

ALL BUSINESS ITEMS MUST BE SCHEDULED ON THE AGENDA THE WEDNESDAY PRIOR TO THE TOWN MEETING IN ORDER TO BE HEARD.

PUBLIC HEARING
April 15, 2024
“Ordinance # 2024-01”
7:00 PM

TOWN MEETING AGENDA
April 15, 2024
7:00 PM

- 1.) Call to order
-Pledge of Allegiance
- 2.) Minutes of Meeting on March 18 ,2024.
- 3.) Treasurer’s Report of Balances of General and Utility Accounts
- 4) Public Safety Report
 - a.) Fire/EMS Report
 - b.) Police Report
 - c.) Code Enforcement Report
- 5) Town Manager/Circuit Rider
- WTP Quarterly Operations/Maintenance/Progress Report/SOS
- 6) Town Engineer Report – Robert Duma
- 7) Old Business:
 - 1) Consideration of Approval/Ordinance #2024-01 “ Cannabis Zoning Regulations”
- 8) New Business
 - 1) Addition to Sandyfield/Tim Ramey
- 9.) Town Commission/Committee Reports and Commissioner/Public Comments
 - a) Erika Moore-Lecates- MML Activities
 - b) PEDC Report
- 10.) Adjournment of Meeting. Next meeting date- May 20, 2024

TOWN OF PITTSVILLE
Town Commissioners Meeting Minutes
March 18, 2024

The regular monthly meeting of the Town Commissioners of Pittsville was convened by Town Commission President Sean McHugh at 7:00 pm on March 18, 2024 at Town Hall. Present were Town Commissioners Bethany Miller and David Carozza. Town Commission Vice President Roland Adkins and Town Commissioner John Palmer were unable to attend. Also attending were Town Manager Joe Mangini, Town Attorney Erica Witz, and Town Engineer Rob Duma. Chief Harris was excused.

Pledge of Allegiance was recited by all.

MINUTES

The minutes of the regular meeting of February 26 2024 were reviewed with a motion to approve by Town Commissioner Carozza and seconded by Town Commissioner Miller. Motion was approved.

TOWN TREASURER'S REPORT

Town Commission President McHugh read into the record the General Fund Operating Account with a beginning balance of \$57,707.10 and ending balance of \$61,289.75 Motion to approve by Town Commissioner Miller and seconded by Town Commissioner Carozza. Motion approved.

Town Commission President McHugh read into the record the Utility Fund Operating Account with a beginning balance of \$82,868.69 and ending balance of \$71,150.30. Motion to approve by Town Commission President McHugh and seconded by Town Commissioner Carozza. Motion approved.

Town Commission President McHugh then read into the record the following Town Bank Fund Balances:

General Fund:

- a) Operating: \$246,204.00
- b) Capital Improvement: \$81,000.00
- c) Highway User Fee Account: \$129,788.00
- d) Speed Camera: \$17,024.00
- e) Reserve Account: \$439,329.00

TOTAL: \$913,345.00

AMERICAN RESCUE PLAN FUND: \$223,109.00

MARYLAND LOCAL GOVERNMENT INVESTMENT POOL/ earned since April 18, 2023):
\$106,609.76 (daily interest rate as of 18 Mar 24: 5.35%)

- a) General Fund: \$58,635.36 55%
- b) Water Fund: \$13,859.27 13%
- c) Sewer Fund: \$34,115.13 32%

WATER FUND

- a) Operating Account: \$84,942.00
- b) Capital Improvement Account: \$145,967.00
- c) Reserve Account: \$69,707.00

TOTAL: \$300,616.00

Water Loan Debt: (\$390,122.00)

SEWER FUND

- a) Operating Account: \$84,942.00
- b) Capital Improvement Account: \$369,692.00
- c) Reserve Account: \$177,810.00

TOTAL: \$632,444.00

Total Available Municipal Funds: \$2, 176,123.76

PUBLIC SAFETY REPORTS

PVFD/EMS

There was no report given

Police

With Chief Harris being excused, there was no report given

Code Enforcement

The Town Manager reminded everyone of the Town's municipal code regulations regarding permits and grass cutting along with the Department of Code Enforcement's policies in addressing code violations..

TOWN MANAGER'S REPORT*

- **Attached is the Town Manager's Monthly Report**

TOWN ENGINEER'S REPORT

Rob Duma updated the Town Commissioners on the following:

- Utility mapping project is complete and maps are available
- Waiting for final plans to review of the Solomon's Village major residential subdivision
- Storm Water Management Study should be completed within the next 2 months
- Discussed the various repairs being undertaken at the WWTP to include repair/replacement of the sand filter which treats the influent before discharge into the stream.
- Railroad Avenue sewer pumping station redesign completed for Solomon's Village subdivision project. Developer will bear the costs since upgrade is required to service the development.
- Smoke Testing to begin April 15.

OLD BUSINESS

Chase Dykes of Bay to Beach Home Exteriors presented his request for the Town to have sewer allocation for his eleven lot major subdivision located between Old Ocean City Road and Main Street. At present, there are no available "residential" sewer allocations but the Town has in reserve commercial allocations that could be transferred. Both the Town's Planning/Zoning Commission and Economic Development Commission supported the request.

There was much discussion amongst the Town Commissioners regarding the request to transfer the sewer allocation. Town Commission President McHugh made a motion to transfer the commercial sewer allocation to Bay to Beach so the project could continue with the caveat that any further sewer allocations that became available would be used for commercial purposes and a residential moratorium be placed on any additional residential development. Town Commissioner Miller seconded. Town Commission President McHugh and Town Commissioner Miller voted "yes". Town Commissioner Carozza voted "no". Since a majority of the Town Commissioners elected was required for passage per the Town Charter, the motion failed.

NEW BUSINESS

Ordinance # 2024-01 an ordinance to amend the Town's zoning code to establish regulations regarding Cannabis operations in the Town was introduced with a public hearing to be scheduled before consideration of adoption at the next regular scheduled town meeting in April. Town Attorney Witz reviewed and explained the reasoning for the ordinance which has been prompted by the new state legislation. Discussion was held on the workings of the ordinance .

Mitchell's Autonotive and Towing is requesting a rezoning of property they recently purchased adjoining their present land in order to expand their business which is operating as a "special exception". The Planning/Zoning Commission is supporting the request. The Town Manager

explained that even if rezoning request is approved, Mitchell Auto and Towing will still need to go before the Board of Zoning Appeals for another “special exception” use since it would be extending the business operation onto another site. Town Commission President McHugh motion to prepare a rezoning amendment ordinance with Town Commissioner Carozza seconded. Motion approved. The Town Attorney and Town Manager will work on preparing an amending rezoning ordinance for a possible introduction and further action.

The Town Manager and Town Engineer updated the Town Commissioners on the issue of requesting additional funding from MDE for the financing of the WTP Phase IV Upgrade. Total cost of the project is \$2,719,007 with only \$1,500,000 being grant funded. The remaining \$1,219,007 must be local funded by the Town. Since this is a project that must be done, the Town needs to request the additional financing from MDE. Town Commission President McHugh made a motion to approve the additional funding being offered by MDE with a second by Town Commissioner Carozza. Motion approved. The Town Manager informed the Town Commissioners that he is going to solicit and check other possible grant funding sources for the Town including the CDBG program which the Town is still eligible for.

