommendation of the Planning and Zoning Commission and determined that a mistake occurred in the existing zoning classification, which will permit the rezoning of Parcel 1460 of Map 301 to Central Business District from Central Residential.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Commissioners of the Town of Pittsville, Maryland that the Zoning Map for the Town of Pittsville be amended to change the zoning on Parcel 1460 of Map 301 from Central Residential (CR) to Central Business District (CBD).

AND BE IT FURTHER RESOLVED, ENACTED, AND ORDAINED by the Commissioners of the Town of Pittsville, Maryland, that this Ordinance shall take effect from and after the date of its final passage and that the provisions of this Ordinance shall become and made part of the Zoning Map of the Town of Pittsville.

THE ABOVE ORDINANCE WAS INTRODUCED AND READ by the Commissioners of the Town of Pittsville, Maryland, at a meeting held on the 20th day of MAY, 2024, advertised on 6 JUN, 2024 and 12 JUN, 2024, and finally passed by the Commissioners on 24th day of JUNE, 2024.

ATTEST:

Erica M. Witz, Town Attorney

Sean McHugh, President (SEAL)

Roland Adkins (SEAL)

_____(SEAL)
Bethany Miller

_____(SEAL)
John Palmer

_____(SEAL)
David Carozza

Ad Preview

**TOWN OF PITTSVILLE
"Public Notice"
PUBLIC HEARING
"Ordinance # 2024—02**

There is scheduled a public hearing before the Town Commissioners of Pittsville to receive public input regarding Ordinance # 2024-02 ' An Ordinance To Amend the Town of Pittsville Zoning Map to Change the Zoning on Parcel 1460 of Map 301 from Central Residential/CR to Central Business District/CBD" commencing at 6:00 pm in Town Hall. This meeting will be June 24th, 2024.

All interested parties are encouraged to attend.

JOSEPH A MANGINI, Jr.
Town Manager
6/13/24

Town of Pittsville

P.O. Drawer A
7505 Gumboro Road
Pittsville, Maryland 21850
410-835-8872 • Fax 410-835-8461

APPLICATION FOR REZONING REQUEST

TOWN OF PITTSVILLE

Property Owner Name: Mitchell's Automotive & Towing LLC

Address: 34590 Railroad Ave Pittsville MD 21850

Phone Number 443-880-7354

Current Zoning: residential Request Change to: Commercial Business District (CBD)

Property Location: _____

911 Address: Mill St? Tax Map: 301 Parcel: 1460 Lot: _____

TAX ID 04017722

Reason for Request: Change to Central business district (CBD) for automotive, towing and storage needs

Signed: Mitchell Pals Date: 2/22/24

Application Fee: \$500.00 Date Paid: 2/22/24 Receipt Number 431844

****COPY OF PLAT MUST ACCOMPANY APPLICATION****

Application must prove according to Maryland Code:

- 1.) Change in neighborhood
- 2.) Mistake in original zoning

Town of Pittsville

P.O. Drawer A
7505 Gumbero Road
Pittsville, Maryland 21850
410-835-8872 • Fax 410-835-8461

REZONING PROCEDURES

- 1.) An application must be completed and a \$500.00 fee must be prepaid by the applicant.
- 2.) The Planning & Zoning Board will place the application on their agenda at the next regular meeting for a Public Hearing which must be advertised pursuant to Maryland Annotated Code.
- 3.) The applicant shall be notified of the place, date and time of the Public Hearing by mail.
- 4.) A Public Notice shall be posted in a conspicuous place on the property indicating the same information as above.
- 5.) At the conclusion of the Planning & Zoning Board hearing, their recommendation is forwarded to the Town Commissioners to be placed on their agenda for a Public Hearing at the next regular meeting and advertised pursuant to Maryland Annotated Code to consider a Zoning Map Amendment in which the basis for justifying change is:
 - A. There has been a change in the neighborhood
 - B. There was a mistake made on the original zoning map

