



2024 PITTSVILLE STRAWBERRY FESTIVAL
Saturday June 8th 10am – 4pm *RAIN OR SHINE*



Location: Pittsville Park
between Pearl St & Railroad Ave.

Presented by The Town of Pittsville

Phone: 410-835-8872 Email: townhall@pittsvillemd.gov

CHECK HERE if you are a direct marketer! Only ONE direct sales marketer of each brand (“Pampered Chef,” Scentsy,” etc.) accepted. First paid gets the spot, so reserve your space now!

Business Name: _____ Contact Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Other Contact including social Media: _____

Brief description of your business: _____

Special Accommodations request: _____

No alcohol or tobacco products permitted on premises, Only one vendor/business per spot, No merchandise with offensive slogans or copyrighted images.

The vendor is responsible for cleaning their area at the end of the event. All equipment and merchandise must be removed by 7pm or risk forfeiture or disposal unless prior arrangements are made.

Setup may begin at 7:30am, the day of the vent, booth must be completed and ready for start of festival at 10am. Vendors may not take down displays and booths before 4:00pm, unless the Organizer makes the decision due to severe weather or extraordinary circumstances beyond control.

Fee per 12’x12’ space

CHOOSE ONE

\$30.00 Artisan Vendor

\$75.00 Food Vendor

\$60.00 Political parties & Candidates

Non-Profit No Charge

Mail this application with payment to The Town of Pittsville P.O. Drawer A 7505 Gumboro Road Pittsville, MD 21850

By signing you are AGREEING to the Vendor Rules and Regulations terms and conditions, when submitting the Vendor Registration Form and the payment for participating in any of the events and receiving the confirmation for payment, Bendor agrees to and understands that it represents a contract. It is the vendor’s responsibility to carefully read in its entirety the Vendor Rules and Regulations stipulated in the Bendor registration form. **Cancellations**, The festival will be held rain or shine. If a vendor chooses to not participate in the event, the vendor understands that no refunds will be issued. Vendor agrees to hereby indemnify and hold harmless the Organizer The Town of Pittsville and its affiliates, officers, agents, and employees free, clear, and harmless, from and against any and all losses, liabilities, coat, and expenses. In no event shall the Organizer be liable for consequential damage of any nature for any reason whatsoever. **Delegation**. A vendor may not delegate any of its responsibilities under this agreement to a third party. **Severability**. If any provision of the agreement is declared invalid, then the remainder of the agreement will remain in force and intact. **Integration**. This Contract incorporates the entire understanding of the parties. Any modifications of this Contract must be in writing and signed by both parties.

THE VENDOR CERTIFIES THAT THE INFORMATION ON THE VENDOR CONTRACT IS A CORRECT DEPICTION OF THE SERVICES AND PRODUCTS TO BE PROVIDED BY THE VENDOR AT THE EVENT.

Signature of Owner/Representative: _____ Date: _____

APPROVED BY: _____ Date: _____



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Rules and Regulations

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NO TRADEMARK INFRINGEMENT WILL BE ALLOWED MONITORING AND ENFORCEMENT WILL BE ON SITE THROUGH OUT EACH FESTIVAL

The 2024 FESTIVAL will be held on June 8th, The hours are 10:00am to 4:00pm.

The town streets around the park will be shut down to ALL vehicle traffic at 9:00 am.

APPLICATION: The “Vendor Applications” can be picked up at Pittsville Town Hall or emailed upon request, fill out and return it along with your payment in the appropriate amount made payable to The Town of Pittsville.

ALL FOOD PRODUCT AND SAMPLE VENDORS MUST COMPLY WITH WICOMICO COUNTY HEALTH DEPARTMENT Phone Number is **(410) 749-1244.** It is the responsibility of the Vendor to comply with all applicable Health Department regulations.

PARKING: Limited handicap parking available at the park on Railroad Ave. Vendors after setting up can park at the Pittsville Volunteer Fire Department rear lot (Please park to the back side to leave room for guests coming to the festival).

SPACES: Space size is 12X12, any tents, booths, tables, or chairs are to be furnished by the vendor. You are to contain your merchandise into your space. If you set your booth up in the wrong area or outside of your area you will be notified, however if you cannot be contacted or refuse to return, the Town of Pittsville has the right and will move everything that is located in the wrong area, the Town of Pittsville, will not be responsible for damages done during the process. **PLEASE CHECK AND DOUBLE CHECK YOUR SPACE LOCATION... WHEN IN DOUBT ASK.** Someone will be happy to help. Booths are side by side and back-to-back. You will be shown where your space is, spaces will be clearly marked. This is the only area you will be allowed to sell from. No microphones are allowed.

SET-UP: You will be allowed (weather permitting) to pull vehicles onto any of the booth areas (LOTS) to unload from 7:30am to 9:00am. After this time, you will have to hand unload. Please do not block any driveways while you are unloading. This rule is strictly enforced. Please bring wagons, dolly's etc. to transport your inventory. You can park and UNLOAD after the allotted set up time.

SALES TAX: Per the State of Maryland. Each vendor will be responsible for collection and payment of Maryland State Tax, it is your responsibility.

SECURITY: Participants are responsible for their merchandise and equipment in case of loss or damage. The Festival Committee, The Town of Pittsville, its Officers, agents, or employees shall be held free from and against all expenses, claims, actions, liabilities, attorney fees, damages, and losses of any kind whatsoever, actually, or allegedly, resulting from or connected with the operation of said booths.

THE FESTIVAL COMMITTEE: has the right to refuse all vendors at any time before or during the Festival and request that they leave the premises.

- NO illicit, illegal, sexual or profanity items will be displayed or sold at any festivals.
- No selling from cardboard boxes/rubber tubs, all inventories is to be placed on tables and neatly displayed **boxes/tubs must be kept out of site, if under your table they must be covered.**
- Keep your area clean and free of debris, there are trash cans throughout the festival, for your convenience, please **breakdown your cardboard boxes before PLACING them in the trash DO NOT PILE NEXT TO or on top of DUMPSTERS.**
- music will not be allowed inside your booth without prior consent from the festival committee.
- Generators will now be allowed by permission, Only the committee can require the removal of any unauthorized generators.
- If any of the prior rules and regulations are not followed you may be asked to shut down your booth and leave the festival.
- Applications MUST be received by May 8th.
- NO REFUNDS AFTER MAY 1ST

QUESTIONS: If you have any questions, please e-mail us at townhall@pittsvillemd.gov or events@pittsvillestation.com we will get back to you as soon as possible, or you may call 410-835-8872, please leave a message, someone will return your call as soon as possible any correspondence can be sent to Attn: Strawberry Festival, P.O. Drawer A 7505 Gumboro Road Pittsville, MD 21850.