Becky Smith, Vice Chair for the PEDC updated the Town Commissioners on the last PEDC meeting plus other activities. The primary “issue” is the old warehouse owned by Robert Riccio that has been abandoned for years, is in major disrepair, an “eyesore” hurting the economic development goals of the Town and must be addressed. Mr Riccio has met with the PEDC , made a basic proposal to turn the warehouse into a crab restaurant but offered very little supportive material. Both the PEDC and the Town Manager do not feel this proposal will be acted on and a more stronger approach needs to be made to obtain the property by the Town or pursue condemnation. The Town Manager proposed drafting a letter to the property owner indicating the Town’s desire to purchase the abandoned property with repercussions to follow if nothing done. The letter will need to be reviewed by the Town Attorney before being sent out.

TOWN COMMISSION REPORTS/TOWN COMMISSIONERS/PUBLIC COMMENTS

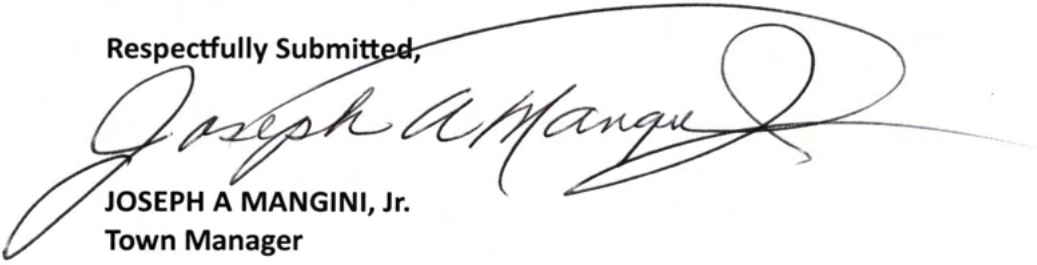
Town resident Dale Littleton requested clarification on some of the bills (which he received), thought an annual police report of activities would be nice to see, and requested assistance from the Town in maintaining/cleaning out the ditches on Pitts Avenue

Town Commission President McHugh discussed the meeting with Talkie Communications due to their damaging of the Town’s utility service lines while they were installing fiber optic.

Town Commissioner Carozza updated on the Strawberry Festival scheduled for June 8, 2024.

With no further business to conduct, the meeting was then adjourned.

Respectfully Submitted,



JOSEPH A MANGINI, Jr.
Town Manager

The next regular monthly town meeting will be on Monday, May 20, 2024 at 7:00 pm at Town Hall.

APPROVED:

X _____
Sean McHugh
President

X _____
Roland Adkins, Vice President

X _____
Bethany Miller, Town Commissioner

X _____
John Palmer, Town Commissioner

X _____
David Carozza, Town Commissioner

TOWN MANAGER MONTHLY MEETING REPORT

18 Mar 24

- On the agenda tonight for consideration are the following:
- 1) Request from Chase Dykes of Bay to Beach Home Exteriors LLC for residential sewer allocation for a major residential subdivision
- 2) Introduction ONLY of Ordinance #2024-01 "Cannabis Zoning Regulations"
- 3) Request for Rezoning by Mitchell Automotive Towing from CR/Central Residential to CBD/Central Business
- 4) Consideration of Request to MDE for additional funding for the WTP PHASE IV Upgrade
- The PEDC will be meeting on March 27, 2024 @ 5:30 pm here at the Town Hall. I am hoping to have MINDIE BURGOYNE from the State's Department of Commerce to discuss with the members on how the State can assist the Town in our economic development plans
- The Planning/Zoning Commission will be meeting on April 4, 2024 @ 6:00 pm in Town Hall.
 - Still waiting to hear from DNR regarding our past due reimbursement of \$3,619.69 for Phase II of our "Capital Park Improvement Program" However, Phase III has begun. The playground equipment has been relocated a few feet back from the original design site so as not to interfere with the viewing from the pavilion. Dale is also obtaining estimates on repainting the roof and pavilion. Our goal will be to have ALL completed by the time of the TOWN's STRAWBERRY FESTIVAL on June 8, 2024.
 - . -The "revised" CY24 WWTP Sewer Allocation Policy is presented to you tonight indicating 2,550 gpd available for commercial use only, at the present time. The report indicates 18 sewer allocations paid for and allocated. However, 12 have been pending for over 25 years and needs to be addressed. Also, we have 10 sewer allocations in play BUT some not in use some for over 10 years! Again, how long should we wait. Also needs to be addressed. Along with this, since our WWTP discharge permit is due to be renewed at 115,000 gpd on September 30, 2024, we are considering requesting MDE to increase it to 150,000 gpd as recommended by an MDE inspector. This will perhaps require more stringent criteria in the processing and operating of the present WWTP but would possibly get us additional further sewer allocation for growth plus extend the plant's usefulness another few years. However, this work can not be grant funded. The MDE will not grant fund expansion so the costs will be on us! Rob and I will pursue other funding sources IF we choose to go that route. REMEMBER, the target date for a new plant is 2030 at the earliest! However, our WWTP Superintendent does not want to make the request until we have conducted and completed our smoke testing project in April to fully comprehend how much infiltration/inflow we have been getting and whether we even need to request additional discharge.
 - For some reason, we have had way more flows to the plant than usual since September 2023 the month TALKIE began installing fiber optic in town. We know of several areas they have damaged requiring us to repair, but we think many more, thus

the reason for the smoke testing. We have a meeting March 22 to discuss with TALKIE this very issue and resolve any problems BEFORE they can continue work in Town. I will let the Town Commission President speak more on this later.

-As for the preparation on the FY 25 Budget, I have already begun my part and will be working with the Town Treasurer after April 15 to fully prepare. The reason I amended the schedule is due to the fact of having a full 3 quarters of income and expenses financial line items to have to obtain a clearer picture of where we are. Once in draft form, we will meet with the Town Commission President for his review and input before presentation to all Town Commissioners at the May town meeting. This should still give us ample time to review and have a work session and be ready for adoption before the beginning of the new FY July 1, 2024. Since that June meeting is on June 17 and I would need to post a public notice 2 weeks before, perhaps we should consider moving the meeting date back one week to June 24.

- We have spent \$1,204,251.78 of our ARP funding leaving \$223, 109.22 to be spent OR contracted out by 31 Dec 24. Any ARP funds not spent or under contract must be returned to the federal Treasury. I do not think we will have a problem using all our allocated funds. We have used the ARP funding wisely and effectively with 4 major projects still ongoing.

- Several months ago SOS presented us with a new program to assist with the operation of the WTP. They have requested that we revisit this and I have provided you all with the proposal.

- As to the WWTP repairs, Rob can speak to all of those but we have done a lot to include new alarm systems at the WWTP and pumping stations, new decks at the WWTP and much needed repair works at the all the town's sewer pumping stations except Railroad Avenue which will be funded by the developer. ARP funding has been used for these projects, repairs and upgrades. Our impact fee fund and sewer reserve fund remains intact.