65-166 521 10693

MITCHELL'S AUTOMOTIVE & TOWING
 MITCHELL L PARKS
 4438807354
 29071 BRYAN BROOKE LN
 SALISBURY, MD 21801

DATE 2.22.24

PAY TO THE ORDER OF Mr Taylor of pittsbur \$ 500.00
Five Hundred DOLLARS

HEBRON SAVINGS BANK
 WWW.HEBRONSAVINGSBANK.COM

MEMO 2nd lot

MP

⑆05210166910693 1300641601⑆

RECEIPT DATE 2.22.24 No. 431844

RECEIVED FROM Mitchell Parks \$ 500.00

Fee for rezoning request DOLLARS

FOR RENT
 FOR Rezoning five hundred dollars

ACCOUNT	
PAYMENT	
BAL. DUE	

CASH
 CHECK
 MONEY ORDER
 CREDIT CARD

FROM 10693 TO _____

BY [Signature]

3-11

PERDUE STREET

P.443

2

N 53°27'00" E
209.74'

Top of Ditch
Top of Ditch

20' WIDE MAINTENANCE
AREA FROM TOP OF
BANK

S 09°01'00" W
220.54'

P.1460



PLAT REF.
9/191-762

AREA=
1.30 Acres ±
56,773 Sq. Ft. ±

S 82°09'07" E
IPF

55.00'

S 09°00'53" W
74.05'

55.00'

N 81°32'52" W

S 09°01'00" W
150.00'

P.441

P.440

30' Right of Way

N 06°56'00" E
295.78'

Top of Ditch

136.09'

55.00'

N 81°32'52" W

RAILROAD AVENUE

30' Right of Way

PROPOSED FENCE
IRON PIPE FOUND 1"=50'

o IPF

20' WIDE AREA FOR
MAINTENANCE OF
THE DITCH.

*Federal
M'PROP
P'PROP
REZ*

**OFFICIAL ZONING MAP
PITTSVILLE, MARYLAND**

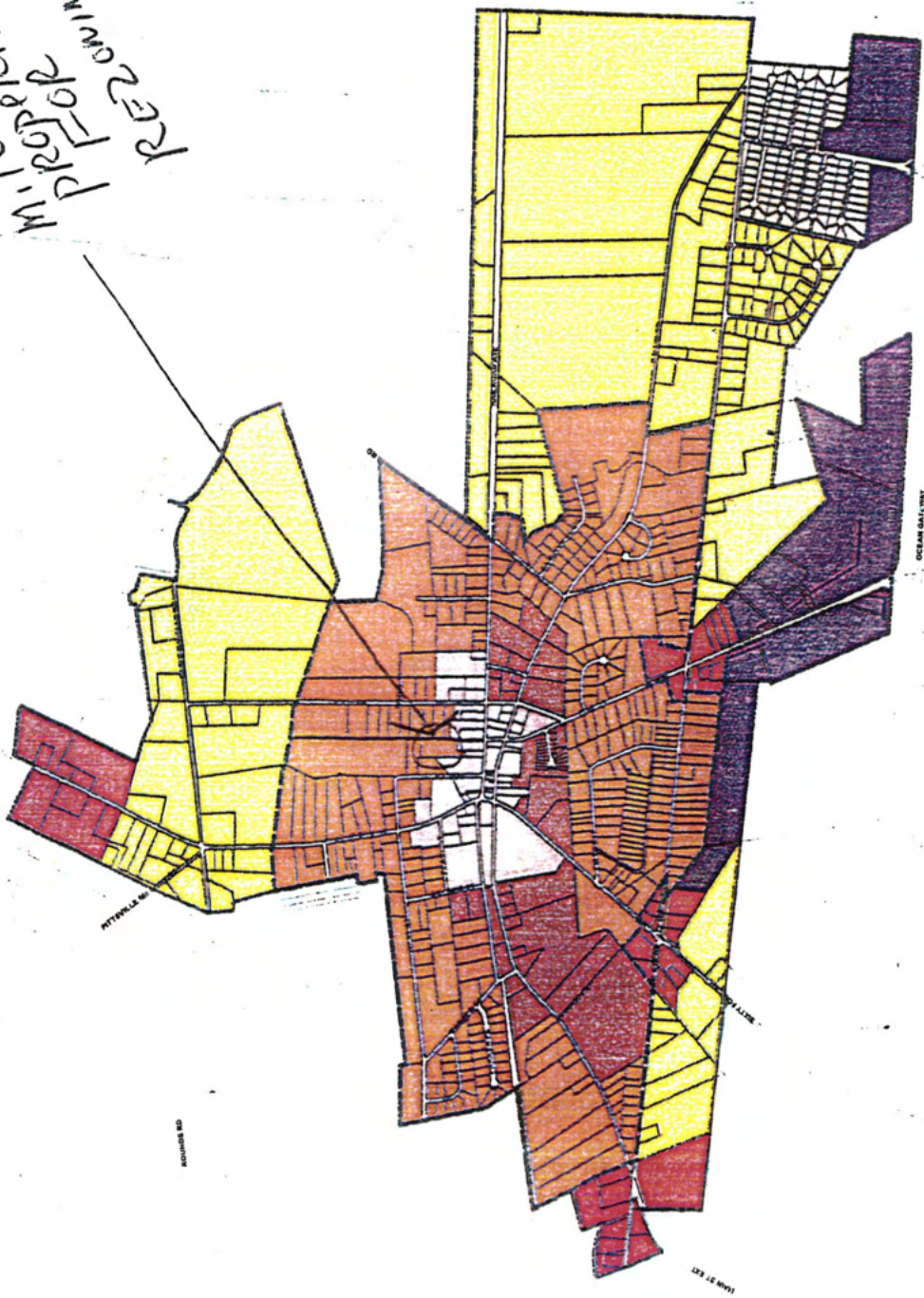
Zoning Districts

-  CBD Central Business District
-  CM Core Mixed-Use District*
-  CR Central Residential District*
-  SR Single-family Residential District
-  MH Mobile Home Residential District
-  RC Regional Commercial
-  MUE Mixed-Use Employment District
-  CRD Overlay District
-  Corporate Boundary

* Included in the CHD overlay district

This is to certify that this is the official Zoning Map referred to in Section 8 of the Pittsville Zoning Ordinance.

ORDINANCE _____ DATE ADOPTED _____
 TOWN COMMISSIONER _____ DATE _____
 TOWN COMMISSIONER _____ DATE _____
 TOWN COMMISSIONER _____ DATE _____



Version 11-16-22

TOWN OF PITTSVILLE
FY 25
Municipal Operating Budget
July 1, 2024-June 30, 2025

ORDINANCE # 2024-03

AN ORDINANCE OF THE TOWN OF PITTSVILLE TO ADOPT THE FISCAL YEAR 2025 MUNICIPAL OPERATING BUDGET COMMENCING ON JULY 1, 2024 AND ENDING ON JUNE 30, 2025

WHEREAS, the Commissioners of the Town of Pittsville have reviewed the projected revenues and expenditures for the July 1, 2024 to June 30, 2025 fiscal year, in order to adopt the municipal operating budget for that time period, and

WHEREAS, the Commissioners of the Town of Pittsville have adopted the following tax rates per the following:

- 1) \$.30 per \$100 of assessed value for all real estate property within the town limits
- 2) \$1.00 per \$100 of assessed corporate property within the town limits
- 3) \$1.00 per \$100 of assessed utility property within the town limits

WHEREAS, the Commissioners of the Town of Pittsville have adopted the attached Fee Schedule as part of this ordinance,

NOW, THEREFORE BE IT HEREBY ENACTED AND ORDAINED by the Commissioners of the Town of Pittsville that the Municipal Operating Budget along with the Fee Schedule for the fiscal year beginning July 1, 2024 and ending June 30, 2025 is attached hereto shall be and hereby adopted and repeals and replaces any and all resolutions or ordinances pertaining to the same.