- Bulk Pick UP DAY is Thursday, April 18, 2024 and will be on the utility bills going out at the end of the month PLUS town web page & facebook

- Lastly, Friday March 29 is a federal & town holiday so Town Offices will be closed and reopen the following Monday April 1!

Town of Pittsville General Operating Account As of March 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
100 · CASH & EQUIVALENTS							61,329.75
110 · General Fund							61,329.75
128 · FBW - General Operating 1541							61,329.75
Bill Pmt -Che...	03/01/2024	3665	Alarm Engineering, Inc...	Inv # 697500	310 · ...	-222.36	61,107.39
Bill Pmt -Che...	03/01/2024	3666	Chicago Motors Inc.	Police Vehicle Purchase	310 · ...	-18,795.00	42,312.39
Bill Pmt -Che...	03/01/2024	3667	Dale Littleton	EDC Meet 2/28/24	310 · ...	-25.00	42,287.39
Bill Pmt -Che...	03/01/2024	3668	Kelly Jeter	EDC Meet 2/28/24	310 · ...	-25.00	42,262.39
Bill Pmt -Che...	03/01/2024	3669	Pittsville Band Boosters	Donation	310 · ...	-250.00	42,012.39
Bill Pmt -Che...	03/01/2024	3670	Rebecca Smith	EDC Meet 2/28/24	310 · ...	-25.00	41,987.39
Bill Pmt -Che...	03/01/2024	3671	Robert D. Harris	Chicago/per diem	310 · ...	-158.00	41,829.39
Bill Pmt -Che...	03/01/2024	3672	Trent Molnar	EDC Meet 2/28/24	310 · ...	-25.00	41,804.39
Bill Pmt -Che...	03/01/2024	3673	U.S. Postal Service	PO Box Renewal	310 · ...	-154.00	41,650.39
Bill Pmt -Che...	03/01/2024	3674	Verizon-G&U	Inv # 9956731032	310 · ...	-863.95	40,786.44
Bill Pmt -Che...	03/01/2024	3675	WEX Bank Valero Flee...	0496-00-633067-4	310 · ...	-175.56	40,610.88
Bill Pmt -Che...	03/01/2024	3676	Richard and Debbie Br...	Reimb. Subdivision F	310 · ...	-1,000.00	39,610.88
Bill Pmt -Che...	03/01/2024	3677	Bethany Miller	Town Meeting 2/26	310 · ...	-75.00	39,535.88
Bill Pmt -Che...	03/01/2024	3678	David Carozza	Town Meeting 2/26	310 · ...	-75.00	39,460.88
Bill Pmt -Che...	03/01/2024	3679	Edward John Palmer	Town Meeting 2/26	310 · ...	-75.00	39,385.88
Bill Pmt -Che...	03/01/2024	3680	Roland Adkins	Town Meeting 2/26	310 · ...	-75.00	39,310.88
Bill Pmt -Che...	03/01/2024	3681	Sean McHugh	Town Meeting 2/26	310 · ...	-100.00	39,210.88
General Jour...	03/01/2024	6570	Deposit	3930	148 · ...	300.00	39,510.88
General Jour...	03/01/2024	6583	Deposit	3944	142 · ...	311.62	39,822.50
Bill Pmt -Che...	03/08/2024	3682	American Public Safety	Inv # SI-114525, SI-114524	310 · ...	-213.00	39,609.50
Bill Pmt -Che...	03/08/2024	3683	Cheryl Tyndall	P/Z Meeting 03/07	310 · ...	-25.00	39,584.50
Bill Pmt -Che...	03/08/2024	3684	Colossus, Inc	Inv # CPSMN0004714	310 · ...	-1,597.52	37,986.98
Bill Pmt -Che...	03/08/2024	3685	DP Chatham Mnr 8081...	5501 0728 081	310 · ...	-81.83	37,905.15
Bill Pmt -Che...	03/08/2024	3686	DP Lions 2539-(LC) - G	5501 8592 539	310 · ...	-86.65	37,818.50
Bill Pmt -Che...	03/08/2024	3687	DP Town Lights 578-G	5501 0728 578	310 · ...	-3,619.24	34,199.26
Bill Pmt -Che...	03/08/2024	3688	DP Town Warehouse ...	5500 6957 678	310 · ...	-100.83	34,098.43
Bill Pmt -Che...	03/08/2024	3689	DPSCS - ITCD	Inv # AB4-02-484	310 · ...	-21.00	34,077.43
Bill Pmt -Che...	03/08/2024	3690	Dwayne Mattox	P/Z Meeting 03/07	310 · ...	-25.00	34,052.43
Bill Pmt -Che...	03/08/2024	3691	Jennifer Keener	P/Z Meeting 03/07	310 · ...	-25.00	34,027.43
Bill Pmt -Che...	03/08/2024	3692	Joseph A. Mangini Jr	Pay Feb 18 - Mar 2	310 · ...	-2,670.00	31,357.43
Bill Pmt -Che...	03/08/2024	3693	Kelly & Associates Ins...	Health Insurance	310 · ...	-6,307.92	25,049.51
Bill Pmt -Che...	03/08/2024	3694	Kevin Bailey	P/Z Meeting 03/07	310 · ...	-25.00	25,024.51
Bill Pmt -Che...	03/08/2024	3695	Lewis Landscaping	Inv # 485	310 · ...	-1,390.00	23,634.51
Bill Pmt -Che...	03/08/2024	3696	Lisa Tubbs	Inv # 1055	310 · ...	-600.00	23,034.51
Bill Pmt -Che...	03/08/2024	3697	Mediacom - Town Hall	8384500090090174	310 · ...	-229.95	22,804.56
Bill Pmt -Che...	03/08/2024	3698	ShoreScan - G&U	Inv # 8960	310 · ...	-95.00	22,709.56
Bill Pmt -Che...	03/08/2024	3699	The Gun Shop	Inv # 50542	310 · ...	-647.04	22,062.52
General Jour...	03/08/2024	6596	Deposit	Transfer to reimb general a...	-SPLI...	60,000.00	82,062.52
General Jour...	03/08/2024	6708	Deposit	Rezoning Request/ Mitchell...	148 · ...	500.00	82,562.52
General Jour...	03/11/2024	6714	Deposit	Strawberry Festival Vendor ...	148 · ...	150.00	82,712.52
Bill Pmt -Che...	03/14/2024	3700	Choptank Electric - G	9912566701	310 · ...	-123.00	82,589.52
Bill Pmt -Che...	03/14/2024	3701	Colonial Life	Inv # 5277330-0202516	310 · ...	-112.28	82,477.24
Bill Pmt -Che...	03/14/2024	3702	Lincoln National Life In...	April 2024 ST/LT/Life Insur...	310 · ...	-326.84	82,150.40
Bill Pmt -Che...	03/14/2024	3703	Simple Computing LLC	Inv # 1108	310 · ...	-91.16	82,059.24
Bill Pmt -Che...	03/14/2024	3704	Tedder Industries LLC	Police Rifle, mags	310 · ...	-364.50	81,694.74
General Jour...	03/14/2024	6620	Deposit	3955	145 · ...	337.77	82,032.51
General Jour...	03/15/2024	6631	Deposit	3967	142 · ...	11.99	82,044.50
General Jour...	03/20/2024	6611	Transfer	Transfer to fund payroll	112 · ...	-64,000.00	18,044.50
Bill Pmt -Che...	03/22/2024	3705	Bethany Miller	Meetings	310 · ...	-150.00	17,894.50
Bill Pmt -Che...	03/22/2024	3706	David Carozza	Town Meeting 3/18	310 · ...	-75.00	17,819.50
Bill Pmt -Che...	03/22/2024	3707	Davis, Bowen & Fridel ...	Inv # 182988, 182989	310 · ...	-1,357.50	16,462.00
Bill Pmt -Che...	03/22/2024	3708	Edward John Palmer	Bob Contract Meeting	310 · ...	-75.00	16,387.00
Bill Pmt -Che...	03/22/2024	3709	Joseph A. Mangini Jr	Pay Mar 3-16	310 · ...	-2,340.00	14,047.00
Bill Pmt -Che...	03/22/2024	3710	Sean McHugh	Meetings	310 · ...	-400.00	13,647.00
Bill Pmt -Che...	03/22/2024	3711	Simple Computing LLC	Inv # 1109	310 · ...	-1,030.00	12,617.00
General Jour...	03/22/2024	6706	Deposit	Energy Rebate police station	148 · ...	328.50	12,945.50
General Jour...	03/22/2024	6716	Deposit	Strawberry Festival Vendor ...	148 · ...	270.00	13,215.50
General Jour...	03/22/2024	6736	Deposit	3979	145 · ...	30.78	13,246.28
Bill	03/27/2024	Grant...	Town of Pittsville- G	Grants Reimbursement	310 · ...	100,000.00	113,246.28
Bill Pmt -Che...	03/27/2024	3712	Alarm Engineering, Inc...	Inv # 700553	310 · ...	-222.36	113,023.92
Bill Pmt -Che...	03/27/2024	3713	Mediacom - Police	Phone/Interenet	310 · ...	-310.40	112,713.52
Bill Pmt -Che...	03/27/2024	3714	Simple Computing LLC	Inv # 1110	310 · ...	-389.00	112,324.52
Bill Pmt -Che...	03/27/2024	3715	WEX Bank	0496-00-587961-4	310 · ...	-114.41	112,210.11
Bill Pmt -Che...	03/27/2024	3716	WEX Bank Valero Flee...	0496-00-633067-4	310 · ...	-287.45	111,922.66
General Jour...	03/27/2024	6702	PNC Bank	Credit Card Payment 3/27/24	351 · ...	-4,431.88	107,490.78

10:46 AM
 04/12/24
 Accrual Basis

Town of Pittsville
General Operating Account
 As of March 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Jour...	03/28/2024	6738	Deposit	3983	148 · ...	100.00	107,590.78
Check	03/31/2024	ACH	Farmers Bank of Willar...	Service Charge	614 · ...	-10.00	107,580.78
Total 128 · FBW - General Operating 1541						46,251.03	107,580.78
Total 110 · General Fund						46,251.03	107,580.78
Total 100 · CASH & EQUIVALENTS						46,251.03	107,580.78
TOTAL						46,251.03	107,580.78

Approved :

X

Sean McHugh
 President

X

Roland Adkins
 Vice President

X

Bethany Miller
 Commissioner

X

John Palmer
 Commissioner

X

David Carozza
 Commissioner

Town of Pittsville Utility Operating Account As of March 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
100 - CASH & EQUIVALENTS							75,190.30
120 - Water & Sewer Fund							75,190.30
129 - FBW UTILITY OPERATING ACC 1996							75,190.30
Bill Pmt -Check	03/01/2024	3966	Bruce Lewis	Inv # 875	320 - W...	-450.00	74,740.30
Bill Pmt -Check	03/01/2024	3967	Water Testing Laborat...	Inv # SAL7273	320 - W...	-166.00	74,574.30
Bill Pmt -Check	03/01/2024	3968	WEX Bank	0496-00-587961-4	320 - W...	-175.36	74,398.94
Bill Pmt -Check	03/01/2024	3969	WEX Bank Valero Fle...	0496-00-633067-4	320 - W...	-412.31	73,986.63
General Journal	03/01/2024	6572	Deposit	3932	152 - W...	970.91	74,957.54
General Journal	03/01/2024	6584	Deposit	3945	152 - W...	121.27	75,078.81
General Journal	03/04/2024	6586	Deposit	3947	152 - W...	277.86	75,356.67
General Journal	03/05/2024	6587	Deposit	3949	152 - W...	244.11	75,600.78
General Journal	03/05/2024	6588	Deposit	3950	152 - W...	795.07	76,395.85
General Journal	03/06/2024	6589	Deposit	3951	152 - W...	243.30	76,639.15
General Journal	03/06/2024	6590	Deposit	3952	152 - W...	173.70	76,812.85
General Journal	03/07/2024	6591	Deposit	3953	152 - W...	246.27	77,059.12
Bill Pmt -Check	03/08/2024	3970	Atlantic Pumping Inc -U	Inv # 363889	320 - W...	-595.00	76,464.12
Bill Pmt -Check	03/08/2024	3971	Barefoot Willy's Tees, ...	Inv # 4104	320 - W...	-316.35	76,147.77
Bill Pmt -Check	03/08/2024	3972	DP LS#1 White Richa...	5501 4225 615	320 - W...	-92.56	76,055.21
Bill Pmt -Check	03/08/2024	3973	DP LS#2 Old Ocean ...	5501 1246 422	320 - W...	-117.05	75,938.16
Bill Pmt -Check	03/08/2024	3974	DP LS#3 Friendship ...	5500 6957 173	320 - W...	-228.08	75,710.08
Bill Pmt -Check	03/08/2024	3975	DP LS#4 Gumboro 62...	5501 1296 278	320 - W...	-48.48	75,661.60
Bill Pmt -Check	03/08/2024	3976	DP LS#5 Railroad 744...	5501 1317 447	320 - W...	-31.76	75,629.84
Bill Pmt -Check	03/08/2024	3977	DP LS#6 Legacy Lane...	5501 1316 936	320 - W...	-89.89	75,539.95
Bill Pmt -Check	03/08/2024	3978	DP WTP 0821-U	5501 1810 821	320 - W...	-2,706.54	72,833.41
Bill Pmt -Check	03/08/2024	3979	DP WWTP 3731-U	5501 1013 731	320 - W...	-2,457.13	70,376.28
Bill Pmt -Check	03/08/2024	3980	Intercoastal Trading-U	1068	320 - W...	-1,495.00	68,881.28
Bill Pmt -Check	03/08/2024	3981	Kelly & Associates Ins...	Health Insurance	320 - W...	-2,120.37	66,760.91
Bill Pmt -Check	03/08/2024	3982	Kershner Environment...	Inv # 41649	320 - W...	-1,000.00	65,760.91
Bill Pmt -Check	03/08/2024	3983	Kuhne's Stationary En...	Inv # 1027	320 - W...	-3,856.24	61,904.67
Bill Pmt -Check	03/08/2024	3984	Lowe's	VOID:	320 - W...	0.00	61,904.67
Bill Pmt -Check	03/08/2024	3985	One Call Concepts Inc...	0001040	320 - W...	-15.42	61,889.25
Bill Pmt -Check	03/08/2024	3986	Shafer, Troxell & How...	Inv # 22890	320 - W...	-10,128.00	51,761.25
Bill Pmt -Check	03/08/2024	3987	Terra Firma of Delmar...	Sludge Beds	320 - W...	-16,100.00	35,661.25
Bill Pmt -Check	03/08/2024	3988	Wicomico County Soli...	3025	320 - W...	-812.71	34,848.54
General Journal	03/08/2024	6596	Deposit	Transfer to reimb utility account	128 - FB...	60,000.00	94,848.54
General Journal	03/08/2024	6618	Deposit	3948	152 - W...	2,320.55	97,169.09
General Journal	03/11/2024	6621	Deposit	3956	152 - W...	1,290.46	98,459.55
General Journal	03/11/2024	6622	Deposit	3957	152 - W...	148.70	98,608.25
General Journal	03/11/2024	6623	Deposit	3958	152 - W...	556.80	99,165.05
General Journal	03/12/2024	6625	Deposit	3960	152 - W...	1,035.98	100,201.03