AND BE IT FURTHER RESOLVED ,ENACTED AND ORDAINED by the Commissioners of Pittsville, Maryland that this budget and fee schedule shall take effect from and after the date of final passage.

The above ordinance was introduced and read by the Commissioners of Pittsville on May 20, 2024 at its regularly scheduled monthly meeting thereafter a statement/public notice of the substance of this ordinance having been duly advertised per the requirements of the Town Charter with a public hearing being held on June 24, 2024 was finally adopted on June 24, 2024.

Attest:

Paul Wilber
Town Attorney

Adopted:

Sean M. McHugh
President, Town Commissioners

Roland Adkins, Vice President

Bethany Miller, Commissioner

John Palmer, Commissioner

David Carozza, Commissioner

**Town of Pittsville
General Operating Budget
July 1, 2024 To June 30, 2025**

Revenues

Real Estate Taxes	\$ 325,000.00
Corporate Property Taxes	\$ 70,000.00
State Income Tax	\$ 145,000.00
Franchise Fees	\$ 19,000.00
County Shared Taxes	\$ 350.00
Business Licenses / Permits	\$ 12,000.00
Interest Income/MLGIP	\$ 70,000.00
Miscellaneous Income	\$ 10,000.00
State Police Aid	\$ 16,000.00
Traffic Violations	\$ 1,000.00
CDBG Grant/ TMCR	\$ 50,000.00
Speed Camera Program	\$ 50,000.00
Rental Housing Licenses	\$ 21,000.00
Community Events	\$ 5,000.00
FY 24 Surplus	\$ 439,329.00

Total Revenues

\$ 1,233,679.00

Expenses

Salaries	\$ 168,100.00
FICA	\$ 12,860.00
Health Insurance	\$ 30,000.00
Operating Expense	\$ 6,000.00
Retirement Expense	\$ 17,600.00
Office Expense/Postage	\$ 20,000.00
Telephone/Internet	\$ 8,000.00
Equipment/Building Mtns/Repair	\$ 15,000.00
Insurance	\$ 10,000.00
Workers Comp	\$ 3,500.00
Accounting Audit	\$ 12,500.00
Single Audit	\$ 2,500.00
Legal Retainer	\$ 35,000.00
Public Notices	\$ 5,000.00
Miscellaneous Expenses	\$ 15,000.00
Council Allowances	\$ 7,500.00
IT Development + Expenses	\$ 10,000.00
Dues & Subscription	\$ 12,000.00
CDBG/ TMCR Expense	\$ 50,000.00
Parks/Rec/Community Affairs	\$ 25,000.00
Planning and Zoning Expense	\$ 2,500.00
Admin Training	\$ 1,000.00

MD State Retirement Actuary	\$ 5,000.00
EDC	\$ 2,500.00
Town Manager	\$ 90,000.00

Total Expenses \$ 566,560.00

Police	\$ 344,352.00
Fire Company	\$ 12,500.00
EMS	\$ 12,500.00
Code Enforcement	\$ 1,000.00
Rental Housing Inspection	\$ 4,500.00

Total Public Safety \$ 374,852.00

Street Lighting	\$ 48,000.00
Vehicle Main./ Repair/ Fuel	\$ 5,000.00
Mosquito Control	\$ 2,000.00

Total Public Works \$ 55,000.00

Reserve Contingency Fund \$ 237,267.00

**General Fund
Highway User Revenue
July 1, 2024 To June 30, 2025**

Revenue

Highway User Revenue	\$ 180,000.00
(carry over from previous years) Highway User Revenue FY 2024	\$ 158,000.00
Total	<u><u>\$ 338,000.00</u></u>