General Journal	03/12/2024	6626	Deposit	3961	152 - W...	498.48	100,699.51
General Journal	03/13/2024	6627	Deposit	3962	152 - W...	739.58	101,439.09
General Journal	03/13/2024	6628	Deposit	3963	152 - W...	1,741.47	103,180.56
Bill Pmt -Check	03/14/2024	3989	Chesapeake Employe...	Workers Comp	320 - W...	-1,945.00	101,235.56
Bill Pmt -Check	03/14/2024	3990	Frank Dale Monroe	Uniform	320 - W...	-150.00	101,085.56
Bill Pmt -Check	03/14/2024	3991	J & M Generator Servi...	Inv # 1492	320 - W...	-2,420.57	98,664.99
Bill Pmt -Check	03/14/2024	3992	Shorite Controls	Inv # 18070	320 - W...	-3,818.99	94,846.00
Bill Pmt -Check	03/14/2024	3993	USA Blue Book - U	143290	320 - W...	-224.40	94,621.60
General Journal	03/14/2024	6619	Deposit	3954	152 - W...	5,349.05	99,970.65
General Journal	03/14/2024	6629	Deposit	3964	-SPLIT-	1,813.08	101,783.73
General Journal	03/14/2024	6630	Deposit	3965	152 - W...	737.46	102,521.19
General Journal	03/15/2024	6624	Deposit	3959	152 - W...	1,270.25	103,791.44
General Journal	03/15/2024	6632	Deposit	3968	-SPLIT-	1,852.81	105,644.25
General Journal	03/15/2024	6634	Deposit	3970	152 - W...	511.04	106,155.29
General Journal	03/18/2024	6635	Deposit	3972	-SPLIT-	1,034.68	107,189.97
General Journal	03/18/2024	6636	Deposit	3973	152 - W...	251.40	107,441.37
General Journal	03/19/2024	6637	Deposit	3974	152 - W...	262.47	107,703.84
General Journal	03/19/2024	6638	Deposit	3975	152 - W...	1,495.20	109,199.04
General Journal	03/20/2024	6611	Transfer	Transfer to fund payroll	112 - FB...	-13,000.00	96,199.04
Bill Pmt -Check	03/22/2024	3994	Davis, Bowen & Fridel...	Inv # 182987, 182990	320 - W...	-1,075.00	95,124.04
Bill Pmt -Check	03/22/2024	3995	Lewis HVAC Services	HVAC	320 - W...	-273.56	94,850.48
Bill Pmt -Check	03/22/2024	3996	Link Computer Corpor...	17679	320 - W...	-436.96	94,413.52
Bill Pmt -Check	03/22/2024	3997	Lowe's	Supplies	320 - W...	-924.53	93,488.99
Bill Pmt -Check	03/22/2024	3998	Town of Ocean City -U	178/178	320 - W...	-380.00	93,108.99
General Journal	03/22/2024	6641	Deposit	3980	152 - W...	511.44	93,620.43
General Journal	03/22/2024	6734	Deposit	3966	152 - W...	1,696.90	95,317.33
General Journal	03/22/2024	6735	Deposit	3971	152 - W...	150.00	95,467.33
General Journal	03/26/2024	6739	Deposit	3984	-SPLIT-	611.82	96,079.15
General Journal	03/27/2024	6645	PNC Bank	Credit Card Pmt 3/27/24	351 - PN...	-22,957.04	73,122.11
Bill Pmt -Check	03/27/2024	3999	Atlantic Pumping Inc -U	Inv # 364076	320 - W...	-320.00	72,802.11
Bill Pmt -Check	03/27/2024	4000	Bob's Siding & Roofin...	Inv # 973	320 - W...	-18,050.00	54,752.11
Bill Pmt -Check	03/27/2024	4001	Bruce Lewis	Inv # 876, 877	320 - W...	-900.00	53,852.11
Bill Pmt -Check	03/27/2024	4002	Dennis Sales & Servic...	Inv # 24-4610	320 - W...	-332.50	53,519.61
Bill Pmt -Check	03/27/2024	4003	Intercoastal Trading-U	1068	320 - W...	-658.50	52,861.11
Bill Pmt -Check	03/27/2024	4004	Pittsville Motors Inc	Inv # 229074	320 - W...	-110.24	52,750.87
Bill Pmt -Check	03/27/2024	4005	USA Blue Book - U	143290	320 - W...	-789.13	51,961.74
Bill Pmt -Check	03/27/2024	4006	WEX Bank	0496-00-587961-4	320 - W...	-290.47	51,671.27
Bill Pmt -Check	03/27/2024	4007	WEX Bank Valero Fle...	0496-00-633067-4	320 - W...	-388.57	51,282.70

10:51 AM

04/12/24

Accrual Basis

Town of Pittsville
Utility Operating Account
 As of March 31, 2024

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Journal	03/27/2024	6763	Lowe's	Lowe's supplies/ Credit	960 - Su...	-924.53	50,358.17
General Journal	03/28/2024	6737	Deposit	3981	152 - W...	359.17	50,717.34
Check	03/31/2024			Service Charge	814 - Ba...	-50.00	50,667.34
Total 129 - FBW UTILITY OPERATING ACC 1996						-24,522.96	50,667.34
Total 120 - Water & Sewer Fund						-24,522.96	50,667.34
Total 100 - CASH & EQUIVALENTS						-24,522.96	50,667.34
TOTAL						-24,522.96	50,667.34

Approved:

X

Sean McHugh
President

X

Roland Adkins
Vice President

X

Bethany Miller
Commissioner

X

John Palmer
Commissioner

X

David Carozza
Commissioner

American Rescue Plan Expense Sheet

Beginning Balance :	1st Payment American Rescue Plan	<u>\$ 713,680.50</u>
	2nd Payment American Rescue Plan	<u>\$ 713,680.50</u>
	Total	<u>\$ 1,427,361.00</u>

Expenses :

	Date	Project	
Completed	5/4/2021	WWTP Steel Roof Sludge Beds	\$ 19,750.00
Completed	10/28/2021	WWTP Sludge Bed Resurfacing	\$ 19,129.00
Completed	11/16/2021	WTP Removal and disposal of insulation	\$ 8,190.00
Completed	12/3/2021	WTP Replacement of Electrical Panel	\$ 5,795.00
Completed	2/21/2022	WTP to Replace 4 Exhaust Fans (up to)	\$ 29,963.60
Issued check	1/19/2022	Cameras at the park	\$ 5,198.49
Initial set up	4/11/2022	New Computer for Live Stream	\$ 2,064.00
1st draw	4/11/2022	Police Building	\$ 242,233.54
		Solar Panels Police Building	\$ 29,610.00
		Solar Panels Fence	\$ 9,950.00
Transformer	5/24/2022	WTP Repairs	\$ 107,250.52
In Progress	5/24/2022	WWTP Mini Upgrade	\$ 165,563.99
Engineering		WWTP Pole Building	\$ 164,891.48
1st draw		Utility Infrastructure Mapping	\$ 33,170.00
Engineering	6/8/2022	Town Hall Addition	\$ 11,924.70
Engineering	8/1/2022	WWTP Sludge Bed Project	\$ 171,934.30
Purchase	8/22/2022	Police Vehicle	\$ 32,635.23
Purchase	8/24/2022	WWTP Tractor	\$ 25,509.00
	6/12/2023	Water/wastewater to park	\$ 19,162.92
	7/18/2023	Fire Truck Engine	\$ 100,000.00
	10/26/2023	Test Well	\$ 22,880.00
	2/22/2024	Storm Water Management Study	\$ 10,470.00
<u>Total Completed :</u>			<u>\$ 1,237,275.77</u>

Ending Balance :		<u>\$ 190,085.23</u>
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In Progress	WWTP Pole Building	\$ -
In Progress	Utility Infrastructure Mapping	\$ -
In Progress	WWTP Sludge Bed Resurfacing	\$ -
Projected	Live Streaming	\$ -
Projected	Storm Water Management Study	\$ 29,530.00
Projected	WTP Repairs	\$ 27,799.48
Projected	WWTP Mini Upgrade	\$ 87,869.29
Projected	Test Well	\$ 37,120.00
Projected	Police Building	\$ 7,766.46

<u>Total Projected :</u>		<u>\$ 190,085.23</u>
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<u>Total Expenses :</u>		<u>\$ 1,427,361.00</u>
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MARYLAND LOCAL GOVERNMENT INVESTMENT POOL/MLGIP
As of 5 Apr 24

INTEREST RATE: 5.35% as of 5 Apr 24

INVESTMENT INCOME

<i>FY23 (since 18 Apr 23)</i>	<i>FY24 (since 1 Jul 23)</i>	<i>Since Inception date</i>
General Fund: \$13,221.18	\$50,589.68	\$63,810.86
Water Fund: \$3,125.00	\$ 11,957.57	\$15,082.57
Sewer Fund: \$7,692.32	\$29,434.01	\$37,126.33
Grand Total: \$24,038.50	\$91,981.26	\$116,019.76

GENERAL FUND: 55%

WATER FUND: 13%

SEWER FUND: 32%

TOWN OF PITTSVILLE
Fund Balances
As of 15 Apr 24

GENERAL FUND

1) Operating Account: \$216,488.00

The following accounts are restricted for designated, specific purposes

2) Capital Improvement Account: \$ 81,000.00

3) Highway User Fee Account: \$152,447.00

4) Speed Camera Account: \$25,033.00

5) Reserve Account: \$ 439,329.00

TOTAL: \$914,297.00

AMERICAN RESCUE PLAN FUND: \$190,035.00

MARYLAND LOCAL GOVERNMENT INVESTMENT POOL/MLGIP (interest earned as of 18 Apr 23) \$116,019.76 (daily interest as of 15 Apr 24: 5.35%)

a) General Fund:	\$63,810.86	55%
b) Water Fund:	\$15,082.57	13%
c) Sewer Fund:	\$37,126.33	32%

WATER FUND

- 1) Operating Account; \$79,693.00

The following accounts are restricted for designated, specific purposes

- 2) Capital Improvement Account: \$ 145,967.00
- 3) Reserve Account: \$ 69,707.00.

TOTAL: \$295,367.00

Water/Loan Debt: (\$ 390,122.00)

SEWER FUND

- 1) Operating Account: \$79,693.00

The following accounts are restricted for designated, specific purposes

- 2) Capital Improvement Account: \$ 369,692.00
- 3) Reserve Account: \$ 177,810.00

TOTAL: \$ 627,195.00

TOTAL AVAILABLE MUNICIPAL FUNDS: \$2,142,913.76

**Town of Pittsville
General Operating Budget
July 1, 2023 To June 30, 2024**

Revenues	Budget	Actual
Real Estate Taxes	\$ 285,000.00	\$ 285,928.00
Corporate Property Taxes	\$ 60,000.00	\$ 62,208.00
State Income Tax	\$ 140,000.00	\$ 102,603.00
Franchise Fees	\$ 20,000.00	\$ 17,183.00
County Shared Taxes	\$ 350.00	\$ 350.00
Business Licenses / Permits	\$ 7,500.00	\$ 8,900.00
Interest Income/MLGIP	\$ 45,000.00	\$ 50,590.00
Miscellaneous Income	\$ 5,000.00	\$ 10,000.00
State Police Aid	\$ 9,000.00	\$ 6,057.00
Traffic Violations	\$ 6,000.00	\$ -
CDBG Grant/ TMCR	\$ 50,000.00	\$ 28,632.00
Speed Camera Program	\$ 70,000.00	\$ 45,959.00
Rental Housing Licenses	\$ 15,000.00	\$ 13,800.00
FY 23 Surplus	\$ 439,329.08	\$ 439,329.08

Total Revenues

\$ 1,152,179.08 \$ 1,071,539.08

Expenses

Salaries	\$ 138,955.00	\$ 100,837.00
FICA	\$ 10,630.00	\$ 7,523.00
Health Insurance	\$ 25,000.00	\$ 16,105.00
Operating Expense	\$ 6,000.00	\$ 3,058.00
Retirement Expense	\$ 15,102.00	\$ 8,546.00
Office Expense/Postage	\$ 20,000.00	\$ 11,700.00
Telephone/Internet	\$ 8,000.00	\$ 4,696.00
Equipment/Building Mtns/Repair	\$ 7,500.00	\$ 4,273.00
Insurance	\$ 8,000.00	\$ 7,875.00
Workers Comp	\$ 2,300.00	
Accounting Audit	\$ 13,000.00	\$ 12,500.00
Single Audit	\$ 3,000.00	
Legal Retainer	\$ 25,000.00	\$ 20,594.00
Public Notices	\$ 3,000.00	\$ 3,723.00
Miscellaneous Expenses	\$ 12,500.00	\$ 9,377.00
Council Allowances	\$ 7,500.00	\$ 4,075.00
IT Development + Expenses	\$ 10,000.00	\$ 2,250.00
Dues & Subscription	\$ 10,000.00	\$ 8,900.00
CDBG/ TMCR Expense	\$ 50,000.00	\$ 50,000.00
Parks/Rec/Community Affairs	\$ 10,000.00	\$ 9,950.00
Planning and Zoning Expense	\$ 2,000.00	\$ 775.00