Expenses

FY 2024 Street Projects	\$ 250,000.00
Roads/ Equipment Maint.	\$ 50,000.00

Remaining Balance HUR \$ 38,000.00

**Trash Removal Enterprise Fund
July 1, 2024 To June 30, 2025**

Trash Removal Revenue	\$ 92,000.00
Trash Removal Expenses	\$ 92,000.00
Remaining Balance	<u>\$ -</u>

**Stormwater Management Enterprise Fund
July 1, 2024 to June 30, 2025**

Stormwater Management Fees	\$ 24,000.00
Ditch Maint. and Stormwater Projects	\$ 24,000.00
Remaining Balance	<u>\$ -</u>

**Water Fund Capital Projects Budget
July 1, 2024 to June 30, 2025**

Project:	WTP / Phase IV	
Revenue:	MDE Grant/ Loan Forgiveness	\$ 1,500,000.00
	Town Local Share	\$ 1,219,016.00
	Grants	\$ -
	Total	<u>\$ 2,719,016.00</u>
Expense:	Total Project Cost Expense	\$ 2,719,016.00
	Remaining Balance	\$ -

**Town of Pittsville
Utility Operating Budget
July 1, 2024 To June 30, 2025**

Revenues	Water	Wastewater
User Fees	\$ 255,000.00	\$ 277,900.00
Front Footage Assessment	\$ 69,632.00	\$ 39,200.00
Availability of Use	\$ 5,000.00	\$ 4,500.00
Impact Fees	\$ 75,000.00	\$ 375,000.00
Connection Fees	\$ 25,000.00	\$ 25,000.00
Interest Income/MLGIP	\$ 16,000.00	\$ 39,000.00
Misc. Income	\$ 1,000.00	\$ 1,000.00
WWTP Study		\$ 20,000.00
Total Revenues	\$ 446,632.00	\$ 781,600.00
 Expenses		
Salaries	\$ -	\$ 106,740.00
FICA	\$ -	\$ 8,166.00
Health Insurance	\$ -	\$ 11,000.00
Workers Comp	\$ -	\$ 7,000.00
Education	\$ -	\$ 1,000.00
Retirement Expense	\$ -	\$ 12,900.00
Engineering	\$ 2,500.00	\$ 10,000.00
Equipment/Building Mnts/Repair	\$ 50,000.00	\$ 85,000.00
Supplies	\$ 7,000.00	\$ 16,000.00
Chemicals	\$ 35,000.00	\$ 9,000.00
Accounting-Audit	\$ 6,000.00	\$ 6,000.00
Electricity	\$ 18,000.00	\$ 35,000.00
Testing Fees	\$ 12,000.00	\$ 5,000.00
Sludge Removal	\$ 11,000.00	\$ 12,000.00
Vehicle Expenses	\$ 2,000.00	\$ 6,000.00
Dues & Subscriptions	\$ 2,500.00	\$ 2,500.00
Single Audit	\$ 3,000.00	\$ 3,000.00
SOS Operations	\$ 190,000.00	\$ -
Debt Payments	\$ 25,000.00	\$ -
Bank Fees and Misc. Charges	\$ 1,500.00	\$ 1,500.00
Insurance	\$ 3,000.00	\$ 6,000.00
Impact Fee Fund	\$ 75,000.00	\$ 375,000.00
Total Expenses	\$ 443,500.00	\$ 718,806.00
Reserve Contingency Fund	\$ 3,132.00	\$ 62,794.00