Admin Training	\$	1,000.00		
MD State Retirement Actuary	\$	5,000.00		
EDC	\$	5,000.00	\$	425.00
Town Manager	\$	90,000.00	\$	1,525.00
Total Expenses		\$ 488,487.00	\$ 288,707.00	

Police	\$	318,886.88	\$	189,726.00
Fire Company	\$	10,000.00	\$	10,000.00
EMS	\$	10,000.00	\$	10,000.00
Code Enforcement	\$	3,000.00		
Rental Housing Inspection	\$	1,000.00		
Total Public Safety		\$ 342,886.88	\$ 209,726.00	

Street Lighting	\$	47,000.00	\$	34,279.00
Vehicle Main./ Repair/ Fuel	\$	5,000.00	\$	1,456.00
Mosquito Control	\$	2,000.00	\$	1,786.00
Ditch Cutting Expenses	\$	12,000.00	\$	12,755.00
Total Public Works		\$ 66,000.00	\$ 50,276.00	

Reserve Contingency Fund	\$	254,805.20	\$	522,830.08
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**General Fund
Highway User Revenue
July 1, 2023 To June 30, 2024**

Revenue

Highway User Revenue (carry over from previous years)	\$	180,000.00	\$	316,149.00
Highway User Revenue FY 2024	\$	135,000.00	\$	86,113.84
Total	\$	315,000.00	\$	402,262.84

Expenses

FY 2024 Street Projects	\$	150,000.00	\$	240,000.00
Roads/ Equipment Maint.	\$	20,000.00	\$	10,000.00

Remaining Balance HUR	\$	145,000.00	\$	152,262.84
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Trash Removal Enterprise Fund
July 1, 2023 To June 30, 2024

Trash Removal Revenue	\$ 92,000.00	\$ 68,716.00
Trash Removal Expenses	\$ 92,000.00	\$ 68,364.00
Remaining Balance	<u>\$ -</u>	<u>\$ 352.00</u>

Town of Pittsville
Utility Operating Budget
July 1, 2023 To June 30, 2024

Revenues	Water		Wastewater	
	Budget	Actual	Budget	Actual
User Fees	\$ 247,593.00	\$ 185,184.00	\$ 269,812.00	\$ 193,918.00
Front Footage Assessment	\$ 60,113.00	\$ 45,099.00	\$ 31,137.00	\$ 23,483.00
Availability of Use	\$ 3,800.00	\$ 3,599.00	\$ 4,510.00	\$ 3,209.00
Impact Fees	\$ 225,000.00	\$ 15,000.00	\$ 225,000.00	\$ 26,300.00
Connection Fees	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Interest Income/MLGIP	\$ 10,000.00	\$ 11,957.00	\$ 23,000.00	\$ 29,434.00
Misc. Income	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
MDE Grant/WTP Upgrade/WWTP Study	\$ 1,106,000.00		\$ 20,000.00	
Total Revenues	\$ 1,658,506.00	\$ 266,839.00	\$ 579,459.00	\$ 282,344.00

Expenses				
Salaries	\$ -		\$ 90,000.00	\$ 69,992.00
FICA	\$ -		\$ 6,885.00	\$ 5,351.00
Health Insurance	\$ -		\$ 11,000.00	\$ 6,544.00
Workers Comp	\$ -		\$ 5,800.00	\$ 3,688.00
Education	\$ -		\$ 1,000.00	\$ 275.00
Retirement Expense	\$ -		\$ 13,500.00	\$ 7,963.00
Engineering	\$ 1,000.00	\$ 37.50	\$ 1,000.00	\$ 8,901.00
Equipment/Building Mnts/Repair	\$ 40,000.00	\$ 36,520.00	\$ 30,000.00	\$ 62,802.00
Supplies	\$ 7,000.00	\$ 523.00	\$ 5,000.00	\$ 11,972.00
Chemicals	\$ 23,000.00	\$ 25,104.00	\$ 9,000.00	\$ 3,265.00
Accounting-Audit	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Electricity	\$ 10,000.00	\$ 13,469.00	\$ 35,000.00	\$ 24,596.00
Testing Fees	\$ 12,000.00	\$ 6,779.00	\$ 5,000.00	\$ 4,295.00
Sludge Removal	\$ 9,000.00	\$ 8,200.00	\$ 40,000.00	\$ 7,137.00
Vehicle Expenses	\$ 2,000.00	\$ 1,388.00	\$ 3,500.00	\$ 5,194.00
Dues & Subscriptions	\$ 2,500.00	\$ 1,434.00	\$ 2,500.00	\$ 873.00
Single Audit	\$ 3,000.00		\$ 3,000.00	
SOS Operations	\$ 175,000.00	\$ 141,373.00	\$ -	
Debt Payments	\$ 28,000.00	\$ 18,201.00	\$ -	
Bank Fees and Misc. Charges	\$ 1,000.00	\$ 1,230.00	\$ 1,000.00	\$ 1,050.00
Insurance	\$ 2,421.00	\$ 2,421.00	\$ 5,000.00	\$ 3,672.00
Capital Improvement	\$ 1,106,000.00		\$ 10,000.00	\$ 13,587.00
Total Expenses	\$ 1,427,921.00	\$ 262,679.50	\$ 284,185.00	\$ 247,157.00
Reserve Contingency Fund	\$ 230,585.00	\$ 4,159.50	\$ 295,274.00	\$ 35,187.00

TOWN OF PITTSVILLE

ZONING ORDINANCE AMENDMENT NO 2024 – 01

AN ORDINANCE OF THE TOWN OF PITTSVILLE, MARYLAND, TO AMEND ZONING ORDINANCE NO. 2022 – 04 BY AMENDING THE PROVISIONS THEREOF FOR THE PURPOSES OF INCORPORATING AMENDMENTS TO REGULATE THE CANNABIS BUSINESSES TO INCLUDE THE GROWING, PROCESSING, DISPENSING, AND ON-SITE CONSUMPTION ESTABLISHMENTS IN THE TOWN OF PITTSVILLE.

WHEREAS, on November 8, 2022, Maryland voters passed "Question 4" by ballot referendum, making it legal for individuals aged 21 and older to possess and consume cannabis in Maryland on or after July 1, 2023; and

WHEREAS, on April 8, 2023, the Maryland General Assembly passed the Cannabis Reform Act (HB556/ SB516) which allowed for cannabis sales to adults 21 and older from licensed dispensaries and established a framework for adult-use cannabis sales beginning July 1, 2023, including the conversion of existing medical cannabis business licenses to both medical and adult- use cannabis, and created a new Maryland Cannabis Administration to oversee see both medical and adult- use program; and

WHEREAS, on May 3, 2023, the Governor of Maryland signed the Cannabis Reform Act into law; and

WHEREAS, the Cannabis Reform Act provides political subdivisions with the power to establish zoning requirements for and otherwise regulate cannabis subject to certain limitations to include on-site consumption establishments; and

WHEREAS, the Commissioners of the Town of Pittsville are authorized by MD Code, Local Government § 4-204, as amended, to amend zoning regulations, as the Town of Pittsville ("the Town") deem necessary to assure the purposes set forth in MD Code, Local Government § 4-202(b) are satisfied;

WHEREAS, pursuant to Section 131 of the Pittsville Zoning Ordinance, the Planning Commission reviewed the matter and provided a favorable recommendation on the amendments;

WHEREAS, the Commissioners of the Town of Pittsville find that amendments to Zoning Ordinance No. 2022-04 are desirable to establish new provisions governing cannabis businesses in the Town.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Commissioners of the Town of Pittsville, Maryland that Ordinance No. 2022-04 entitled "Zoning" of the Town of Pittsville be amended as herein after set forth:

Section 1.