Police Budget 2024-2025

Description	Budget		
	Chief	Officer	Admin
Salary	\$ 81,000.00	\$ 56,774.00	\$ 32,994.00
FICA	\$ 6,388.00	\$ 4,802.00	\$ 2,524.00
Workers Comp	\$ 4,860.00	\$ 3,653.00	\$ 528.00
Health Insurance	\$ 12,027.00	\$ 6,802.00	
LT/ST Disability	\$ 1,527.00	\$ 1,476.00	
Retirement	\$ 10,020.00	\$ 7,533.00	
Overtime	\$ 2,500.00	\$ 6,000.00	
Total Salary Related Costs	\$ 118,322.00	\$ 87,040.00	\$ 36,046.00
Liability Insurance	\$ 1,922.00		
Vehicle Insurance	\$ 3,072.00		
Total Insurance	\$ 4,994.00		
Uniforms	\$ 2,500.00		
Firearms			
Pistol	\$ 500.00		
Patrol Rifle / Mags/ Equip	\$ 1,000.00		
Ammo	\$ 7,000.00		
Duty Gear	\$ 500.00		
Computer Replacement	\$ 3,000.00		
Computer Eq.& Repair/IT Development	\$ 16,000.00		
Subscription, Dues & Travel	\$ 7,800.00		
Travel, lodging	\$ 9,950.00		
Training	\$ 6,000.00		
Supplies	\$ 3,500.00		
Total Uniforms & Equipment	\$ 57,750.00		
Fuel	\$ 7,000.00		
Vehicle Maint.	\$ 4,500.00		
Total Vehicle Costs	\$ 11,500.00		
Grants	\$ 5,000.00		
Building Maint.	\$ 7,500.00		
Utilitites	\$ 8,200.00		
Special Events	\$ 8,000.00		
Total Misc. Expenses	\$ 28,700.00		
Total Police Base Expences	\$ 344,352.00		

TOWN OF PITTSVILLE FEE SCHEDULE

Effective July 1, 2024

Water Service billed per quarter

- A) Residential: \$ 85.88
- B) Commercial:\$ 118.00
- C) Institutional: \$ 150.13
- D) Industrial: \$ 182.26

Sewer Service billed per quarter

- A) Residential: \$91.18
- B) Commercial:\$ 136.76
- C) Institutional: \$ 182.35
- D) Industrial: \$ 227.94

Water Availability of Use Fee billed per quarter

- A) Residential; \$ 42.94
- B) Commercial: \$ 59.00
- C) Institutional: \$ 75.07
- D) Industrial:\$ 91.13

Sewer Availability of Use Fee billed per quarter

- A) Residential: \$ 45.59
- B) Commercial: \$ 68.38
- C) Institutional: \$ 91.18
- D) Industrial: \$ 113.97

Bay Restoration Fee billed per quarter: \$15.00

Water Footage: \$ 68 per foot per year

Sewer Footage: \$.50 per foot per year

Water Meter Testing: \$25.00

Connection Fees: Water \$2,500.00

Sewer \$2,500.00

Utility Impact Fee: Water \$7,500.00

Sewer \$7,500.00

Fire Suppressant Materials/Inspection: \$1,500.00

Sewer Clean Out Repair(including parts) \$100.00

Water Lid Replacement: \$100.00 plus parts

New Water Service Turn On :\$25.00

Water Service Turn Off: \$25.00

Returned Check Fee:\$50.00

Copies of Information W/research: \$1.00 per

Copy

Copies of Public Meeting Tapes:\$25.00

Rezoning Application:\$500.00

Board of Appeals Application:\$250.00

Business Licenses: \$25.00

Yard Sale Permits: *No Cost*

Building Permits: 1% of total Cost of Construction (except sheds, pools, decks, fences whereby minimum fee is \$25.00 or 1% of total construction cost whichever is greater)

Municipal Infraction Fines: \$200.00

Real Estate/Personal Property/Utility Property Tax Interest

Rate: 1.5% per month

Site Plan Application: \$250.00 plus initial escrow deposit of \$1000.00

Minor Subdivision: \$500.00 plus initial escrow deposit of \$1000.00

Major Subdivision: \$1000.00 plus initial escrow deposit of \$1500.00

Trash Removal Services Fee: \$37.50 per quarter

***Storm Water Management Fee: \$30.00 annual per Recorded property within town limits**