Article II. Definitions

§ 12. Terms Defined.

As used in this chapter, the following terms shall have the meaning indicated:

(Note: Added definitions are to be inserted in alphabetical order with the terms already defined)

CANNABIS - The plant *Cannabis Sativa* L. and any part of the plant, including all derivatives, extracts, cannabinoids, isomers, acids, salts, and salts of isomers, whether growing or not, with a delta-9-tetrahydrocannabinol concentration greater than 0.3% on a dry weight basis. Cannabis includes cannabis products. Cannabis does not include hemp or hemp products, as defined in § 14-101 of the Agriculture Article of the Annotated Code of Maryland.

CANNABIS ADMINISTRATION - The Maryland Cannabis Administration established under Title 36 of the Alcoholic Beverages and Cannabis Article of the Annotated Code of Maryland.

CANNABIS BUSINESS - A business licensed or registered by the Cannabis Administration to operate in the cannabis industry. This includes, but is not limited to, a grower, processor, or dispensary, to include an on-site consumption establishment, licensed under Title 36 of the Alcoholic Beverages and Cannabis Article of the Annotated Code of Maryland.

CANNABIS DELIVERY SERVICE - A cannabis licensee authorized to deliver cannabis in accordance with a cannabis micro license to operate a cannabis dispensary.

CANNABIS DISPENSARY - An entity licensed under Title 36 of the Alcoholic Beverages and Cannabis Article of the Annotated Code of Maryland that acquires, possesses, repackages, transfers, repackages, transports, sells, distributes, or dispenses cannabis or cannabis products, including tinctures, aerosols, oils, and ointments, related supplies, and educational materials for use by qualifying patients, caregivers, or consumers through a storefront or through a delivery service, based on license type.

CANNABIS GROWER - An entity licensed under Title 36 of the Alcoholic Beverages and Cannabis Article of the Annotated Code of Maryland that cultivates, or packages, cannabis and is authorized by the Cannabis Administration to provide cannabis to other cannabis licensees and registered independent testing laboratories.

CANNABIS MICRO LICENSE - A micro license issued in accordance with § 36-401(c)(2) of the Alcoholic Beverages and Cannabis Article of the Annotated Code of Maryland.

CANNABIS ON-SITE CONSUMPTION ESTABLISHMENT - An entity licensed under § 36-401(c)(4) of the Alcoholic Beverages and Cannabis Article of the annotated code of Maryland to distribute cannabis or cannabis products for on-site consumption other than consumption by smoking indoors.

CANNABIS PROCESSOR - A licensed entity that:

- (1) Transforms cannabis into another product or an extract and packages and labels the cannabis product; and
- (2) Is authorized by the Administration to provide cannabis to licensed dispensaries and registered independent testing laboratories.

Article VII. Permitted Uses

§ 48. Permissible Uses Tables.

(Note: the added Permissible Use category “Cannabis Business” is to be inserted after the “Agriculture” category and before the “Other” category.)

A. Table of Permissible Uses (see following)

§ 48. Permissible Uses Tables							
Permitted Use Categories and Subcategories	SR	ZONING DISTRICT					
		CR	CM	MH	CBD	RC	MUE
Agriculture							
Agriculture, crop production	P	P	P	P	P	P	P
Crop production, medical cannabis	SE						
Agriculture, buildings, and structures	SE	SE	SE	SE	SE	SE	SE
Community Garden	P	P	P				
Indoor plant cultivation						P	P
Cannabis Business							
Cannabis Grower	SE					SE	SE
Cannabis Processor						SE	SE
Cannabis Dispensary					SE	SE	SE

Article IX. Supplemental Use Regulations.

§ 66. Cannabis Businesses

A. Cannabis On-Site Consumption

Cannabis on-site consumption establishments are prohibited within the Town of Pittsville.

(Note: The subsequent sections shall be renumbered in numerical order, beginning with § 67).

Section 2. It is the intention of the Town of Pittsville that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Town of Pittsville that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

AND BE IT FURTHER RESOLVED, ENACTED, AND ORDAINED by the Town of Pittsville, Maryland, that this Ordinance shall take effect from and after the date of its final passage.

THE ABOVE ORDINANCE WAS INTRODUCED AND READ by the Commissioners of the Town of Pittsville, Maryland, at a meeting held on the _____ day of _____, 2024, advertised on _____, 2024, and _____, 2024, and finally passed by the Commissioners of the Town of Pittsville on _____ day of _____, 2024.

ATTEST:

Erica M. Witz, Town Attorney

Sean McHugh, President (SEAL)

Roland Adkins, Vice President (SEAL)

Bethany Miller, Commissioner (SEAL)

John Palmer, Commissioner (SEAL)

David Carozza, Commissioner (SEAL)



Order Confirmation

Not an Invoice

Account Number:	906455
Customer Name:	Town Of Pittsville
Customer Address:	Town Of Pittsville Po Box -A Pittsville MD 21850-0901
Contact Name:	Ana Ketterman
Contact Phone:	
Contact Email:	aketterman@pittsvillemd.gov
PO Number:	2024-01 intro

Date:	03/27/2024
Order Number:	10007712
Prepayment Amount:	\$ 0.00

Column Count:	2.0000
Line Count:	18.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
SBY Salisbury Daily Times	2	04/01/2024 - 04/08/2024	Public Notices
SBY delmarvanow.com	2	04/01/2024 - 04/08/2024	Public Notices

Total Cash Order Confirmation Amount Due	\$218.00
Tax Amount	\$0.00
Service Fee 3.99%	\$8.70
Cash/Check/ACH Discount	-\$8.70
Payment Amount by Cash/Check/ACH	\$218.00
Payment Amount by Credit Card	\$226.70

As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save!

Order Confirmation Amount	\$218.00
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**TOWN OF PITTSVILLE
Public Notice/Public Hearing
"Introduction of Ordinance # 2024-01"**

The Town Commissioners of Pittsville at the town meeting held on March 18, 2024 introduced Ordinance # 2024-01:

"An Ordinance to Amend the Town of Pittsville's Zoning Code to Provide for the Regulation of Cannabis Business Operations in the Town"

A public hearing is scheduled for April 15, 2024 commencing at 7:00 pm in Town Hall to receive public input regarding the ordinance. Ordinance # 2024-01 will be on the agenda for consideration of adoption at the next town meeting to be held on April 15, 2024 immediately following the public hearing. Copies of the Ordinance are available for public review at the Town Hall during normal business hours.

JOSEPH A MANGINI, JR

Town Manager

4/1/2024, 4/8/2024

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JOSEPH A MANGINI, JR
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